



# 2025



## INTERNATIONAL TRAINING CALENDAR

Our Accreditations & Partners



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mail@alphapartnerstrainings.com

# BEST CATEGORIES —AWARDS—



**GLOBAL QUALITY**  
Global Most Outstanding  
Quality Management  
Consultants 2018



**ICAN Best Performing  
Training Consultant  
Award 2017**



**ICAN Best Performing  
Training Consultant  
Award 2016**



**CITN Tax Profession  
Recognition Award  
2002**



**ICAN Best Performing  
Training Consultant  
Award 2015**



**ICAN Best Performing  
Training Consultant  
Award 2009**



**NITAD Human  
Resource Development  
Merit Award 2000**



**ICAN Best  
Training Consultant  
Award 2008**



**ICAN Best Performing  
Training Consultant  
Award 2011**



**ICAN Best Performing  
Training Consultant  
Award 2010**



**ICAN Best Performing  
Training Consultant  
Award 2014**



**Certificate of Accreditation  
NCMD**



# CLIENTELE







# Testimonials



"The course covers significantly all areas I expected to be taught and I feel so fulfilled with what I have been taught".

Akanmu Ogunwale Musiliu  
R.C.C. Nig Ltd. Staff.



"I enjoyed the training as it was very interactive and mind opening".

Funmilayo O. Oloniyo  
Kwara State Internal Revenue Service.



"The training has been very relevant and the mode of transmission was very satisfactory".  
"The facilitator is very captivating and delivers the topic very effectively."

Ladepo Edward  
Pilgrims Africa Ltd.



"The training was well planned and presented. Objectives were met, and sufficient knowledge provided".

Jerry D. Ajavon  
Central Bank of Liberia



"The course was well prepared and structured to meet my job performance. I will recommend this training for my colleagues".

SIA Val Davies  
Sierra Leone Commercial Bank Ltd



"Alpha Partners never cease to exceed my expectation. From organization, to Instructors, to the training materials. It is always World Class. Once you attended the first training course, you start looking for the second".

Gbolagade Kemi  
Bell Nigeria Staff



This is an experience I would love to go through again

Uzoh Chukwuma  
Chrome Group Ltd.



"Well packaged topical issues and field experiences as used during session were well articulated".

Harrison OvieEuebu  
Continental Shipyards Ltd.



"I really commend the facilitators for the job well done. The training addresses the challenges I'm facing in my organization and I will make it to the next training".

Kpelai Mfehembra Grace  
GIZ Abuja



"The paper was delivered effectively by the facilitator with appropriate examples. The training was very enlightening. Training objectives and outcomes can be applied to improve my work efficiency"

Musa Ibrahim Lamuna  
Eunisell



"The training has been quite insightful and relevant to the role I am currently handling in my organization".

Ajele Oluwadurotimi Dare  
FSDH Merchant Bank



"An Amazing Experience. kudos and double thumbs up".

Osuntade Isaac  
Babcock University



"With what I have seen the training imparted on me, I will recommend this kind of training to my company to send more staff here".

Ekeamaye GoddayA.  
Honda Manufacturing Nig.



"Alpha Partners is worth every penny spent on the training. I will recommend them".

Olusola Ayeola  
Smile Communication



"I would like to express my deep satisfaction from the take back from the course. The consultant from Alpha Partners Training & Consulting is a guru in financial modeling using Excel".

Olayemi Daniel  
Sahara Group.



"It is an interactive class where I learnt more from both facilitators and other participants on work and live experiences".

Ugliu Anthony Aole  
Ringardas Nigeria Ltd



"I am so much impressed on how the entire Alpha Partners Staff handle the trainees with respect and professionalism".

Ahmad Ali  
Victims Support Fund

# Testimonials



The Training has been very intensive, interactive & of top quality. It has broadened my knowledge & given me an edge to be able to carry on with my everyday activities to achieve set goals & targets.

Joseph Austin  
MANTRAC



"Personally believe this workshop is worth it. I have gained a lot as they affect my job performance. Bravo to the coordinators / facilitators"

Dickson Obanye  
Heerema Nigeria Ltd.



"The program is generally impressive, educative and illustrative with current practices and experience"

Arobani Raphael Olu  
Federal health centre, Oni



"The Alpha Partners team are very friendly, nice and accommodating and the class was very good"

Joseph Bul  
Radisson Blu Anchorage Hotel.



"The organizers and the research person are highly experienced. The workshop has impacted more knowledge on me"

Kuje Samuel  
National Judicial Council,  
Abuja.



"Satisfactory, the venue and the environment are very conducive for learning"

Ogunremi Gabriel  
GZI, Ogun State.



The workshop was very satisfactory.

Dr. Nelson O. Magbagbeola  
ECOWAS Parliament.



"The team of facilitators are well grounded in the field and I learnt a lot from them".

Olarewaju Philip O  
Arik Air Ltd



"I enjoyed my training, the facilitator and the faculty team did well and I commend that they should continue the good job".

Torough Evelyn Mlumum  
Benue Investment &  
Property Company Ltd



"The training programme is well coordinated with seasoned facilitators and tasty refreshments for the participants".

Blessing Michael  
Income Electrix Ltd



"Thank you so much for educating me in continuous auditing and monitoring. I look forward on implementing the learning points".

Buwoza Grace  
Central Bank of Uganda



"I have gain a lot here and will recommend Alpha Partners to my friends and colleagues".

Abidon Rita  
World Dove Media



"The workshop is relevant to my area of specialization at work and I have been adequately updated"

Musibau Elewide  
Cambridge Education Nig..



The facilitators are very wonderful, I pray that God will continue to be with them.

Ozum Chukwuma  
Ebonyi State University



"With Alpha Partners, I experienced a quality of team Learning that was exceptional. Adequately and properly planned and inspiringly presented with a variety of modern applications".

Charles Okon Dickson  
Topfaith Int'l School



"An Amazing Experience. kudos and double thumbs up".

Osuntade Isaac  
Babcock University

...and lots more



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S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE/\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	BEST PRACTICE IN FINANCIAL ACCOUNTING, REPORTING AND BUSINESS SUPPORT FOR ACCOUNTANTS	13th - 17th Jan, 2025	28th July - 1st Aug, 2025	27th - 31st Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	1st - 4th Sept, 2025
2	ADVANCED MANAGEMENT ACCOUNTING COURSE	13th - 17th Jan, 2025	28th July - 1st Aug, 2025	27th - 31st Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	1st - 4th Sept, 2025
3	FINANCE AND ACCOUNTS FOR NON-FINANCIAL PROFESSIONALS TRAINING	13th - 17th Jan, 2025	4th - 8th Aug, 2025	27th - 31st Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	1st - 4th Sept, 2025
4	BOOKKEEPING AND BASIC ACCOUNTING FOR NON-ACCOUNTANTS	13th - 17th Jan, 2025	4th - 8th Aug, 2025	27th - 31st Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	1st - 4th Sept, 2025
5	IFRS ACCOUNTING FOR INCOME TAXES- IAS 12	13th - 17th Jan, 2025	4th - 8th Aug, 2025	27th - 31st Jan, 2025	18th - 22nd Aug, 2025	3rd - 7th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	1st - 4th Sept, 2025
6	ACCOUNTS RECONCILIATION STRATEGIES AND MANAGEMENT OF SUSPENSE ACCOUNTS	20th - 24th Jan, 2025	4th - 8th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	8th - 12th Sept, 2025
7	PUBLIC FINANCE MANAGEMENT COURSE	20th - 24th Jan, 2025	4th - 8th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	8th - 12th Sept, 2025
8	EFFECTIVE FINANCE AND ACCOUNTING OPERATIONS - BEST PRACTICES FOR ACCOUNTANTS	20th - 24th Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	8th - 12th Sept, 2025
9	MANAGING CASH AND ACCOUNTS PAYABLE	20th - 24th Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	8th - 12th Sept, 2025
10	ADVANCED PAYROLL MANAGEMENT AND ADMINISTRATION WORKSHOP	20th - 24th Jan, 2025	11th - 15th Aug, 2025	3rd - 7th Feb, 2025	25th - 29th Aug, 2025	10th - 14th Feb, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	8th - 12th Sept, 2025
11	BUDGET PREPARATION SKILLS	27th - 31st Jan, 2025	11th - 15th Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	17th - 21st Feb, 2025	1st - 4th Sept, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	15th - 19th Sept, 2025
12	MANAGING AND ORGANIZING ACCOUNTS RECEIVABLE	27th - 31st Jan, 2025	11th - 15th Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	17th - 21st Feb, 2025	1st - 4th Sept, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	15th - 19th Sept, 2025
13	FINANCIAL ANALYSIS AND FINANCIAL REPORTING SKILLS	27th - 31st Jan, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	17th - 21st Feb, 2025	1st - 4th Sept, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	15th - 19th Sept, 2025
14	ADVANCED MANAGEMENT ACCOUNTING COURSE	27th - 31st Jan, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	25th - 29th Aug, 2025	17th - 21st Feb, 2025	1st - 4th Sept, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	15th - 19th Sept, 2025
15	FINANCE AND ACCOUNTS FOR NON-FINANCIAL PROFESSIONALS TRAINING	27th - 31st Jan, 2025	18th - 22nd Aug, 2025	10th - 14th Feb, 2025	1st - 4th Sept, 2025	17th - 21st Feb, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	15th - 19th Sept, 2025
16	BOOKKEEPING AND BASIC ACCOUNTING FOR NON-ACCOUNTANTS	3rd - 7th Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	1st - 4th Sept, 2025	3rd - 7th Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	22nd - 26th Sept, 2025



S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE/\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
17	IFRS APPLICATIONS FOR CORPORATE ORGANIZATIONS	3rd – 7th Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	1st – 4th Sept, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	21st – 25th July, 2025	5th – 9th May, 2025	22nd – 26th Sept, 2025
18	MANAGING CREDIT, ACCOUNTS RECEIVABLE AND DEBT RECOVERY	3rd – 7th Feb, 2025	25th – 29th Aug, 2025	24th – 28th Feb, 2025	1st – 4th Sept, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	21st – 25th July, 2025	5th – 9th May, 2025	22nd – 26th Sept, 2025
19	ADVANCED BUDGETING, PERFORMANCE MANAGEMENT AND COST CONTROL STRATEGIES	3rd – 7th Feb, 2025	25th – 29th Aug, 2025	24th – 28th Feb, 2025	1st – 4th Sept, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	21st – 25th July, 2025	5th – 9th May, 2025	22nd – 26th Sept, 2025
20	ADVANCED TREASURY MANAGEMENT STRATEGIES	3rd – 7th Feb, 2025	25th – 29th Aug, 2025	24th – 28th Feb, 2025	8th – 12th Sept, 2025	3rd – 7th Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	21st – 25th July, 2025	5th – 9th May, 2025	22nd – 26th Sept, 2025
21	INVENTORY ACCOUNTING AND COSTING TECHNIQUES	10th – 14th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	28th July – 1st Aug, 2025	12th – 16th May, 2025	6th – 10th Oct, 2025
22	BEST PRACTICE IN ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE	10th – 14th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	28th July – 1st Aug, 2025	12th – 16th May, 2025	6th – 10th Oct, 2025
23	QUICKBOOKS ACCOUNTS AND PAYROLL MANAGEMENT	10th – 14th Feb, 2025	1st – 4th Sept, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	28th July – 1st Aug, 2025	12th – 16th May, 2025	6th – 10th Oct, 2025
24	PAYROLL MANAGEMENT AND EFFECTIVE PAYROLL CONTROLS	10th – 14th Feb, 2025	1st – 4th Sept, 2025	3rd – 7th Mar, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	28th July – 1st Aug, 2025	12th – 16th May, 2025	6th – 10th Oct, 2025
25	FOREIGN EXCHANGE TRADING TECHNIQUES AND UPDATES COURSE	10th – 14th Feb, 2025	1st – 4th Sept, 2025	3rd – 7th Mar, 2025	15th – 19th Sept, 2025	10th – 14th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	28th July – 1st Aug, 2025	12th – 16th May, 2025	6th – 10th Oct, 2025
26	CASH FLOW AND TREASURY MANAGEMENT	17th – 21st Feb, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	19th – 23rd May, 2025	13th – 17th Oct, 2025
27	FEASIBILITY STUDIES - PREPARATION, ANALYSIS AND EVALUATION COURSE	17th – 21st Feb, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	19th – 23rd May, 2025	13th – 17th Oct, 2025
28	COST MANAGEMENT: STRATEGIES FOR BUSINESS DECISIONS	17th – 21st Feb, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	19th – 23rd May, 2025	13th – 17th Oct, 2025
29	DEVELOPING, ANALYZING AND MANAGING PAYROLL BENCHMARKS AND METRICS	17th – 21st Feb, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	15th – 19th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	19th – 23rd May, 2025	13th – 17th Oct, 2025
30	BUDGET PREPARATION, ALLOCATION AND COST CONTROL	17th – 21st Feb, 2025	8th – 12th Sept, 2025	10th – 14th Mar, 2025	22nd – 26th Sept, 2025	17th – 21st Mar, 2025	6th – 10th Oct, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	19th – 23rd May, 2025	13th – 17th Oct, 2025
31	FINANCIAL ANALYSIS AND REPORTING USING IFRS	24th – 28th Feb, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	24th – 28th Mar, 2025	6th – 10th Oct, 2025	22nd – 25th Apr, 2025	11th – 15th Aug, 2025	26th – 30th May, 2025	20th – 24th Oct, 2025
32	MANAGING RECEIVABLES - CREDIT MONITORING AND CONTROL	24th – 28th Feb, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	24th – 28th Mar, 2025	6th – 10th Oct, 2025	22nd – 25th Apr, 2025	11th – 15th Aug, 2025	26th – 30th May, 2025	20th – 24th Oct, 2025
33	THE EFFECTIVE FINANCIAL CONTROLLER - MANAGING FINANCIAL FUNCTIONS AND IMPROVEMENT OPPORTUNITIES	24th – 28th Feb, 2025	15th – 19th Sept, 2025	17th – 21st Mar, 2025	22nd – 26th Sept, 2025	24th – 28th Mar, 2025	6th – 10th Oct, 2025	22nd – 25th Apr, 2025	11th – 15th Aug, 2025	26th – 30th May, 2025	20th – 24th Oct, 2025

# 2025 Training Calendar

## Finance & Accounting

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE/\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
34	ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS	24th - 28th Feb, 2025	15th - 19th Sept, 2025	17th - 21st Mar, 2025	6th - 10th Oct, 2025	24th - 28th Mar, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	20th - 24th Oct, 2025
35	EXCELLENCE IN FINANCIAL REPORTING AND ACCOUNTING	24th - 28th Feb, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	6th - 10th Oct, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	20th - 24th Oct, 2025
36	XERO SOFTWARE ACCOUNTING AND BOOKKEEPING COURSE	3rd - 7th Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	6th - 10th Oct, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	27th - 31st Oct, 2025
37	TAX FRAUD INVESTIGATION COURSE	3rd - 7th Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	6th - 10th Oct, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	27th - 31st Oct, 2025
38	HOW TO MANAGE THE ACCOUNTS DEPARTMENT OF YOUR ORGANIZATION	3rd - 7th Mar, 2025	22nd - 26th Sept, 2025	24th - 28th Mar, 2025	6th - 10th Oct, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	27th - 31st Oct, 2025
39	SPREADSHEET SKILLS FOR PLANNING, FORECASTING AND BUDGETING	3rd - 7th Mar, 2025	22nd - 26th Sept, 2025	24th - 28th Mar, 2025	13th - 17th Oct, 2025	7th - 11th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	27th - 31st Oct, 2025
40	EFFECTIVE ADMINISTRATION OF SALARY AND PAYROLL	3rd - 7th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	27th - 31st Oct, 2025
41	SAGE 50 ACCOUNTING SOFTWARE TRAINING	10th - 14th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	3rd - 7th Nov, 2025
42	ADVANCED PAYROLL MANAGEMENT COURSE	10th - 14th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	3rd - 7th Nov, 2025
43	MANAGING ACCOUNTS RECEIVABLES AND PAYABLES	10th - 14th Mar, 2025	6th - 10th Oct, 2025	7th - 11th Apr, 2025	13th - 17th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	3rd - 7th Nov, 2025
44	BEST PRACTICE IN FINANCIAL ACCOUNTING, REPORTING AND BUSINESS SUPPORT FOR ACCOUNTANTS	10th - 14th Mar, 2025	6th - 10th Oct, 2025	7th - 11th Apr, 2025	20th - 24th Oct, 2025	14th - 17th Apr, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	3rd - 7th Nov, 2025
45	MASTERING TAX ADMINISTRATION COURSE	10th - 14th Mar, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	3rd - 7th Nov, 2025
46	BEST PRACTICE IN PAYROLL ACCOUNTING AND RECONCILIATION	17th - 21st Mar, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	10th - 14th Nov, 2025
47	THE COMPLETE COURSE ON PAYROLL MANAGEMENT	17th - 21st Mar, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	10th - 14th Nov, 2025
48	INTERNATIONAL FINANCIAL REPORTING STANDARDS: BEST PRACTICE	17th - 21st Mar, 2025	13th - 17th Oct, 2025	14th - 17th Apr, 2025	20th - 24th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	10th - 14th Nov, 2025
49	ACCOUNTING AND MANAGEMENT OF ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE FOR HIGHER EFFICIENCY	17th - 21st Mar, 2025	13th - 17th Oct, 2025	14th - 17th Apr, 2025	27th - 31st Oct, 2025	22nd - 25th Apr, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	10th - 14th Nov, 2025
50	EXCEL FOR ACCOUNTANTS COURSE	17th - 21st Mar, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	10th - 14th Nov, 2025

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE/\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
51	TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS)	24th - 28th Mar, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	17th - 21st Nov, 2025
52	APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY	24th - 28th Mar, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	17th - 21st Nov, 2025
53	MASTERING QUICKBOOKS ACCOUNTING	24th - 28th Mar, 2025	20th - 24th Oct, 2025	22nd - 25th Apr, 2025	27th - 31st Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	17th - 21st Nov, 2025
54	ADVANCED APPLICATION OF IFRS ELEMENTS	24th - 28th Mar, 2025	20th - 24th Oct, 2025	22nd - 25th Apr, 2025	3rd - 7th Nov, 2025	5th - 9th May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	17th - 21st Nov, 2025
55	FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS	24th - 28th Mar, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	17th - 21st Nov, 2025
56	ACCOUNTING, DECISION MAKING, AND FINANCIAL COMMUNICATION	7th - 11th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	24th - 28th Nov, 2025
57	ADVANCED FINANCIAL ACCOUNTING WORKSHOP	7th - 11th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	24th - 28th Nov, 2025
58	ADVANCED GRANTS ETHICS MONITORING AND ADMINISTRATION	7th - 11th Apr, 2025	27th - 31st Oct, 2025	5th - 9th May, 2025	3rd - 7th Nov, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	24th - 28th Nov, 2025
59	NEXT GENERATION EXCEL-ADVANCED BUSINESS AND FINANCIAL REPORTING TRAINING	7th - 11th Apr, 2025	27th - 31st Oct, 2025	5th - 9th May, 2025	10th - 14th Nov, 2025	12th - 16th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	24th - 28th Nov, 2025
60	DEBTOR AND WORKING CAPITAL MANAGEMENT COURSE	7th - 11th Apr, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	24th - 28th Nov, 2025
61	ADVANCED FINANCIAL MANAGEMENT PLANNING, IMPLEMENTATION, REPORTING AND ANALYSIS FOR CORPORATE ORGANIZATIONS	14th - 17th Apr, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	1st - 5th Dec, 2025
62	INTENSIVE PEACHTREE ACCOUNTING COURSE	14th - 17th Apr, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	1st - 5th Dec, 2025
63	THE EFFECTIVE FINANCIAL CONTROLLER - MANAGING FINANCIAL FUNCTIONS AND IMPROVEMENT OPPORTUNITIES	14th - 17th Apr, 2025	3rd - 7th Nov, 2025	12th - 16th May, 2025	10th - 14th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	1st - 5th Dec, 2025
64	ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS	14th - 17th Apr, 2025	3rd - 7th Nov, 2025	12th - 16th May, 2025	17th - 21st Nov, 2025	19th - 23rd May, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	1st - 5th Dec, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
65	ACCOUNTS PAYABLE: FROM ACCOUNTING TO MANAGEMENT	14th - 17th Apr, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	1st - 5th Dec, 2025
66	BUDGETING, FORECASTING AND THE PLANNING PROCESS	22nd - 25th Apr, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	8th - 12th Dec, 2025
67	RECONCILIATION OF FINANCIAL TRANSACTIONS	22nd - 25th Apr, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	8th - 12th Dec, 2025
68	ADVANCED FINANCIAL STATEMENT ANALYSIS	22nd - 25th Apr, 2025	10th - 14th Nov, 2025	19th - 23rd May, 2025	17th - 21st Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	8th - 12th Dec, 2025
69	SAGE 50 PAYROLL TRAINING	22nd - 25th Apr, 2025	10th - 14th Nov, 2025	19th - 23rd May, 2025	24th - 28th Nov, 2025	26th - 30th May, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	8th - 12th Dec, 2025
70	EFFECTIVE TAX AUDIT COURSE	22nd - 25th Apr, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	8th - 12th Dec, 2025
71	ACCOUNTS RECONCILIATION: BEST PRACTICES	5th - 9th May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	15th - 19th Dec, 2025
72	FUNDAMENTALS OF FINANCE AND ACCOUNTING	5th - 9th May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	15th - 19th Dec, 2025
73	BASIC ACCOUNTING, BOOKKEEPING AND MANAGING CASH	5th - 9th May, 2025	17th - 21st Nov, 2025	26th - 30th May, 2025	24th - 28th Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	15th - 19th Dec, 2025
74	CASH MANAGEMENT: CONTROL, RECONCILIATION AND RISK STRATEGIES	5th - 9th May, 2025	17th - 21st Nov, 2025	26th - 30th May, 2025	1st - 5th Dec, 2025	2nd - 6th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	15th - 19th Dec, 2025
75	PREPARING FINANCIAL STATEMENTS AND THE ANNUAL REPORT	5th - 9th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	16th - 20th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	15th - 19th Dec, 2025
76	MONTHLY AND YEAR-END ACCOUNTS RECONCILIATION	12th - 16th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	16th - 20th June, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	12th - 16th Jan, 2026
77	EXCELLENCE IN BANKING PRACTICE FOR ACCOUNTANTS	12th - 16th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	16th - 20th June, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	12th - 16th Jan, 2026
78	STRATEGIC PLANNING, MANAGEMENT CONTROL AND EFFECTIVE BUDGETING	12th - 16th May, 2025	24th - 28th Nov, 2025	2nd - 6th June, 2025	1st - 5th Dec, 2025	16th - 20th June, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	12th - 16th Jan, 2026
79	IFRS WORKSHOP WITH CURRENT UPDATES	19th - 23rd May, 2025	24th - 28th Nov, 2025	2nd - 6th June, 2025	8th - 12th Dec, 2025	16th - 20th June, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	12th - 16th Jan, 2026

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
80	MANAGING AND ORGANIZING ACCOUNTS PAYABLE	19th – 23rd May, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	8th – 12th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	7th – 11th July, 2025	20th – 24th Oct, 2025	4th – 8th Aug, 2025	12th – 16th Jan, 2026
81	CASH, TREASURY AND RISK MANAGEMENT	19th – 23rd May, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	8th – 12th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	14th – 18th July, 2025	27th – 31st Oct, 2025	11th – 15th Aug, 2025	19th – 23th Jan, 2026
82	STRATEGIC FINANCIAL AND ACCOUNTING SKILLS	26th - 30th May, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	8th – 12th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	14th – 18th July, 2025	27th – 31st Oct, 2025	11th – 15th Aug, 2025	19th – 23th Jan, 2026
83	EXCELLENCE IN NON-CURRENT (FIXED) ASSET MANAGEMENT AND ACCOUNTING	26th - 30th May, 2025	1st – 5th Dec, 2025	16th – 20th June, 2025	8th – 12th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	14th – 18th July, 2025	27th – 31st Oct, 2025	11th – 15th Aug, 2025	19th – 23th Jan, 2026
84	BEST PRACTICES IN TREASURY MANAGEMENT	26th - 30th May, 2025	1st – 5th Dec, 2025	16th – 20th June, 2025	15th – 19th Dec, 2025	23rd – 27th June, 2025	12th – 16th Jan, 2026	14th – 18th July, 2025	27th – 31st Oct, 2025	11th – 15th Aug, 2025	19th – 23th Jan, 2026
85	FINAL ACCOUNTS: FAST CLOSING MONTHLY AND YEAR-END ACCOUNTING	2nd – 6th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	14th – 18th July, 2025	27th – 31st Oct, 2025	11th – 15th Aug, 2025	19th – 23th Jan, 2026
86	PAYROLL: PREPARATION, ANALYSIS AND MANAGEMENT	2nd – 6th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	21st – 25th July, 2025	3rd – 7th Nov, 2025	18th – 22nd Aug, 2025	26th – 30th Jan, 2026
87	FINANCIAL PLANNING, BUDGETING AND CONTROL	2nd – 6th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	21st – 25th July, 2025	3rd – 7th Nov, 2025	18th – 22nd Aug, 2025	26th – 30th Jan, 2026
88	BEST PRACTICE IN THE PREPARATION OF FINAL ACCOUNTS AND YEAR END REPORTS	2nd – 6th June, 2025	8th – 12th Dec, 2025	23rd – 27th June, 2025	15th – 19th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	21st – 25th July, 2025	3rd – 7th Nov, 2025	18th – 22nd Aug, 2025	26th – 30th Jan, 2026
89	TAX PLANNING, COMPLIANCE AND INCENTIVES	2nd – 6th June, 2025	8th – 12th Dec, 2025	23rd – 27th June, 2025	12th – 16th Jan, 2026	30th June – 4th July, 2025	19th – 23th Jan, 2026	21st – 25th July, 2025	3rd – 7th Nov, 2025	18th – 22nd Aug, 2025	26th – 30th Jan, 2026
90	BUSINESS FINANCIAL AND ACCOUNTING SKILLS	16th – 20th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	7th - 11th July, 2025	19th – 23th Jan, 2026	21st – 25th July, 2025	3rd – 7th Nov, 2025	18th – 22nd Aug, 2025	26th – 30th Jan, 2026
91	BUDGETING, ACCOUNTING AND COST CONTROL	16th – 20th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	7th - 11th July, 2025	19th – 23th Jan, 2026	28th July – 1st Aug, 2025	10th - 14th Nov, 2025	25th – 29th Aug, 2025	2nd – 6th Feb, 2026
92	PEACHTREE ACCOUNTING SOFTWARE APPLICATION COURSE	16th – 20th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	7th - 11th July, 2025	19th – 23th Jan, 2026	28th July – 1st Aug, 2025	10th - 14th Nov, 2025	25th – 29th Aug, 2025	2nd – 6th Feb, 2026
93	FORENSIC ACCOUNTING AND FRAUD CONTROL COURSE	16th – 20th June, 2025	15th – 19th Dec, 2025	30th June – 4th July, 2025	12th – 16th Jan, 2026	7th - 11th July, 2025	19th – 23th Jan, 2026	28th July – 1st Aug, 2025	10th - 14th Nov, 2025	25th – 29th Aug, 2025	2nd – 6th Feb, 2026

# 2025 Training Calendar

## Finance & Accounting

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE/\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
94	BUDGETING AND CORPORATE FINANCIAL MANAGEMENT	16th – 20th June, 2025	15th – 19th Dec, 2025	30th June – 4th July, 2025	19th – 23th Jan, 2026	7th - 11th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	10th - 14th Nov, 2025	25th – 29th Aug, 2025	2nd – 6th Feb, 2026
95	NEW APPROACHES TO CORPORATE AND INDIVIDUAL TAX COMPLIANCE	23rd - 27th June, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	19th – 23th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	10th - 14th Nov, 2025	25th – 29th Aug, 2025	2nd – 6th Feb, 2026
96	THE EFFECTIVE ACCOUNTANT: SKILLS IMPROVEMENT METHODS	23rd - 27th June, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	19th – 23th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	4th - 8th Aug, 2025	17th – 21st Nov, 2025	1st – 4th Sept, 2025	9th – 13th Feb, 2026
97	UNDERSTANDING AND ANALYZING FINANCIAL STATEMENTS AND REPORTS	23rd - 27th June, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	19th – 23th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	4th - 8th Aug, 2025	17th – 21st Nov, 2025	1st – 4th Sept, 2025	9th – 13th Feb, 2026
98	IFRS MASTERCLASS	23rd - 27th June, 2025	12th – 16th Jan, 2026	7th - 11th July, 2025	19th – 23th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	4th - 8th Aug, 2025	17th – 21st Nov, 2025	1st – 4th Sept, 2025	9th – 13th Feb, 2026
99	MANAGING THE CASH CYCLE: ACCOUNTS RECEIVABLE AND PAYABLE BEST PRACTICES	23rd - 27th June, 2025	12th – 16th Jan, 2026	7th - 11th July, 2025	26th – 30th Jan, 2026	14th - 18th July, 2025	2nd – 6th Feb, 2026	4th - 8th Aug, 2025	17th – 21st Nov, 2025	1st – 4th Sept, 2025	9th – 13th Feb, 2026
100	ACCOUNTS RECEIVABLES AND CREDIT POLICIES MANAGEMENT	30th June – 4th July, 2025	12th – 16th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	4th - 8th Aug, 2025	17th – 21st Nov, 2025	1st – 4th Sept, 2025	9th – 13th Feb, 2026
101	PREPARATION, PRESENTATION, INTERPRETATION AND ANALYSIS OF FINANCIAL STATEMENTS	30th June – 4th July, 2025	12th – 16th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	11th - 15th Aug, 2025	24th – 28th Nov, 2025	8th - 12th Sept, 2025	16th - 20th Feb, 2026
102	PAYROLL PROCEDURES AND ADMINISTRATION	30th June – 4th July, 2025	12th – 16th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	11th - 15th Aug, 2025	24th – 28th Nov, 2025	8th - 12th Sept, 2025	16th - 20th Feb, 2026
103	EXCELLENCE IN CORPORATE CASH MANAGEMENT	30th June – 4th July, 2025	19th – 23th Jan, 2026	14th - 18th July, 2025	26th – 30th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	11th - 15th Aug, 2025	24th – 28th Nov, 2025	8th - 12th Sept, 2025	16th - 20th Feb, 2026
104	INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) FOR ACCOUNTANTS	30th June – 4th July, 2025	19th – 23th Jan, 2026	14th - 18th July, 2025	2nd – 6th Feb, 2026	21st – 25th July, 2025	9th – 13th Feb, 2026	11th - 15th Aug, 2025	24th – 28th Nov, 2025	8th - 12th Sept, 2025	16th - 20th Feb, 2026
105	ADVANCED XERO SOFTWARE BOOKKEEPING	7th - 11th July, 2025	19th – 23th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	28th July – 1st Aug, 2025	9th – 13th Feb, 2026	11th - 15th Aug, 2025	24th – 28th Nov, 2025	8th - 12th Sept, 2025	16th - 20th Feb, 2026
106	ADVANCED PAYROLL MANAGEMENT AND ACCOUNTING	7th - 11th July, 2025	19th – 23th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	28th July – 1st Aug, 2025	9th – 13th Feb, 2026	18th – 22nd Aug, 2025	1st – 5th Dec, 2025	15th - 19th Sept, 2025	23th - 27th Feb, 2026
107	ACCOUNTS RECEIVABLES: PLANNING, ORGANIZING, ACCOUNTING AND ACHIEVING BEST PRACTICE	7th - 11th July, 2025	19th – 23th Jan, 2026	21st – 25th July, 2025	2nd – 6th Feb, 2026	28th July – 1st Aug, 2025	9th – 13th Feb, 2026	18th – 22nd Aug, 2025	1st – 5th Dec, 2025	15th - 19th Sept, 2025	23th - 27th Feb, 2026



S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE/\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
108	BEST PRACTICE IN CASH MANAGEMENT AND ACCOUNTING	7th - 11th July, 2025	26th - 30th Jan, 2026	21st - 25th July, 2025	2nd - 6th Feb, 2026	28th July - 1st Aug, 2025	9th - 13th Feb, 2026	18th - 22nd Aug, 2025	1st - 5th Dec, 2025	15th - 19th Sept, 2025	23th - 27th Feb, 2026
109	ADVANCED TREASURY AND CASH MANAGEMENT STRATEGIES	7th - 11th July, 2025	26th - 30th Jan, 2026	21st - 25th July, 2025	9th - 13th Feb, 2026	28th July - 1st Aug, 2025	16th - 20th Feb, 2026	18th - 22nd Aug, 2025	1st - 5th Dec, 2025	15th - 19th Sept, 2025	23th - 27th Feb, 2026
110	INTERPRETATION AND ANALYSIS OF FINANCIAL STATEMENTS	14th - 18th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	9th - 13th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	18th - 22nd Aug, 2025	1st - 5th Dec, 2025	15th - 19th Sept, 2025	23th - 27th Feb, 2026
111	MASTERING SAGE 50 ACCOUNTING	14th - 18th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	9th - 13th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	25th - 29th Aug, 2025	8th - 12th Dec, 2025	22nd - 26th Sept, 2025	2nd - 6th Mar, 2026
112	NIGERIAN TAXATION SYSTEMS	14th - 18th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	9th - 13th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	25th - 29th Aug, 2025	8th - 12th Dec, 2025	22nd - 26th Sept, 2025	2nd - 6th Mar, 2026
113	ACCOUNTS RECEIVABLE AND COLLECTION MANAGEMENT	14th - 18th July, 2025	2nd - 6th Feb, 2026	28th July - 1st Aug, 2025	9th - 13th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	25th - 29th Aug, 2025	8th - 12th Dec, 2025	22nd - 26th Sept, 2025	2nd - 6th Mar, 2026
114	ADVANCED SKILLS FOR CASH OFFICERS: BEST PRACTICES	14th - 18th July, 2025	2nd - 6th Feb, 2026	28th July - 1st Aug, 2025	16th - 20th Feb, 2026	4th - 8th Aug, 2025	9th - 13th Dec, 2024	25th - 29th Aug, 2025	8th - 12th Dec, 2025	22nd - 26th Sept, 2025	2nd - 6th Mar, 2026
115	IFRS COMPREHENSIVE WORKSHOP	21st - 25th July, 2025	2nd - 6th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	11th - 15th Aug, 2025	23th - 27th Feb, 2026	25th - 29th Aug, 2025	8th - 12th Dec, 2025	22nd - 26th Sept, 2025	2nd - 6th Mar, 2026
116	EXCELLENCE IN SALARIES AND WAGES, PENSION FUNDS AND PERSONAL INCOME TAX ADMINISTRATION	21st - 25th July, 2025	2nd - 6th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	11th - 15th Aug, 2025	23th - 27th Feb, 2026	1st - 4th Sept, 2025	15th - 19th Dec, 2025	6th - 10th Oct, 2025	9th - 13th Mar, 2026
117	HOW TO BETTER ORGANIZE, CONTROL AND MANAGE ACCOUNTS PAYABLE	21st - 25th July, 2025	2nd - 6th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	11th - 15th Aug, 2025	23th - 27th Feb, 2026	1st - 4th Sept, 2025	15th - 19th Dec, 2025	6th - 10th Oct, 2025	9th - 13th Mar, 2026
118	ACCOUNTING SKILLS IMPROVEMENT COURSE FOR MIDDLE LEVEL MANAGERS AND SUPERVISORS	21st - 25th July, 2025	9th - 13th Feb, 2026	4th - 8th Aug, 2025	16th - 20th Feb, 2026	11th - 15th Aug, 2025	23th - 27th Feb, 2026	1st - 4th Sept, 2025	15th - 19th Dec, 2025	6th - 10th Oct, 2025	9th - 13th Mar, 2026
119	FINAL ACCOUNTS AND FINANCIAL REPORTING SYSTEMS	21st - 25th July, 2025	9th - 13th Feb, 2026	4th - 8th Aug, 2025	23th - 27th Feb, 2026	11th - 15th Aug, 2025	23th - 27th Feb, 2026	1st - 4th Sept, 2025	15th - 19th Dec, 2025	6th - 10th Oct, 2025	9th - 13th Mar, 2026
120	PRINCIPLES OF COST ACCOUNTING AND COST REDUCTION STRATEGIES	28th July - 1st Aug, 2025	9th - 13th Feb, 2026	11th - 15th Aug, 2025	23th - 27th Feb, 2026	18th - 22nd Aug, 2025	23th - 27th Feb, 2026	1st - 4th Sept, 2025	15th - 19th Dec, 2025	6th - 10th Oct, 2025	9th - 13th Mar, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartner111@yahoo.com **Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

# 2025 Training Calendar

## Internal Audit & Fraud

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	INTERNAL AUDIT BEST PRACTICES AND PRINCIPLES	13th - 17th Jan, 2025	30th June - 4th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025
2	APPROACHES TO FINANCIAL AUDITING	13th - 17th Jan, 2025	30th June - 4th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025
3	BEST PRACTICE IN INTERNAL AUDITING	13th - 17th Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025
4	ESSENTIALS OF INTERNAL AUDIT TRAINING	13th - 17th Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025
5	INTERNAL AUDIT AND COMPLIANCE STANDARDS FOR AUDITORS	13th - 17th Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025
6	DEVELOPING RESULTS-DRIVEN AUDIT WORK PROGRAMS	20th - 24th Jan, 2025	7th - 11th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025
7	INTERNAL AUDIT TECHNIQUES, CHALLENGES AND SOLUTIONS	20th - 24th Jan, 2025	7th - 11th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025
8	ADVANCED AUDITING TECHNIQUES FOR INTERNAL AUDITORS	20th - 24th Jan, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025
9	DEVELOPING EFFECTIVE CONTINUOUS AUDITS	20th - 24th Jan, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025
10	PERFORMING AN EFFECTIVE INTERNAL AUDIT QUALITY ASSESSMENT	20th - 24th Jan, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025
11	FRAUD TESTING: INTEGRATING FRAUD DETECTION INTO YOUR AUDIT PROGRAM	27th - 31st Jan, 2025	14th - 18th July, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025
12	AUDITING BUSINESS PROCESSES	27th - 31st Jan, 2025	14th - 18th July, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
13	EFFECTIVE TECHNIQUES IN AUDITING THE FINANCE, TREASURY AND ACCOUNTING FUNCTIONS	27th – 31st Jan, 2025	21st – 25th July, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025
14	AUDITING FOR CONTRACTS AND PROCUREMENT	27th – 31st Jan, 2025	21st – 25th July, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025
15	INTERNAL AUDITING FOR FRAUD	27th – 31st Jan, 2025	21st – 25th July, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025
16	FRAUD RISK AND THE INTERNAL AUDITOR	3rd – 7th Feb, 2025	21st – 25th July, 2025	24th – 28th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	6th – 10th Oct, 2025
17	IT AUDITING AND THE INTERNAL AUDITOR	3rd – 7th Feb, 2025	21st – 25th July, 2025	24th – 28th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	6th – 10th Oct, 2025
18	ADVANCED RISK - BASED AUDITING	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
19	DEVELOPING EFFECTIVE AUDIT WORK PROGRAMS	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
20	INTERNAL AUDIT AND RISK ASSURANCE COURSE	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
21	SUCCESSFUL STRATEGIES FOR AUDIT MANAGERS	10th - 14th Feb, 2025	28th July – 1st Aug, 2025	3rd - 7th Mar, 2025	18th – 22nd Aug, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	22nd – 26th Sept, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025
22	FINANCIAL AUDITING FOR INTERNAL AUDITORS	10th - 14th Feb, 2025	28th July – 1st Aug, 2025	3rd - 7th Mar, 2025	18th – 22nd Aug, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	22nd – 26th Sept, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025
23	INTERNAL CONTROL, EVALUATION AND REVIEW FOR INTERNAL AUDITORS	10th - 14th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
24	HOW TO CONDUCT A SUCCESSFUL INTERNAL AUDIT	10th - 14th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
25	ADVANCED STRATEGIC INTERNAL AUDITING	10th - 14th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025



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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
26	MODERN INTERNAL AUDITING	17th – 21st Feb, 2025	4th – 8th Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025
27	DEVELOPING, IMPROVING AND MONITORING THE INTERNAL AUDIT FUNCTION	17th – 21st Feb, 2025	4th – 8th Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025
28	ENTERPRISE RISK MANAGEMENT STRATEGIES	17th – 21st Feb, 2025	11th – 15th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	27th – 31st Oct, 2025
29	FRAUD DETECTION AND INVESTIGATION FOR INTERNAL AUDITORS	17th – 21st Feb, 2025	11th – 15th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	27th – 31st Oct, 2025
30	HOW TO RUN AND DELIVER SUCCESSFUL AND TIMELY AUDITS	17th – 21st Feb, 2025	11th – 15th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	27th – 31st Oct, 2025
31	COSO BASED INTERNAL AUDITING FOR RESULTS	24th – 28th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	19th – 23rd May, 2025	27th – 31st Oct, 2025
32	MAKING YOUR AUDIT REPORTS PROFESSIONAL	24th – 28th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	19th – 23rd May, 2025	27th – 31st Oct, 2025
33	FORENSIC ACCOUNTING AND AUDITING COURSE	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	3rd – 7th Nov, 2025
34	INTRODUCTION TO IT AUDITING AND IT FRAUD DETECTION	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	3rd – 7th Nov, 2025
35	FUNDAMENTALS OF CONDUCTING AN INTERNAL FORENSIC INVESTIGATION	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	3rd – 7th Nov, 2025
36	INTERNAL CONTROL AND FRAUD AWARENESS	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	24th – 28th Mar, 2025	8th – 12th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025	26th – 30th May, 2025	3rd – 7th Nov, 2025
37	CREATIVE PROBLEM-SOLVING TECHNIQUES FOR INTERNAL AUDITORS	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	24th – 28th Mar, 2025	8th – 12th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025	26th – 30th May, 2025	3rd – 7th Nov, 2025
38	FINANCIAL STATEMENT FRAUD ANALYSIS AND FORENSIC ACCOUNTING	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	22nd – 25th Apr, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	27th – 31st Oct, 2025	26th – 30th May, 2025	10th – 14th Nov, 2025

# 2025 Training Calendar

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
39	FINANCIAL FRAUD INVESTIGATORS COURSE	3rd - 7th Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
40	INTERNAL AUDIT WORKING PAPERS	3rd - 7th Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
41	INTERNAL CONTROL PRINCIPLES AND PRACTICE	10th - 14th Mar, 2025	25th - 29th Aug, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025
42	OPERATIONAL AUDITING: INFLUENCING POSITIVE CHANGE	10th - 14th Mar, 2025	25th - 29th Aug, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025
43	AUDIT SENIOR MANAGERS COURSE	10th - 14th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
44	ADVANCED FRAUD AUDITING FOR INTERNAL AUDITORS	10th - 14th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
45	AUDIT SKILLS WORKSHOP FOR INTERNAL AUDITORS	10th - 14th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
46	AUDITING IT OUTSOURCED ENVIRONMENTS	17th - 21st Mar, 2025	1st - 4th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025
47	RAISING THE BAR OF INTERNAL AUDIT	17th - 21st Mar, 2025	1st - 4th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025
48	FUNDAMENTALS OF INTERNAL AUDITING AND AUDIT REPORT	17th - 21st Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
49	COMPREHENSIVE COURSE ON INTERNAL CONTROL, COMPLIANCE AND RISK MANAGEMENT	17th - 21st Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
50	INTERNAL AUDIT LEADERSHIP MASTERCLASS	17th - 21st Mar, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
51	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULTS	24th - 28th Mar, 2025	8th - 12th Sept, 2025	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025
52	AUDIT EVIDENCE AND WORK PAPERS	24th - 28th Mar, 2025	8th - 12th Sept, 2025	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025
53	INTERNAL AUDIT REPORT WRITING COURSE	24th - 28th Mar, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025

# 2025 Training Calendar

## Internal Audit & Fraud

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
54	MANAGING THE AUDIT DEPARTMENT OF YOUR ORGANIZATION	24th - 28th Mar, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025
55	DEVELOPING, IMPROVING AND MONITORING CORPORATE AUDIT FUNCTION FOR RESULT	24th - 28th Mar, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025
56	EFFECTIVE INTERNAL AUDITING STRATEGIES AND FRAUD RISK MITIGATION	7th - 11th Apr, 2025	15th - 19th Sept, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025
57	INTERNAL AUDITING OF THE ACCOUNTING AND THE FINANCE FUNCTIONS	7th - 11th Apr, 2025	15th - 19th Sept, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025
58	FRAUD AUDITING FOR AUDITORS	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025
59	AUDITING ORGANIZATIONAL PROCESSES AND PROCEDURES FOR RESULTS	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025
60	EFFECTIVE AUDITING AND INSPECTION SKILLS	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025
61	ESSENTIALS OF INTERNAL AUDIT	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	8th - 12th Dec, 2025
62	ADVANCED PROFESSIONAL AUDIT SKILLS	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	8th - 12th Dec, 2025
63	RISK REDUCTION: INTERNAL CONTROLS, POLICIES AND PROCEDURES	14th - 17th Apr, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025
64	FRAUD INVESTIGATION TOOLS AND TECHNIQUES	14th - 17th Apr, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025
65	FRAUD AUDITING FOR INTERNAL AUDITORS	14th - 17th Apr, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025
66	CONCEPT OF IT AUDITING	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	15th - 19th Dec, 2025



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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
67	IMPLEMENTING A FRAUD AWARENESS PROGRAM	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	15th - 19th Dec, 2025
68	INTERVIEWING SKILLS FOR INTERNAL AUDITORS	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
69	INTERNAL CONTROL AND FRAUD PREVENTION	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
70	EXCELLENCE IN INTERNAL AUDITING	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
71	EFFECTIVE REPORT WRITING FOR INTERNAL AUDITORS	5th - 9th May, 2025	13th - 17th Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	8th - 12th Dec, 2025	21st - 25th July, 2025	12th - 16th Jan, 2026
72	RISK ASSESSMENTS AFTER COVID-19	5th - 9th May, 2025	13th - 17th Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	8th - 12th Dec, 2025	21st - 25th July, 2025	12th - 16th Jan, 2026
73	AUDITING TECHNIQUES FOR LEAD AUDITORS	5th - 9th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	21st - 25th July, 2025	19th - 23rd Jan, 2026
74	INTERNAL AUDIT INVESTIGATION, PROCEDURES AND PROCESSES	5th - 9th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	21st - 25th July, 2025	19th - 23rd Jan, 2026
75	INTERNAL AUDIT PLANNING AND MANAGEMENT	5th - 9th May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	21st - 25th July, 2025	19th - 23rd Jan, 2026
76	EXCELLENCE IN INTERNAL AUDIT REPORT WRITING	12th - 16th May, 2025	20th - 24th Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	15th - 19th Dec, 2025	28th July - 1st Aug, 2025	19th - 23rd Jan, 2026
77	MANAGING FRAUD IN A DIGITIZED WORLD	12th - 16th May, 2025	20th - 24th Oct, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	15th - 19th Dec, 2025	28th July - 1st Aug, 2025	19th - 23rd Jan, 2026
78	RISK-BASED INTERNAL AUDITING TECHNIQUES	12th - 16th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026
79	INTERNAL AUDITORS ROLE IN PREVENTING FRAUD	12th - 16th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
80	CONDUCTING AN INTERNAL FRAUD INVESTIGATION	12th - 16th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026
81	INTERVIEWING TECHNIQUES FOR EFFECTIVE AUDITS	19th - 23rd May, 2025	27th - 31st Oct, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	7th - 11th July, 2025	8th - 12th Dec, 2025	21st - 25th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	26th - 30th Jan, 2026
82	MODERNIZING AND UPGRADING THE INTERNAL AUDIT FUNCTION	19th - 23rd May, 2025	27th - 31st Oct, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	7th - 11th July, 2025	8th - 12th Dec, 2025	21st - 25th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	26th - 30th Jan, 2026
83	AUDIT PLANNING AND MONITORING: BEST PRACTICE	19th - 23rd May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	21st - 25th July, 2025	19th - 23rd Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026
84	FRAUD RISK MANAGEMENT TECHNIQUES FOR INTERNAL AUDITORS	19th - 23rd May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	21st - 25th July, 2025	19th - 23rd Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026
85	DEVELOPING AUDIT PROCESSES AND PROCEDURES	19th - 23rd May, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	21st - 25th July, 2025	19th - 23rd Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026
86	FINANCIAL AUDITING USING IFRS	26th - 30th May, 2025	3rd - 7th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025	14th - 18th July, 2025	15th - 19th Dec, 2025	28th July - 1st Aug, 2025	19th - 23rd Jan, 2026	11th - 15th Aug, 2025	2nd - 6th Feb, 2026
87	AUDITING THE ENTERPRISE RISK MANAGEMENT PROCESS	26th - 30th May, 2025	3rd - 7th Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025	14th - 18th July, 2025	15th - 19th Dec, 2025	28th July - 1st Aug, 2025	19th - 23rd Jan, 2026	11th - 15th Aug, 2025	2nd - 6th Feb, 2026
88	FRAUD RISK AFTER COVID-19	26th - 30th May, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026	11th - 15th Aug, 2025	9th - 13th Feb, 2026
89	INTERNAL CONTROLS POLICIES AND PROCEDURES	26th - 30th May, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026	11th - 15th Aug, 2025	9th - 13th Feb, 2026
90	INTERNAL AUDIT REPORTS - COMMUNICATING ASSURANCE RESULTS	26th - 30th May, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026	11th - 15th Aug, 2025	9th - 13th Feb, 2026
91	INTERNAL CONTROLS: GUIDELINES, CONCEPTS AND IMPLEMENTATION	2nd - 6th June, 2025	10th - 14th Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025	21st - 25th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	26th - 30th Jan, 2026	18th - 22nd Aug, 2025	9th - 13th Feb, 2026
92	FINANCIAL STATEMENT FRAUD DETECTION FOR INTERNAL AUDITORS	2nd - 6th June, 2025	10th - 14th Nov, 2025	30th June - 4th July, 2025	1st - 5th Dec, 2025	21st - 25th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	26th - 30th Jan, 2026	18th - 22nd Aug, 2025	9th - 13th Feb, 2026

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
93	EFFECTIVE CONTINUOUS AUDITING AND MONITORING	2nd – 6th June, 2025	17th – 21st Nov, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	21st – 25th July, 2025	19th – 23rd Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026	18th – 22nd Aug, 2025	16th – 20th Feb, 2026
94	AUDITING THE MANUFACTURING PROCESS	2nd – 6th June, 2025	17th – 21st Nov, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	21st – 25th July, 2025	19th – 23rd Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026	18th – 22nd Aug, 2025	16th – 20th Feb, 2026
95	FRAUD DETECTION, PREVENTION AND CONTROL	2nd – 6th June, 2025	17th – 21st Nov, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	21st – 25th July, 2025	19th – 23rd Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026	18th – 22nd Aug, 2025	16th – 20th Feb, 2026
96	FUNDAMENTALS OF INTERNAL AUDITING	16th – 20th June, 2025	17th – 21st Nov, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	28th July – 1st Aug, 2025	19th – 23rd Jan, 2026	11th - 15th Aug, 2025	2nd - 6th Feb, 2026	25th – 29th Aug, 2025	16th – 20th Feb, 2026
97	FRAUD AND FORENSIC AUDITING	16th – 20th June, 2025	17th – 21st Nov, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	28th July – 1st Aug, 2025	19th – 23rd Jan, 2026	11th - 15th Aug, 2025	2nd - 6th Feb, 2026	25th – 29th Aug, 2025	16th – 20th Feb, 2026
98	HOW TO ESTABLISH EFFECTIVE INTERNAL CONTROLS	16th – 20th June, 2025	24th – 28th Nov, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	28th July – 1st Aug, 2025	26th – 30th Jan, 2026	11th - 15th Aug, 2025	9th – 13th Feb, 2026	25th – 29th Aug, 2025	23rd – 27th Feb, 2026
99	THE EFFECTIVE AUDITOR: SKILLS IMPROVEMENT COURSE	16th – 20th June, 2025	24th – 28th Nov, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	28th July – 1st Aug, 2025	26th – 30th Jan, 2026	11th - 15th Aug, 2025	9th – 13th Feb, 2026	25th – 29th Aug, 2025	23rd – 27th Feb, 2026
100	REPORT WRITING FOR THE INTERNAL AUDITOR	16th – 20th June, 2025	24th – 28th Nov, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	28th July – 1st Aug, 2025	26th – 30th Jan, 2026	11th - 15th Aug, 2025	9th – 13th Feb, 2026	25th – 29th Aug, 2025	23rd – 27th Feb, 2026
101	REPORT WRITING AND COMMUNICATION SKILLS FOR AUDITORS	23rd – 27th June, 2025	24th – 28th Nov, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025	4th - 8th Aug, 2025	26th – 30th Jan, 2026	18th – 22nd Aug, 2025	9th – 13th Feb, 2026	1st – 4th Sept, 2025	23rd – 27th Feb, 2026
102	MASTERING INTERNAL CONTROLS AND FRAUD PREVENTION	23rd – 27th June, 2025	24th – 28th Nov, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025	4th - 8th Aug, 2025	26th – 30th Jan, 2026	18th – 22nd Aug, 2025	9th – 13th Feb, 2026	1st – 4th Sept, 2025	23rd – 27th Feb, 2026
103	DATA ANALYTICS, CONTINUOUS AUDITING AND AUDIT AUTOMATION	23rd – 27th June, 2025	1st – 5th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026	18th – 22nd Aug, 2025	16th – 20th Feb, 2026	1st – 4th Sept, 2025	2nd – 6th Mar, 2026
104	CORPORATE AUDITORS EFFICIENCY COURSE	23rd – 27th June, 2025	1st – 5th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026	18th – 22nd Aug, 2025	16th – 20th Feb, 2026	1st – 4th Sept, 2025	2nd – 6th Mar, 2026
105	ADVANCED INTERNAL CONTROL AND FRAUD PREVENTION	23rd – 27th June, 2025	8th – 12th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026	18th – 22nd Aug, 2025	16th – 20th Feb, 2026	1st – 4th Sept, 2025	2nd – 6th Mar, 2026



# 2025 Training Calendar

## Internal Audit & Fraud

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
106	WRITING EFFECTIVE AUDIT REPORTS	30th June – 4th July, 2025	8th – 12th Dec, 2025	21st – 25th July, 2025	12th – 16th Jan, 2026	11th – 15th Aug, 2025	2nd – 6th Feb, 2026	25th – 29th Aug, 2025	16th – 20th Feb, 2026	8th – 12th Sept, 2025	2nd – 6th Mar, 2026
107	MODERN INTERNATIONAL STANDARDS OF INTERNAL AUDIT FUNCTION	30th June – 4th July, 2025	15th – 19th Dec, 2025	21st – 25th July, 2025	12th – 16th Jan, 2026	11th – 15th Aug, 2025	2nd – 6th Feb, 2026	25th – 29th Aug, 2025	16th – 20th Feb, 2026	8th – 12th Sept, 2025	2nd – 6th Mar, 2026
108	EMBEDDING CRITICAL THINKING INTO THE INTERNAL AUDIT PROCESS	30th June – 4th July, 2025	15th – 19th Dec, 2025	21st – 25th July, 2025	12th – 16th Jan, 2026	11th – 15th Aug, 2025	2nd – 6th Feb, 2026	25th – 29th Aug, 2025	16th – 20th Feb, 2026	8th – 12th Sept, 2025	2nd – 6th Mar, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartner111@yahoo.com **Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

# 2025 Training Calendar

## Stores & Procurement

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	EXCELLENCE IN WAREHOUSE AND STORES MANAGEMENT	13th - 17th Jan, 2025	7th - 11th July, 2025	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025
2	ADVANCED PURCHASING AND TENDERS MANAGEMENT	13th - 17th Jan, 2025	7th - 11th July, 2025	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025
3	EFFECTIVE STORES ADMINISTRATION AND LOGISTICS MANAGEMENT	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
4	LOGISTICS AND DISTRIBUTION MANAGEMENT	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
5	MASTERING WAREHOUSE MECHANICS	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
6	E-PROCUREMENT STRATEGIES COURSE	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025
7	UNDERSTANDING THE PROCUREMENT MANAGEMENT PRINCIPLES	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025
8	SELECTING, BUYING, INSTALLING AND USING A MODERN WAREHOUSE MANAGEMENT SYSTEM	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
9	EXCELLENCE IN STORES MANAGEMENT	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
10	MODERN PURCHASING AND CONTRACT MANAGEMENT	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
11	INTEGRATING PURCHASING, LOGISTICS AND INVENTORY WITH SUPPLIES	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025
12	STOREKEEPING AND WAREHOUSE MANAGEMENT	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025
13	INVENTORY MANAGEMENT TECHNIQUES: PLANNING, REPLENISHMENT AND ACTIVITIES CONTROL	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	ACCOUNTING FOR INVENTORY MANAGEMENT COURSE	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th – 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025
15	EFFECTIVE STOREKEEPING SKILLS	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th – 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025
16	NEGOTIATING AND MANAGING CONTRACTS	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	10th – 14th Feb, 2025	4th – 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025
17	EFFECTIVE PURCHASING MANAGEMENT	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	10th – 14th Feb, 2025	4th – 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025
18	SUCCESSFULLY PLANNING AND CONTROLLING OF MATERIAL AND INVENTORY	3rd – 7th Feb, 2025	4th – 8th Aug, 2025	10th – 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
19	WAREHOUSE MANAGEMENT BEST PRACTICES	3rd – 7th Feb, 2025	4th – 8th Aug, 2025	10th – 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
20	THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT	3rd – 7th Feb, 2025	4th – 8th Aug, 2025	10th – 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
21	CONDUCTING EFFECTIVE STOCK AND INVENTORY CYCLE COUNTING	10th - 14th Feb, 2025	4th – 8th Aug, 2025	17th – 21st Feb, 2025	11th – 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025
22	WAREHOUSE, STORES AND STOCK CONTROL MANAGEMENT	10th - 14th Feb, 2025	4th – 8th Aug, 2025	17th – 21st Feb, 2025	11th – 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025
23	NEGOTIATION STRATEGIES FOR BETTER PURCHASING VALUE	10th - 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
24	PURCHASING AND STOCK FRAUD: DETECTION, AVOIDANCE AND CONTROL	10th - 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
25	STRATEGIC SOURCING: THE EFFECTIVE APPROACH TO BUYING	10th - 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
26	MASTERING SUPPLY CHAIN MANAGEMENT	17th – 21st Feb, 2025	11th – 15th Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025
27	PURCHASING AND VENDOR MANAGEMENT SKILLS	17th – 21st Feb, 2025	11th – 15th Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025
28	DEVELOPING PURCHASING POLICIES AND PROCESSES	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025
29	ADVANCED STORES AND INVENTORY MANAGEMENT	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
30	STOCK TAKING AND STOCK RECONCILIATION	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025
31	MANAGING VENDOR QUALIFICATION, PERFORMANCE AND CONTRACT COMPLIANCE	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025
32	STRATEGIC PURCHASING MANAGEMENT AND NEGOTIATION SKILLS COURSE	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025
33	WORLD – CLASS WAREHOUSE AND INVENTORY CONTROL OPERATIONS	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025
34	E-PURCHASING MANAGEMENT AND ADMINISTRATION FOR RESULTS	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025
35	ADVANCED PURCHASING AND STORES MANAGEMENT	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025
36	STOCK TAKING, VALUATION AND STOCK RECORDING	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025
37	WAREHOUSING AND INVENTORY MANAGEMENT COURSE	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025
38	STORAGE AND HANDLING OF TOXIC CHEMICALS AND HAZARDOUS MATERIALS	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025
39	CURRENT ISSUES IN PROCUREMENT AND PURCHASING MANAGEMENT	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025
40	WAREHOUSE AND DISTRIBUTION MANAGEMENT	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025
41	STRATEGIC PURCHASING AND SUPPLY MANAGEMENT	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025
42	MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025
43	QUALITY SERVICE OF PROPERTY INVENTORY RECORD KEEPING	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025	14th – 17th Apr, 2025	13th – 17th Oct, 2025
44	NEW TRENDS IN STORES/STOCK MANAGEMENT FOR EFFECTIVENESS	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025	14th – 17th Apr, 2025	13th – 17th Oct, 2025
45	WAREHOUSE OPERATIONS AND MANAGEMENT	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025	14th – 17th Apr, 2025	13th – 17th Oct, 2025
46	PROCUREMENT MANAGEMENT BEST PRACTICE	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025	22nd – 25th Apr, 2025	13th – 17th Oct, 2025
47	THE COMPLETE COURSE ON PURCHASING MANAGEMENT	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025	22nd – 25th Apr, 2025	13th – 17th Oct, 2025

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## Stores & Procurement

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
48	EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
49	THE EFFECTIVE BUYER	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
50	SUPPLIER PERFORMANCE: RATINGS, MEASUREMENT AND EVALUATION	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
51	TENDERING, PROCUREMENT AND NEGOTIATION SKILLS	24th - 28th Mar, 2025	15th – 19th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
52	ADVANCED FORECASTING AND INVENTORY MANAGEMENT	24th - 28th Mar, 2025	15th – 19th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
53	STORES MANAGEMENT AND PURCHASING PROCEDURES	24th - 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025
54	SUPPLY CHAIN RISK MANAGEMENT WORKSHOP	24th - 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025
55	STRATEGIC COST AND VALUE MANAGEMENT IN THE SUPPLY CHAIN	24th - 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025
56	TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th – 31st Oct, 2025
57	EFFECTIVE INVENTORY MANAGEMENT TECHNIQUES AND CONTROL	7th - 11th Apr, 2025	22nd – 26th Sept, 2025	14th - 17th Apr, 2025	6th – 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th – 31st Oct, 2025
58	SECURITY AND SAFETY IN THE STORES DEPARTMENT	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
59	MANAGING PURCHASING AND STORES DEPARTMENT OF YOUR ORGANIZATION	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
60	STRATEGIC PROCUREMENT SKILLS FOR COMPETITIVE ADVANTAGE	7th - 11th Apr, 2025	6th – 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
61	ADVANCED LOGISTICS AND TRANSPORTATION TECHNIQUES IN STOCK ADMINISTRATION	14th - 17th Apr, 2025	6th – 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th – 31st Oct, 2025	19th – 23rd May, 2025	3rd - 7th Nov, 2025
62	EFFECTIVE PURCHASING, TENDERING AND SUPPLIER MANAGEMENT	14th - 17th Apr, 2025	6th – 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th – 31st Oct, 2025	19th – 23rd May, 2025	3rd - 7th Nov, 2025
63	ADVANCED CONTRACTS MANAGEMENT	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th – 23rd May, 2025	10th - 14th Nov, 2025
64	COST EFFECTIVE PURCHASING AND PROCUREMENT SKILLS	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th – 23rd May, 2025	10th - 14th Nov, 2025
65	PURCHASING STRATEGIES, NEGOTIATING AND COST REDUCTION	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th – 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th – 23rd May, 2025	10th - 14th Nov, 2025

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
66	SHIPPING AND PORT MANAGEMENT COURSE	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
67	MANAGING CHANNELS TO MARKETS THROUGH DISTRIBUTION CHANNELS	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
68	ADVANCED WAREHOUSE MANAGEMENT	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
69	E-PROCUREMENT: DEVELOPING, IMPLEMENTING AND MANAGING THE COMPLETE PROCESS	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
70	MANAGING THE PROCUREMENT PROCESS	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
71	ENTERPRISE SUPPLY CHAIN MANAGEMENT WORKSHOP	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
72	ADVANCED TENDERING PROCEDURES AND BID EVALUATION	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
73	PROCUREMENT MANAGEMENT PROFESSIONAL	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
74	ESSENTIALS OF WAREHOUSE MANAGEMENT OPERATIONS	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
75	STOCK CONTROL AND INVENTORY MANAGEMENT	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
76	MASTERING MATERIALS MANAGEMENT COURSE	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
77	ADVANCED PURCHASING, LOGISTICS AND STORES MANAGEMENT	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
78	STOCK QUANTIFICATION, VALUATION AND DOCUMENTATION	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
79	PREVENTION OF STOCK DETERIORATION AND OBSOLESCENCE IN THE STORES AND WAREHOUSE	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
80	DYNAMIC SIMULATION OF SUPPLY CHAIN AND LOGISTICS	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
81	ADVANCED PURCHASING MANAGEMENT	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
82	FINANCE FOR PROCUREMENT AND LOGISTICS PROFESSIONALS	19th – 23rd May, 2025	3rd – 7th Nov, 2025	26th – 30th May, 2025	10th – 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025
83	BEST PRACTICE IN PROCUREMENT PROCESSES AND MANAGEMENT	19th – 23rd May, 2025	10th – 14th Nov, 2025	26th – 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025
84	WAREHOUSE AND INVENTORY BEST PRACTICE	19th – 23rd May, 2025	10th – 14th Nov, 2025	26th – 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025
85	SOLVING THE PROBLEMS OF THE NON-MOVING STOCK	19th – 23rd May, 2025	10th – 14th Nov, 2025	26th – 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025
86	INTERNATIONAL PROCUREMENT OPERATIONS TRAINING	26th – 30th May, 2025	10th – 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025
87	PROCUREMENT BEST PRACTICES WORKSHOP	26th – 30th May, 2025	10th – 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025
88	PRINCIPLES OF MATERIAL HANDLING AND STORES MANAGEMENT	26th – 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025
89	PHYSICAL INVENTORY AND CYCLE COUNTING WORKSHOP	26th – 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025
90	ADVANCED PROCUREMENT SKILLS	26th – 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025
91	STORES PROCEDURES, REGULATIONS AND PRACTICES	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th – 11th July, 2025	15th – 19th Dec, 2025
92	GLOBAL SUPPLY CHAIN MANAGEMENT: BEST PRACTICES IN IMPORT AND EXPORT OPERATIONS	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th – 11th July, 2025	15th – 19th Dec, 2025
93	FUNDAMENTALS OF PURCHASING	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th – 11th July, 2025	12th – 16th Jan, 2026
94	BEST PRACTICES FOR OPTIMIZING WAREHOUSE SAFETY	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th – 11th July, 2025	12th – 16th Jan, 2026
95	DEVELOPING THE SKILLS OF A SUPPLY CHAIN LEADER	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th – 11th July, 2025	12th – 16th Jan, 2026



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
96	STOCK TAKING SKILLS AND STOCK VALUATION	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
97	IMPROVING YOUR BUYING SKILLS	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
98	MANAGEMENT SKILLS FOR WAREHOUSE SUPERVISORS	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
99	PURCHASING PRINCIPLES AND PRACTICES	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
100	PROCUREMENT AND SUPPLY CHAIN MANAGEMENT BEST PRACTICE	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
101	DETECTION AND PREVENTION OF CORRUPTION IN PROCUREMENT	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026
102	COMPUTERIZED STORES MANAGEMENT SYSTEMS	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026
103	FUNDAMENTALS OF PURCHASING FOR THE NEW BUYER	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
104	ADVANCED STORES AND INVENTORY CONTROL COURSE	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
105	ADVANCED PURCHASING AND COST SAVING TECHNIQUES	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
106	MODERN INVENTORY AND STORES MANAGEMENT	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026
107	MANAGING AND IMPROVING WAREHOUSE OPERATIONS	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026
108	STOCK FRAUD PREVENTION AND CONTROL	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	2nd – 6th Feb, 2026

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
109	STOCK TAKING SKILLS AND STOCK VALUATION	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	2nd – 6th Feb, 2026
110	IMPROVING YOUR BUYING SKILLS	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	2nd – 6th Feb, 2026
111	MANAGEMENT SKILLS FOR WAREHOUSE SUPERVISORS	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026	4th - 8th Aug, 2025	2nd – 6th Feb, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.  
 Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The amount is exclusive of all taxes

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements,

please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartner111@yahoo.com

**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	HUMAN RESOURCES MANAGEMENT MASTER CLASS	13th - 17th Jan, 2025	19th - 23rd May, 2025	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
2	EFFECTIVE REPORT WRITING SKILLS FOR HR AND ADMIN MANAGERS	13th - 17th Jan, 2025	19th - 23rd May, 2025	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
3	MANAGING STRESS AND PRESSURE AT WORK	13th - 17th Jan, 2025	19th - 23rd May, 2025	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
4	PERFORMANCE MANAGEMENT SYSTEM ON BEST PRACTICE	13th - 17th Jan, 2025	19th - 23rd May, 2025	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
5	COMPENSATION, BENEFIT ADMINISTRATION AND REWARD MANAGEMENT	20th - 24th Jan, 2025	26th - 30th May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
6	OPTIMIZING TIME, WORKFLOW AND PRODUCTIVITY	20th - 24th Jan, 2025	26th - 30th May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
7	ESSENTIAL MANAGEMENT SKILLS FOR ADMIN OFFICERS	20th - 24th Jan, 2025	26th - 30th May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
8	ESSENTIAL SKILLS FOR TRAINING AND DEVELOPMENT MANAGER	20th - 24th Jan, 2025	26th - 30th May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
9	MANAGING DIFFICULT STAFF SITUATIONS IN ORGANIZATIONS	27th - 31st Jan, 2025	2nd - 6th June, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025
10	HUMAN RESOURCES POLICIES AND PROCEDURES	27th - 31st Jan, 2025	2nd - 6th June, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025
11	PRE - RETIREMENT PLANNING: LIFE AFTER RETIREMENT	27th - 31st Jan, 2025	2nd - 6th June, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025
12	ADMINISTRATION AND OFFICE MANAGEMENT: BEST PRACTICES AND TECHNIQUES	27th - 31st Jan, 2025	2nd - 6th June, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025
13	ADVANCED HUMAN RESOURCE MANAGEMENT WORKSHOP	3rd - 7th Feb, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	HR SKILLS FOR NON-HR PROFESSIONALS	3rd – 7th Feb, 2025	16th – 20th June, 2025	17th – 21st Feb, 2025	30th June – 4th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025
15	INDUSTRIAL RELATIONS (IR), EMPLOYEE RELATIONS (ER) AND TRADE UNION HARMONY	3rd – 7th Feb, 2025	16th – 20th June, 2025	17th – 21st Feb, 2025	30th June – 4th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025
16	RETIREMENT AND EMPLOYEE INVESTMENT PLANNING	3rd – 7th Feb, 2025	16th – 20th June, 2025	17th – 21st Feb, 2025	30th June – 4th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025
17	WORKFLOW, PROCESS AND PRODUCTIVITY OPTIMIZATION	10th - 14th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025
18	IMPROVING OPERATION PERFORMANCE AND PRODUCTIVITY	10th - 14th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025
19	THE ESSENTIALS OF HUMAN RESOURCES LAWS	10th - 14th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025
20	COMPETENCE DEVELOPMENT FOR OFFICE MANAGERS, ADMINISTRATORS AND SECRETARIES	10th - 14th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025
21	ESSENTIAL COMPETENCIES FOR SUPERVISORS, OFFICE MANAGERS AND ADMINISTRATORS	17th – 21st Feb, 2025	30th June – 4th July, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025
22	IMPROVING PERFORMANCE USING BALANCED SCORECARD FOR ORGANIZATIONAL GROWTH	17th – 21st Feb, 2025	30th June – 4th July, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025
23	EFFECTIVE SUCCESSION PLANNING AND DEVELOPMENT	17th – 21st Feb, 2025	30th June – 4th July, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025
24	EXCELLENCE IN PERFORMANCE AND REWARD MANAGEMENT WORKSHOP	17th – 21st Feb, 2025	30th June – 4th July, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025
25	MANAGING EMPLOYEE PERFORMANCE, BEHAVIOUR AND ATTITUDES	24th - 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025
26	COMPETENCY BASED PERFORMANCE MANAGEMENT FOR ADMINISTRATORS	24th - 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025



# 2025 Training Calendar

## Human Resources & Admin

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	DISCIPLINE AND DISCIPLINARY PROCEDURES IN THE WORKPLACE	24th - 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025
28	HEALTH AND SAFETY IN THE WORKPLACE	24th - 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025
29	PROFESSIONAL IMAGE ENHANCEMENT FOR ADMINISTRATION MANAGERS	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
30	PERFORMANCE MANAGEMENT: SETTING OBJECTIVES AND CONDUCTING APPRAISALS	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
31	MONITORING AND EVALUATION HUMAN RESOURCES DEPARTMENT FOR GROWTH	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
32	DATA ANALYSIS TECHNIQUES, MODELING AND STRATEGIES FOR HR MANAGERS	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
33	TRANSFORMATIONAL LEADERSHIP SKILLS FOR HUMAN RESOURCES AND ADMINISTRATIVE PERSONNEL	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
34	ADVANCED ICT APPLICATION FOR OFFICE MANAGEMENT	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
35	MANPOWER PLANNING, RESOURCING AND RETENTION	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
36	HOW TO MANAGE THE HUMAN RESOURCE DEPARTMENT OF YOUR ORGANIZATION	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
37	MANAGING HUMAN RESOURCES IN THE DIGITAL WORLD	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
38	ESSENTIALS OF HUMAN RESOURCES MANAGEMENT	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
39	INNOVATIONS IN WORKFORCE PLANNING AND ORGANIZATIONAL DEVELOPMENT	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
40	HR ESSENTIALS FOR EFFECTIVE MANAGEMENT	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025
41	ELECTRONIC DOCUMENTATION, FILING AND ARCHIVING	24th - 28th Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
42	HR MASTER CLASS ON THE FUTURE CHANGES IN HUMAN RESOURCES	24th - 28th Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
43	MANAGEMENT SKILLS FOR ADMINISTRATIVE SUPPORT STAFF	24th - 28th Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
44	EMPLOYEES COMPENSATION AND BENEFITS MANAGEMENT	24th - 28th Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
45	AUTOMATING MODERN OFFICE PRACTICE	7th - 11th Apr, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
46	MANAGING HUMAN RESOURCES FOR SUSTAINABLE RESULTS	7th - 11th Apr, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
47	PROFESSIONAL SKILLS FOR ADMINISTRATORS	7th - 11th Apr, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
48	THE ART OF NEGOTIATING, INFLUENCING, COMMUNICATING AND CONFLICT RESOLUTION	7th - 11th Apr, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
49	HUMAN RESOURCES DEVELOPMENT AND PERSONNEL MANAGEMENT	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	21st – 25th July, 2025	17th – 21st Nov, 2025
50	FOUNDATION SKILLS FOR NEW HUMAN RESOURCE OFFICERS	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	21st – 25th July, 2025	17th – 21st Nov, 2025
51	ADMINISTRATIVE AND SUPERVISORY ENHANCEMENT DEVELOPMENT WORKSHOP	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	21st – 25th July, 2025	17th – 21st Nov, 2025
52	EMPLOYMENT LAWS AND INDUSTRIAL RELATIONS PRACTICE IN NIGERIA	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	21st – 25th July, 2025	17th – 21st Nov, 2025
53	INFORMATION COMMUNICATION AND RECORDS MANAGEMENT COURSE	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025	28th July – 1st Aug, 2025	24th – 28th Nov, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
54	PUBLIC RELATIONS AND CORPORATE COMMUNICATIONS SKILLS FOR HR MANAGERS	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
55	STRATEGIC HUMAN RESOURCES MANAGEMENT	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
56	TRAIN THE TRAINER - MANAGING VIRTUAL AND PHYSICAL CLASSES	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
57	COMMUNICATION AND INTERPERSONAL SKILLS WORKSHOP	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
58	THE EFFECTIVE HUMAN RESOURCES ADMINISTRATOR	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
59	HR ANALYTICS COURSE	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
60	EMPLOYEE RELATIONS AND ENGAGEMENT: MOTIVATION, GRIEVANCES, CONFLICT AND DISCIPLINE	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
61	ADVANCED SELECTION, INTERVIEWING AND RECRUITMENT SKILLS	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025	11th - 15th Aug, 2025	8th - 12th Dec, 2025
62	EFFECTIVE OFFICE MANAGEMENT AND ADMINISTRATION SKILLS	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025	11th - 15th Aug, 2025	8th - 12th Dec, 2025
63	COMPETENCY-BASED SALARY STRUCTURE DESIGN AND DEVELOPMENT	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025	11th - 15th Aug, 2025	8th - 12th Dec, 2025
64	MANPOWER ORGANIZATION SUCCESSION PLANNING AND TREND ANALYSIS	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025	11th - 15th Aug, 2025	8th - 12th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	EFFECTIVE CHANGE MANAGEMENT AND RESULTS	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
2	NEXT GENERATION LEADERSHIP	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
3	EFFECTIVELY MANAGING AND LEADING PEOPLE	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
4	EFFECTIVE BUSINESS RISK MANAGEMENT STRATEGIES FOR CORPORATE ORGANIZATION	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
5	EXECUTIVE LEADERSHIP DEVELOPMENT COURSE	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
6	EFFECTIVE TEAM LEADERS' GUIDE TO TEAMWORK AND TEAM BUILDING	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
7	FUNDAMENTALS OF STRATEGIC PLANNING	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
8	MANAGING AND MOTIVATING TOWARDS EXCELLENCE: SKILLS, COMPETENCIES, TRAITS AND TECHNIQUES	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
9	LEADERSHIP AND CRISIS MANAGEMENT SKILLS COURSE	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
10	ADVANCED MANAGEMENT PROGRAMME FOR MIDDLE LEVEL MANAGERS AND SUPERVISORS	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
11	EFFECTIVE PENSION FUND GOVERNANCE AND REGULATIONS	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
12	MULTITASKING, PRIORITIES AND DEADLINES MANAGEMENT	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
13	IMPROVING BUSINESS LEADERSHIP THROUGH TECHNOLOGY	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025





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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	ADVANCED BUSINESS MANAGEMENT AND TECHNOLOGY	3rd – 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th – 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025
15	PERSONAL SKILLS FOR PROFESSIONAL EXCELLENCE	3rd – 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th – 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025
16	ADVANCED BUSINESS MANAGEMENT AND TECHNOLOGY	3rd – 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th – 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025
17	BUSINESS PROCESS RE-ENGINEERING AND IMPROVEMENT STRATEGIES	10th - 14th Feb, 2025	2nd – 6th June, 2025	3rd - 7th Mar, 2025	30th June – 4th July, 2025	24th - 28th Mar, 2025	21st – 25th July, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025
18	TIME MANAGEMENT, PLANNING, ORGANIZING AND GOAL SETTING	10th - 14th Feb, 2025	2nd – 6th June, 2025	3rd - 7th Mar, 2025	30th June – 4th July, 2025	24th - 28th Mar, 2025	21st – 25th July, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025
19	MASTERING THE ART OF PUBLIC AND PROFESSIONAL SPEAKING	10th - 14th Feb, 2025	2nd – 6th June, 2025	3rd - 7th Mar, 2025	30th June – 4th July, 2025	24th - 28th Mar, 2025	21st – 25th July, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025
20	SMART LEADERSHIP: ACHIEVING STRATEGY THROUGH LEADING THE FUNCTION	10th - 14th Feb, 2025	2nd – 6th June, 2025	3rd - 7th Mar, 2025	30th June – 4th July, 2025	24th - 28th Mar, 2025	21st – 25th July, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025
21	MANAGING EMPLOYEE PERFORMANCE, BEHAVIOUR AND ATTITUDES	17th – 21st Feb, 2025	16th – 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025
22	LEADERSHIP AND EMOTIONAL INTELLIGENCE	17th – 21st Feb, 2025	16th – 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025
23	KEY PERFORMANCE INDICATORS AND OPTIMIZATION	17th – 21st Feb, 2025	16th – 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025
24	MANAGING REMOTE TEAMS EFFECTIVELY	17th – 21st Feb, 2025	16th – 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025
25	REINVENTING LEADERSHIP IN A COVID-19 WORLD	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	30th June – 4th July, 2025	13th - 17th Oct, 2025
26	NEGOTIATION AND CONFLICT MANAGEMENT IN ORGANIZATIONS	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	30th June – 4th July, 2025	13th - 17th Oct, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	BUSINESS CONTINUITY AND STRATEGY MANAGEMENT	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
28	BUSINESS ENGLISH AND EFFECTIVE REPORT WRITING SKILLS	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
29	CORPORATE STRATEGY AND VALUE INNOVATION COURSE	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
30	ADVANCED OFFICE MANAGEMENT AND ELECTRONIC DOCUMENT MANAGEMENT SYSTEM COURSE	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
31	BUSINESS TRANSFORMATION THROUGH EFFECTIVE LEADERSHIP	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
32	PRIORITY MANAGEMENT: OPTIMISING TIME, WORKFLOW AND PRODUCTIVITY	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
33	STRATEGIC PLANNING AND GOAL SETTING: SETTING BUSINESS GOALS, TARGETS AND DELIVERABLES	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
34	MANAGING AND ADMINISTERING SUPERVISORY FUNCTIONS	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
35	NEGOTIATION SKILLS: ACHIEVING SUCCESSFUL OUTCOMES	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
36	PERSONAL MASTERY AND SELF-LEADERSHIP	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
37	EFFECTIVE CONTRACT MANAGEMENT AND ADMINISTRATION	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
38	BEST PRACTICE IN PENSION ADMINISTRATION	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
39	MASTERING PEOPLE MANAGEMENT AND TEAM LEADERSHIP	17th – 21st Mar, 2025	14th - 18th July, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025	21st – 25th July, 2025	3rd – 7th Nov, 2025
40	NEGOTIATION AND DISPUTE MANAGEMENT STRATEGIES	17th – 21st Mar, 2025	14th - 18th July, 2025	14th – 17th Apr, 2025	4th – 8th Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025	21st – 25th July, 2025	3rd – 7th Nov, 2025
41	MANAGING FRAUD AND CORRUPTION IN THE WORKPLACE	24th - 28th Mar, 2025	21st – 25th July, 2025	22nd - 25th Apr, 2025	11th – 15th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025	28th July – 1st Aug, 2025	10th - 14th Nov, 2025
42	OFFICE, FILING AND DOCUMENTATION SKILLS	24th - 28th Mar, 2025	21st – 25th July, 2025	22nd - 25th Apr, 2025	11th – 15th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025	28th July – 1st Aug, 2025	10th - 14th Nov, 2025
43	DEVELOPING YOUR BUSINESS ENGLISH WRITING AND COMMUNICATION SKILLS	24th - 28th Mar, 2025	21st – 25th July, 2025	22nd - 25th Apr, 2025	11th – 15th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025	28th July – 1st Aug, 2025	10th - 14th Nov, 2025
44	OFFICE SECURITY AND ASSET PROTECTION STRATEGIES	24th - 28th Mar, 2025	21st – 25th July, 2025	22nd - 25th Apr, 2025	11th – 15th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025	28th July – 1st Aug, 2025	10th - 14th Nov, 2025
45	BUILDING TEAM EXCELLENCE	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	26th - 30th May, 2025	8th – 12th Sept, 2025	30th June – 4th July, 2025	13th - 17th Oct, 2025	4th – 8th Aug, 2025	17th – 21st Nov, 2025
46	LEADERSHIP, CRITICAL THINKING AND INNOVATION	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	26th - 30th May, 2025	8th – 12th Sept, 2025	30th June – 4th July, 2025	13th - 17th Oct, 2025	4th – 8th Aug, 2025	17th – 21st Nov, 2025
47	WORK ETHICS, ATTITUDES AND PRODUCTIVITY ENHANCEMENT COURSE	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	26th - 30th May, 2025	8th – 12th Sept, 2025	30th June – 4th July, 2025	13th - 17th Oct, 2025	4th – 8th Aug, 2025	17th – 21st Nov, 2025
48	WORK ATTITUDE AND VALUE ENHANCEMENT COURSE	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	26th - 30th May, 2025	8th – 12th Sept, 2025	30th June – 4th July, 2025	13th - 17th Oct, 2025	4th – 8th Aug, 2025	17th – 21st Nov, 2025
49	EVALUATION, MEASURING FOR IMPACT AND RESULT	14th - 17th Apr, 2025	4th – 8th Aug, 2025	12th – 16th May, 2025	25th – 29th Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025	7th – 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th – 28th Nov, 2025
50	PRACTICAL TOOLS FOR EFFECTIVE LEADERSHIP	14th - 17th Apr, 2025	4th – 8th Aug, 2025	12th – 16th May, 2025	25th – 29th Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025	7th – 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th – 28th Nov, 2025
51	STRATEGIC THINKING AND BUSINESS PLANNING	14th - 17th Apr, 2025	4th – 8th Aug, 2025	12th – 16th May, 2025	25th – 29th Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025	7th – 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th – 28th Nov, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
52	DEVELOPING MANAGERIAL EXCELLENCE AT WORKPLACE	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
53	SOLVING PROBLEMS CREATIVELY AND MAKING DECISIONS EFFICIENTLY	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025
54	MIDDLE MANAGEMENT DEVELOPMENT PROGRAM	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025
55	CREATIVE PROBLEM-SOLVING AND DECISION-TAKING SKILLS	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartners111@yahoo.com

**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com



# 2025 Training Calendar

## Maintenance & Engineering

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	ADVANCED POWER DISTRIBUTION ENGINEERING FOR UTILITIES	13th - 17th Jan, 2025	7th - 11th July, 2025	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025
2	ELECTRIC POWER DISTRIBUTION SYSTEM FOR INDUSTRIAL PLANTS	13th - 17th Jan, 2025	7th - 11th July, 2025	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025
3	BUILDING AND FACILITIES MAINTENANCE MANAGEMENT	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
4	OPERATION, MAINTENANCE AND TROUBLESHOOTING OF PUMPS, COMPRESSORS AND VALVES	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
5	ADVANCED AIR CONDITIONING AND REFRIGERATING TECHNOLOGY	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
6	HVAC DESIGN, OPERATION, AND MAINTENANCE	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025
7	MAINTENANCE OF AIR CONDITIONERS AND REFRIGERATORS	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025
8	PUMPS OPTIMIZATION: PERFORMANCE, RELIABILITY AND EFFICIENCY	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
9	MAINTENANCE MANAGEMENT AND TECHNOLOGY BEST PRACTICES	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
10	PROBLEM SOLVING AND DECISION-MAKING SKILLS FOR ENGINEERS AND TECHNICAL PROFESSIONALS	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
11	CONTRACTS AND TENDERS ADMINISTRATION	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025
12	ADVANCED TECHNIQUES IN OFFICE FURNITURE, FITTING AND EQUIPMENT MAINTENANCE AND MANAGEMENT	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025
13	BUILDING MAINTENANCE: STANDARDS AND BEST PRACTICES	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	AIR CONDITIONING SYSTEMS MAINTENANCE AND DIAGNOSTICS	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th – 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025
15	OPTIMIZING EQUIPMENT MAINTENANCE AND REPLACEMENT DECISIONS	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th – 14th Feb, 2025	11th – 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025
16	EXCELLENCE IN PROCESS AND MECHANICAL ENGINEERING ESSENTIALS	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th – 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025
17	PROCESS PLANT TROUBLESHOOTING AND ENGINEERING PROBLEM SOLVING	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th – 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025
18	ELECTRICAL DISTRIBUTION EQUIPMENT OPERATION AND MAINTENANCE	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
19	PUMPS AND PUMP SYSTEMS: SPECIFICATION, INSTALLATION AND OPERATION	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
20	TRANSFORMERS OPERATION AND MAINTENANCE	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
21	INSTRUMENTATION AND CALIBRATION COURSE	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025
22	ASSET INTEGRITY AND ASSET MAINTENANCE MANAGEMENT COURSE	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025
23	MAINTENANCE STRATEGY DEVELOPMENT AND COST-EFFECTIVE IMPLEMENTATION	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
24	EARTHLING OF UTILITY AND INDUSTRIAL DISTRIBUTION SYSTEM	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
25	HYDRAULIC SYSTEMS MAINTENANCE AND TROUBLESHOOTING	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
26	IMPROVING EFFECTIVENESS OF WORKS, SERVICES AND MAINTENANCE DEPARTMENTS	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	ADVANCED ELECTRICAL TROUBLESHOOTING, REPAIRS AND ISOLATIONS TECHNIQUES	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025
28	ADVANCED GENERATOR MAINTENANCE	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025
29	BUILDING MANAGEMENT SYSTEM AND EFFECTIVE UTILITY MAINTENANCE PRACTICES	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025
30	DESIGN CRITERIA IN INSTRUMENTATION ENGINEERING COURSE	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025
31	IMPLEMENTING EFFECTIVE PREVENTING AND PREDICTIVE MAINTENANCE PROGRAMMES	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025
32	COST EFFECTIVE STRATEGIES FOR THE MAINTENANCE OF ELECTRICAL POWER SYSTEMS	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025
33	START-UP, COMMISSIONING AND TESTING OF ELECTRICAL SYSTEMS	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd – 26th Sept, 2025
34	ELECTRICAL INSTALLATIONS AND MAINTENANCE	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd – 26th Sept, 2025
35	RELIABILITY AND OPERATIONAL PERFORMANCE OF ELECTRIC POWER SYSTEMS	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd – 26th Sept, 2025
36	CONSTRUCTION QUALITY CONTROL ON SITE	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025
37	PUMPS AND PUMPING SYSTEMS OPTIMIZATION	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd – 26th Sept, 2025
38	ROOT CAUSE FAILURE ANALYSIS	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025
39	ELECTRICAL SAFETY FOR MAINTENANCE STAFF	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025
40	TRANSFORMER OPERATIONAL PRINCIPLES, SELECTION AND TROUBLESHOOTING	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th – 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd – 26th Sept, 2025	7th - 11th Apr, 2025	6th – 10th Oct, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
41	STRUCTURAL DESIGN, CONDITION ASSESSMENT AND RENOVATION OF BUILDINGS	10th - 14th Mar, 2025	1st - 4th Sept, 2025	17th - 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025
42	TROUBLESHOOTING MECHANICAL DRIVE SYSTEMS AND ROTATING EQUIPMENT	10th - 14th Mar, 2025	1st - 4th Sept, 2025	17th - 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025
43	ELECTRICAL EQUIPMENT AND CONTROL SYSTEMS: TESTING IMPLEMENTATION AND MAINTENANCE OF ELECTRICAL SYSTEMS	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025
44	WRITING AN EFFECTIVE MAINTENANCE PROCEDURE	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025
45	SAFETY PRACTICES FOR PUBLIC BUILDINGS	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025
46	MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS	17th - 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
47	PROCESS CONTROL: INSTRUMENTATION, TROUBLESHOOTING AND PROBLEM-SOLVING COURSE	17th - 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
48	AIR CONDITIONING SYSTEM, DESIGN, SELECTION, OPERATION AND TROUBLESHOOTING	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
49	MODERN POWER SYSTEM PROTECTIVE RELAYING	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
50	INSTALLATION, MAINTENANCE AND PROTECTION OF ELECTRICAL, ELECTRONIC AND ELECTRO MECHANICAL EQUIPMENTS	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
51	POWER SYSTEMS PROTECTION-CONTROL AND STABILITY	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
52	MAINTENANCE MANAGEMENT BEST PRACTICES: SYSTEMS, TOOLS AND TECHNIQUES	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
53	EFFECT OF ADDITIVES ON CONCRETE	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025





# 2025 Training Calendar

## Maintenance & Engineering

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
54	AIR CONDITIONING EQUIPMENT, SYSTEM REPAIRS AND MAINTENANCE	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
55	HYDRAULIC AND PNEUMATIC MAINTENANCE AND TROUBLESHOOTING	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
56	VEHICLES MAINTENANCE MANAGEMENT AND INSPECTION	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025
57	BEST PRACTICE IN HYDRAULICS, PUMPING AND VALVES SYSTEMS	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025
58	TROUBLESHOOTING, MAINTENANCE AND PROTECTION OF AC ELECTRICAL MOTORS AND DRIVES	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
59	DESIGN, OPERATION AND MAINTENANCE OF BUILDING SYSTEMS	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
60	FUNDAMENTALS OF ASSET AND FACILITIES MANAGEMENT	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
61	CORROSION MANAGEMENT COURSE	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025
62	MAINTENANCE CONTRACTING AND OUTSOURCING	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025
63	AIR CONDITIONING, INSTALLATION, COMMISSIONING AND MAINTENANCE	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
64	GENERATOR TESTING, INSPECTION AND MAINTENANCE	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
65	ELECTRICAL EQUIPMENT AND SAFETY: OPERATION, CONTROL, MAINTENANCE AND TROUBLESHOOTING	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
66	MAINTENANCE PLANNING, SCHEDULING AND CONTROL	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
67	ROTATING EQUIPMENT: START-UP, OPERATION, MAINTENANCE AND TROUBLESHOOTING	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
68	MAINTENANCE AND OPERATION OF DIESEL FUEL INJECTION PUMPS IN EQUIPMENT	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
69	PUMPS, COMPRESSORS AND TURBINES WORKSHOP	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
70	MODERN ELECTRIC POWER SYSTEM: DESIGN, MODELLING, ANALYSIS AND PROBLEM SOLVING	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
71	DIESEL GENERATOR OPERATION AND MAINTENANCE	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
72	BEST PRACTICE IN GENERATOR MAINTENANCE AND PROTECTION	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
73	INSTRUMENTATION FOR NON-INSTRUMENTATION ENGINEERS COURSE	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
74	MAINTENANCE WORK QUALITY CONTROL ASSURANCE	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
75	ELECTRICAL FAULTS: CAUSES, ANALYSIS, DETECTION AND REMEDIES	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
76	GENERATORS: OPERATIONS, MAINTENANCE, CONTROL AND TROUBLESHOOTING	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
77	MECHANICAL EQUIPMENT: COMPRESSORS, PUMPS, SEALS, MOTORS AND VARIABLE-SPEED DRIVES	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
78	ADVANCED PUMP AND COMPRESSOR MAINTENANCE	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
79	BEST PRACTICE IN BUILDING OPERATIONS MAINTENANCE AND MANAGEMENT	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
80	DESIGN, OPERATION AND MAINTENANCE OF POWER CIRCUITRY, ELECTRIC MOTORS AND OTHER ELECTRICALLY ROTATING EQUIPMENT	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
81	PUMPS, VALVES, ACTUATORS, MOTORS AND VARIABLE SPEED DRIVERS: SELECTION, APPLICATIONS, OPERATION, DIAGNOSTIC, TESTING, TROUBLESHOOTING AND MAINTENANCE	19th – 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025
82	RISK BASED MAINTENANCE WORKSHOP	19th – 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025
83	DISTRIBUTION TRANSFORMERS-OPERATIONS AND MAINTENANCE	19th – 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025
84	HEAVY DUTY DIESEL ENGINE (HDD) OPERATION AND MAINTENANCE	19th – 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025
85	OPERATION, MONITORING AND CONTROL OF ELECTRIC MACHINES AND INDUSTRIAL PROCESSES	19th – 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025
86	PROCESS EQUIPMENT AND PIPING SYSTEMS	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025
87	ELECTRICAL EQUIPMENT IN HAZARDOUS ENVIRONMENTS	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025
88	BEST PRACTICE IN ELECTRICAL SYSTEM GROUNDING AND EARTHING	26th - 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025
89	BEST PRACTICE IN MAINTENANCE MANAGEMENT	26th - 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025
90	CIRCUIT BREAKERS AND SWITCHGEARS INSPECTION	26th - 30th May, 2025	17th – 21st Nov, 2025	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025
91	ELECTRICAL ENGINEERING PRACTICES FOR FACILITIES ENGINEER	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025
92	EARTHING, BONDING, LIGHTNING AND SURGE PROTECTION OF ELECTRICAL SYSTEMS AND EQUIPMENT	2nd – 6th June, 2025	17th – 21st Nov, 2025	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd – 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025
93	FACILITIES MANAGEMENT STRATEGY WORKSHOP	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd – 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026

# 2025 Training Calendar

## Maintenance & Engineering

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
94	DEVELOPMENT OF TECHNOLOGICAL STANDARDS FOR RAIL AND MARINE TRANSPORT INFRASTRUCTURE	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
95	DESIGN OF MODERN ELECTRICAL DISTRIBUTION SYSTEMS	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
96	CORROSION AND CONCRETE PROTECTION	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
97	BEST PRACTICE IN FACILITIES MANAGEMENT	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
98	OPERATION, MAINTENANCE AND FAILURE PREVENTION OF PLANT AND BUILDING PIPING SYSTEMS	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
99	HEATING, VENTILATION AND AIR-CONDITIONING SYSTEMS (HVAC): MAINTENANCE AND TROUBLESHOOTING	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
100	TROUBLESHOOTING AND MAINTENANCE OF ELECTRICAL EQUIPMENT	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
101	BOILER CONTROL AND INSTRUMENTATION COURSE	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026
102	INVESTIGATION, ANALYSIS AND REMEDIATION OF BUILDING FAILURES	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026
103	PROCESS CONTROL VALVES AND ACTUATORS	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
104	TRANSFORMER TESTING AND MAINTENANCE WORKSHOP	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
105	MODERN MAINTENANCE TECHNOLOGIES: BEST APPROACHES IN MAINTENANCE	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
106	MAINTENANCE MANAGEMENT BEST PRACTICES: SYSTEMS, TOOLS AND TECHNIQUES	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026



# 2025 Training Calendar

## Maintenance & Engineering

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
107	FUNDAMENTALS OF PUMPS AND VALVES AND THEIR SELECTION FOR OPTIMAL SYSTEM PERFORMANCE	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026
108	GENERATORS INSTALLATION, SERVICES AND MAINTENANCE	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	2nd – 6th Feb, 2026
109	MAINTENANCE AND OPERATING OF ROTATING EQUIPMENT	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	2nd – 6th Feb, 2026
110	ELECTRICAL INSTALLATIONS IN HAZARDOUS AREAS: CLASSIFICATION, SAFE HANDLING, OPERATION AND MAINTENANCE	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026	28th July – 1st Aug, 2025	2nd – 6th Feb, 2026
111	MAINTENANCE ERRORS: UNDERSTANDING, IDENTIFYING AND MANAGING MAINTENANCE ERRORS	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026	4th - 8th Aug, 2025	2nd – 6th Feb, 2026
112	ADVANCED PUMPS AND VALVE TECHNOLOGY: DESIGN, SELECTION, INSTALLATION, APPLICATION, SIZING, INSPECTION AND MAINTENANCE	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026	28th July – 1st Aug, 2025	26th – 30th Jan, 2026	4th - 8th Aug, 2025	2nd – 6th Feb, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

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**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	MASTERING FINANCE FOR NON-FINANCIAL OIL AND GAS PERSONNEL	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
2	OIL AND GAS FIELD LIFE CYCLE, FIELD DEVELOPMENT AND PLANNING	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
3	BUDGETING, COST CONTROL AND FINANCIAL REPORTING IN OIL AND GAS SECTOR	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
4	FUNDAMENTALS OF OIL AND GAS PRODUCTION	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
5	INTRODUCTION TO OIL TRADING AND PRICE RISK MANAGEMENT	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025
6	ENVIRONMENTAL AND COMMUNITY RELATIONS MANAGEMENT IN THE OIL AND GAS SECTOR	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025
7	MANAGING BIDS AND TENDERS FROM SUPPLIERS	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025
8	PETROLEUM REVENUE GENERATION, TREASURY AND FUNDS MANAGEMENT IN THE OIL AND GAS SECTOR	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025
9	OIL AND GAS EFFECTIVE MAINTENANCE MANAGEMENT	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
10	OIL AND GAS OPERATIONS AND CURRENT REFORMS IN NIGERIA	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
11	INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) FOR OIL AND GAS INDUSTRY	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025
12	MANAGING UPSTREAM OIL AND GAS ASSETS	17th - 21st Feb, 2025	18th - 22nd Aug, 2025	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025
13	OIL AND GAS ACCOUNTING AND PERFORMANCE MEASUREMENT COURSE	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025
14	INSTRUMENTATION, CONTROLS AND ELECTRICAL SYSTEMS FOR FACILITIES ENGINEERS IN OIL AND GAS SECTORS	24th - 28th Feb, 2025	25th - 29th Aug, 2025	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025
15	INTRODUCTION TO PETROLEUM EXPLORATION	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
16	CONSTITUTIONAL PROVISIONS RELATING TO PETROLEUM (OIL AND GAS) IN NIGERIA	3rd - 7th Mar, 2025	1st - 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025
17	SKILLS IMPROVEMENT COURSE FOR INTERNAL AUDITORS IN OIL AND GAS	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025
18	EFFECTIVE FIXED ASSETS ACCOUNTING IN THE OIL AND GAS SECTOR	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025
19	INTERNAL AUDITING STRATEGIES IN THE OIL AND GAS SECTOR	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
20	UPSTREAM OIL AND GAS DEVELOPMENT LIFECYCLE COSTING	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
21	SALES, PURCHASING, MARKETING AND DISTRIBUTION OF OIL AND GAS	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
22	ACCOUNTING AND TAXATION IN OIL AND GAS SECTOR	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
23	HSE IN EXPLORATION AND PRODUCTION	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
24	CONTRACTS AND TENDERS FUNDAMENTALS FOR OIL AND GAS INDUSTRY	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
25	EXEGESIS OF THE 2017 NIGERIAN PETROLEUM POLICY	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
26	IFRS JOINT VENTURE ACCOUNTING FOR THE OIL AND GAS SECTOR	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
27	MAINTENANCE PLANNING AND WORK CONTROL IN THE OIL AND GAS	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
28	ESSENTIAL SKILLS FOR OIL AND GAS MANAGERS AND SUPERVISORS	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
29	FUNDAMENTALS OF PUMP AND COMPRESSOR SYSTEM FOR OIL AND GAS OPERATION	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
30	NEGOTIATION SKILLS FOR THE OIL AND GAS INDUSTRY	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
31	PROCUREMENT STRATEGIES FOR SUCCESS IN THE OIL AND GAS SECTOR	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
32	OIL AND GAS INDUSTRY FUNDAMENTALS	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
33	ADVANCED INTERNAL AUDITING AND QUALITY ASSURANCE IN OIL AND GAS SECTOR	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025
34	AN INTRODUCTION TO UPSTREAM PETROLEUM ECONOMICS	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025
35	HUMAN RESOURCES MANAGEMENT FOR OIL AND GAS SECTOR	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025
36	FUNDAMENTALS OF OIL AND GAS ACCOUNTING	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025
37	STOREKEEPING AND WAREHOUSING SKILLS IN THE OIL AND GAS SECTOR	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
38	UNDERSTANDING ENERGY CONTRACTS	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
39	OIL AND GAS PETROCHEMICAL ACCOUNTING AND PERFORMANCE MEASUREMENT	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026
40	THE OIL AND GAS VALUE CHAIN	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026
41	SECURITY AND SAFETY IN THE OIL AND GAS INDUSTRY	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026
42	PETROLEUM COMPANY PERFORMANCE MANAGEMENT	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026
43	MANAGING LOGISTICS (TRANSPORT, MATERIALS STORAGE AND MATERIALS HANDLING)	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026
44	OIL AND GAS BUSINESS ENVIRONMENT	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026





# 2025 Training Calendar Oil & Gas

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
45	OIL AND GAS INSURANCE UNDERWRITING AND ADMINISTRATION	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026	4th - 8th Aug, 2025	9th - 13th Feb, 2026
46	OIL AND GAS FINANCE MANAGEMENT	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026	4th - 8th Aug, 2025	9th - 13th Feb, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

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# 2025 Training Calendar

## Legal & Law

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	MANAGING AND LEADING AN EFFECTIVE IN-HOUSE LEGAL DEPARTMENT	13th - 17th Jan, 2025	30th June - 4th July, 2025	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025
2	CONSTRUCTION AND INFRASTRUCTURE LAW	13th - 17th Jan, 2025	30th June - 4th July, 2025	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025
3	ALTERNATIVE DISPUTE RESOLUTION (ADR) MASTERCLASS	13th - 17th Jan, 2025	30th June - 4th July, 2025	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025
4	SERVICE LEVEL AGREEMENTS WORKSHOP	13th - 17th Jan, 2025	30th June - 4th July, 2025	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025
5	EMPLOYEE RELATIONS AND THE LAW	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025
6	LAW-MAKING AND LEGISLATIVE DRAFTING	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025
7	COMMERCIAL AND BUSINESS CONTRACTS	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025
8	NIGERIAN LABOUR LAWS AND PRACTICES	20th - 24th Jan, 2025	7th - 11th July, 2025	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025
9	THE EFFECTIVE LEGAL SECRETARY COURSE	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025
10	INTERNATIONAL TRADE FINANCE AND INSTRUMENTS: OPERATIONAL: DOCUMENTATION AND LEGAL	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025
11	ADVANCED ALTERNATIVE DISPUTE RESOLUTION AND MEDIATION	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025
12	INTERNATIONAL ARBITRATION TRAINING	27th - 31st Jan, 2025	14th - 18th July, 2025	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025
13	AN INTRODUCTION TO TAX FOR PROPERTY LAWYERS	3rd - 7th Feb, 2025	21st - 25th July, 2025	10th - 14th Feb, 2025	28th July - 1st Aug, 2025	17th - 21st Feb, 2025	4th - 8th Aug, 2025	24th - 28th Feb, 2025	11th - 15th Aug, 2025	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025

# 2025 Training Calendar

## Legal & Law

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	INTELLECTUAL PROPERTY RIGHTS COURSE	3rd – 7th Feb, 2025	21st – 25th July, 2025	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025
15	EFFECTIVE LEGAL WRITING AND DRAFTING COURSE	3rd – 7th Feb, 2025	21st – 25th July, 2025	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025
16	LEGAL OFFICE ADMINISTRATION: BEST PRACTICES	3rd – 7th Feb, 2025	21st – 25th July, 2025	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025
17	RESOLVING CONTRACTUAL CLAIMS AND DISPUTES	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025
18	STATUTORY, LEGAL AND COMPLIANCE REQUIREMENTS	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025
19	MODERN CORPORATE GOVERNANCE: PRINCIPLES, POLICIES AND BEST PRACTICES	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025
20	ARBITRATION ADVOCACY COURSE	10th – 14th Feb, 2025	28th July – 1st Aug, 2025	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025
21	INTRODUCTION TO DOMESTIC ARBITRATION COURSE	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025
22	LEGAL ISSUES ON FRAUD PREVENTION	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025
23	EXCELLENCE IN CONTRACTS ADMINISTRATION	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025
24	ACCOUNTING FOR LEGAL PRACTITIONERS	17th – 21st Feb, 2025	4th – 8th Aug, 2025	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025
25	PROFESSIONAL SKILLS ACQUISITION AND DEVELOPMENT FOR GOVERNMENT LAWYERS	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025	24th – 28th Mar, 2025	8th – 12th Sept, 2025
26	INFLUENCING, PERSUADING AND NEGOTIATING SKILLS FOR LAWYERS	24th – 28th Feb, 2025	11th – 15th Aug, 2025	3rd – 7th Mar, 2025	18th – 22nd Aug, 2025	10th – 14th Mar, 2025	25th – 29th Aug, 2025	17th – 21st Mar, 2025	1st – 4th Sept, 2025	24th – 28th Mar, 2025	8th – 12th Sept, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	GRIEVANCE, DISCIPLINE AND DISMISSALS	24th - 28th Feb, 2025	11th - 15th Aug, 2025	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025
28	COMPUTER/ICT MANAGEMENT AND INFORMATION SECURITY FOR LEGAL OFFICERS	24th - 28th Feb, 2025	11th - 15th Aug, 2025	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025
29	ALTERNATIVE DISPUTE RESOLUTION (ADR) IN LABOUR AND INDUSTRIAL RELATIONS	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025
30	CONTRACT LAW UPDATES	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025
31	BUSINESS LAW ADMINISTRATION COURSE	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025
32	READING, WRITING AND NEGOTIATING OF CONTRACTS	3rd - 7th Mar, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025
33	FUNDAMENTALS OF CORPORATE LEGAL SERVICES	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025
34	ADMINISTRATION AND OFFICE MANAGEMENT FOR LAWYERS: BEST PRACTICES AND TECHNIQUES	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025
35	EFFECTIVE CONTRACT ADMINISTRATION CLAIMS MANAGEMENT AND NEGOTIATING WIN-WIN SETTLEMENTS	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025
36	CORPORATE LEGAL ADVISERS AND COMPANY SECRETARIES COURSE	10th - 14th Mar, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025
37	BOARD MEMBERS AND CORPORATE DIRECTORS TRAINING	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	22nd - 25th Apr, 2025	6th - 10th Oct, 2025
38	ADVANCED LEGAL ADMINISTRATORS COURSE	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	22nd - 25th Apr, 2025	6th - 10th Oct, 2025
39	ALTERNATIVE DISPUTE RESOLUTION STRATEGIES	17th - 21st Mar, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	22nd - 26th Sept, 2025	22nd - 25th Apr, 2025	6th - 10th Oct, 2025



# 2025 Training Calendar

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
40	NEGOTIATION AND CONFLICT MANAGEMENT IN ORGANIZATIONS	17th – 21st Mar, 2025	1st – 4th Sept, 2025	24th – 28th Mar, 2025	8th – 12th Sept, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025
41	BEST PRACTICES IN ARBITRATION AND CONFLICTS RESOLUTION	24th – 28th Mar, 2025	8th – 12th Sept, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025
42	EMPLOYMENT LAW AND PRACTICE IN NIGERIA	24th – 28th Mar, 2025	8th – 12th Sept, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025
43	FUNDAMENTALS OF EMPLOYMENT LAWS	24th – 28th Mar, 2025	8th – 12th Sept, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025
44	CONSTRUCTIONS CONTRACT LAW ESSENTIALS	24th – 28th Mar, 2025	8th – 12th Sept, 2025	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025
45	BUSINESS AND CONTRACT LAW ADMINISTRATION	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025
46	COMMERCIAL CONTRACTS DRAFTING	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025
47	DIRECTORS' DUTIES, CONFLICTS AND LIABILITIES	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025
48	UNDERSTANDING THE LAW OF ECONOMIC AND FINANCIAL CRIME MANAGEMENT	7th – 11th Apr, 2025	15th – 19th Sept, 2025	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025
49	LITIGATION DRAFTING: A COMPREHENSIVE GUIDE	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	27th – 31st Oct, 2025
50	MANAGING CONTRACTUAL LIABILITIES EFFECTIVELY	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	27th – 31st Oct, 2025
51	EXCELLENCE IN CORPORATE GOVERNANCE	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	27th – 31st Oct, 2025
52	NEGOTIATING, DRAFTING AND UNDERSTANDING CONTRACTS	14th – 17th Apr, 2025	22nd – 26th Sept, 2025	22nd – 25th Apr, 2025	6th – 10th Oct, 2025	5th – 9th May, 2025	13th – 17th Oct, 2025	12th – 16th May, 2025	20th – 24th Oct, 2025	19th – 23rd May, 2025	27th – 31st Oct, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
53	NON-LEGAL SKILLS FOR IN-HOUSE LAWYERS	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025
54	COMPANY LAW AND PRACTICE	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025
55	CORPORATE GOVERNANCE: EFFECTIVENESS AND ACCOUNTABILITY IN THE BOARDROOM	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025
56	UNDERSTANDING GOVERNMENT LEGAL SERVICES	22nd - 25th Apr, 2025	6th - 10th Oct, 2025	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025
57	ADVANCED NEGOTIATION AND ADVANCED DEAL MAKING	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025
58	CONTRACT BREACH AND TERMINATION - KEY REMEDIES FOR LITIGATORS	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025
59	CORPORATE SECRETARIAT PRACTICE: LEGAL AND COMPLIANCE ASPECTS	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025
60	FINANCE AND ACCOUNTING FOR LAWYERS	5th - 9th May, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025
61	CORPORATE LEGAL OFFICERS COURSE	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025
62	IN-DEPTH COURSE ON ARBITRATION AND MEDIATION	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025
63	CONTRACTS MANAGEMENT WORKSHOP	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025
64	ANNUAL GENERAL MEETING AND BOARD MEETING MANAGEMENT	12th - 16th May, 2025	20th - 24th Oct, 2025	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025
65	OPTIMIZING THE BOARD OF DIRECTORS EFFECTIVENESS	19th - 23rd May, 2025	27th - 31st Oct, 2025	26th - 30th May, 2025	3rd - 7th Nov, 2025	2nd - 6th June, 2025	10th - 14th Nov, 2025	16th - 20th June, 2025	17th - 21st Nov, 2025	23rd - 27th June, 2025	24th - 28th Nov, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
66	COMPANY LAW - ESSENTIAL OVERVIEW	19th – 23rd May, 2025	27th – 31st Oct, 2025	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025
67	LAW AND CONTRACTS TERMS AND CONDITIONS	19th – 23rd May, 2025	27th – 31st Oct, 2025	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025
68	FUNDAMENTALS OF EMPLOYMENT CONTRACTS	19th – 23rd May, 2025	27th – 31st Oct, 2025	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025
69	CURRENT TRENDS IN LEGISLATIVE DRAFTING	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025
70	MEDIATION FOR LITIGATORS COURSE	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025
71	ESSENTIAL DRAFTING TECHNIQUES FOR CIVIL LITIGATORS	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025
72	THE LAW GOVERNING CONTRACTS AND COMMERCIAL DISPUTES	26th – 30th May, 2025	3rd – 7th Nov, 2025	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025
73	BEST PRACTICE DRAFTING: STANDARD TERMS AND CONDITIONS	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th – 11th July, 2025	8th – 12th Dec, 2025
74	LEGAL SECRETARY DUTIES COURSE	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th – 11th July, 2025	8th – 12th Dec, 2025
75	EFFECTIVE DRAFTING OF ENFORCEABLE CONTRACTS CONDITIONS	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th – 11th July, 2025	8th – 12th Dec, 2025
76	EFFECTIVE LEADERSHIP TOOLS FOR LEGAL PRACTITIONERS	2nd – 6th June, 2025	10th – 14th Nov, 2025	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th – 11th July, 2025	8th – 12th Dec, 2025
77	PUBLIC-PRIVATE PARTNERSHIPS (PPP) CONTRACT MANAGEMENT	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th – 11th July, 2025	8th – 12th Dec, 2025	14th – 18th July, 2025	15th – 19th Dec, 2025
78	BEST PRACTICES IN CONTRACT AND COMMERCIAL LAW ADMINISTRATION	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd – 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th – 11th July, 2025	8th – 12th Dec, 2025	14th – 18th July, 2025	15th – 19th Dec, 2025

# 2025 Training Calendar

## Legal & Law

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
79	READING, WRITING AND NEGOTIATING OF CONTRACTS	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd - 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025
80	FUNDAMENTALS OF CORPORATE LEGAL SERVICES	16th – 20th June, 2025	17th – 21st Nov, 2025	23rd - 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025
81	BOARD OF DIRECTORS VERSATILITY TRAINING	23rd - 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025	21st – 25th July, 2025	12th – 16th Jan, 2026
82	NIGERIA TAXATION LAWS AND PRACTICE FOR LEGAL OFFICERS	23rd - 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025	21st – 25th July, 2025	12th – 16th Jan, 2026
83	CORPORATE LEGAL ADVISERS CONFERENCE	23rd - 27th June, 2025	24th – 28th Nov, 2025	30th June – 4th July, 2025	1st – 5th Dec, 2025	7th - 11th July, 2025	8th – 12th Dec, 2025	14th - 18th July, 2025	15th – 19th Dec, 2025	21st – 25th July, 2025	12th – 16th Jan, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, +2348033045484, 2349060007799, 2349060002299.

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S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	CUSTOMER RELATIONSHIP AND MARKETING SKILLS MANAGEMENT	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
2	TERRITORY AND TIME MANAGEMENT FOR SALES PEOPLE	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
3	EFFECTIVE SALES AND MARKETING ADMINISTRATION TRAINING	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
4	PROVIDING EXTRAORDINARY CUSTOMER SERVICE	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
5	MARKETING SALES AND IMPLEMENTATION	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
6	MARKET PLANNING, MARKET AUDIT AND BENCHMARKING COURSE	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
7	SKILLS IMPROVEMENT COURSE FOR SALES AND MARKETING MANAGERS	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
8	DEVELOPING AND IMPLEMENTING STRATEGIC MARKETING PLANS	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
9	EXCELLENT CUSTOMER SERVICE	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
10	HIGH IMPACT SALES - THE COMPLETE SALES COURSE	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
11	SALES OUTLETS MANAGEMENT COURSE	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
12	FUNDAMENTAL SELLING SKILLS	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
13	CUSTOMER SERVICE EXCELLENCE FOR MANAGERS	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025
14	MARKET-DRIVING STRATEGIES	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025
15	BEST PRACTICE IN CREDIT SALES ADMINISTRATION	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025
16	EMAIL MARKETING FUNDAMENTALS COURSE	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
17	FINANCIAL ASPECTS OF THE SALES AND MARKETING PROCESS	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025
18	SERVICE QUALITY AND EXCELLENCE: BEYOND CUSTOMER SERVICE	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025
19	FUNDAMENTALS OF MARKETING COURSE	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025
20	CUSTOMER SERVICE EXCELLENCE: HOW TO WIN AND KEEP CUSTOMERS	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025
21	CUSTOMER - FOCUSED SELLING STRATEGIES	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025
22	EFFECTIVE SALES MANAGEMENT AND ANALYSIS COURSE	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025
23	MANAGING CUSTOMERS FOR COMPETITIVE ADVANTAGES	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025
24	SALES AND MARKETING PROFESSIONAL	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025
25	IMPROVING YOUR MARKETING MIX SUCCESSFULLY	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
26	DIGITAL MARKETING PLANS	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
27	PROFITABLE SELLING IN A VOLATILE AND HOSTILE MARKET	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
28	FUNDAMENTALS OF MARKETING FOR NEW MARKETING AND NON-MARKETING PROFESSIONALS	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
29	EXCEPTIONAL CUSTOMER SERVICE	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
30	EFFECTIVE MARKETING COURSE FOR BEGINNERS	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
31	HANDLING CUSTOMER COMPLAINTS EFFECTIVELY	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
32	STRATEGIC INTERNAL BUSINESS PARTNER	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
33	DEVELOPING STRATEGIC MARKET PLANS FOR YOUR ORGANIZATION	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
34	VALUE ADDED MARKETING - ADVANCED MARKETING STRATEGIES COURSE	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
35	KEY ACCOUNT SELLING AND MANAGEMENT COURSE	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
36	MASTERING SALES AND MARKETING IN THE AGE OF NEW SOCIAL MEDIA	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
37	CUSTOMER PROFILING TECHNIQUES AND PROCEDURES	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
38	THE EFFECTIVE MARKETING MANAGER COURSE	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
39	STRATEGIES AND SECRETS OF SUCCESSFUL SALES MANAGERS	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
40	INTRODUCTION TO MARKETING COURSE	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
41	DIGITAL MARKETER COURSE	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025
42	MARKETING STRATEGIES AND PLANNING	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025
43	SALES AND MARKETING MANAGEMENT	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
44	SALES NEGOTIATION STRATEGIES TRAINING	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025
45	CUSTOMER EXPERIENCE PERFECTION FOR MODERN MANAGERS	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025
46	ACHIEVING EXCELLENCE IN CUSTOMER SERVICE	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025
47	SALES AND MARKETING MANAGERS BEST PRACTICES FOR RESULTS	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025
48	MARKETING COMMUNICATION COURSE	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025
49	ESSENTIAL MARKETING PROCESS TRAINING	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
50	EXCEPTIONAL CUSTOMER RELATIONSHIP MANAGEMENT - CRM COURSE	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
51	MARKETING AND PROMOTION MANAGEMENT COURSE	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
52	MARKETING AND ADVERTISING COURSE	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
53	STRATEGIC BRAND MANAGEMENT COURSE	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025
54	OFFENSIVE AND DEFENSIVE MARKET SHARE TRAINING FOR SALES AND MARKETING MANAGERS	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	BUSINESS CONTINUITY MANAGEMENT WORKSHOP	13th - 17th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
2	DIGITAL BUSINESS TRANSFORMATION COURSE	13th - 17th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
3	PROMOTING ENTREPRENEURSHIP AND AGRIBUSINESS DEVELOPMENT COURSE	20th - 24th Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
4	INFLUENCE NEGOTIATION COURSE	20th - 24th Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
5	AGILE LEADERSHIP COURSE	27th - 31st Jan, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
6	BUSINESS CONTINUITY AND COST CONTROL STRATEGIES	27th - 31st Jan, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
7	BUSINESS MANAGEMENT AND ENTREPRENEURSHIP	3rd - 7th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025
8	BUSINESS ANALYSIS TRAINING COURSE	3rd - 7th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025
9	BODY LANGUAGE FOR ENTREPRENEURS	10th - 14th Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
10	INVESTMENT APPRAISAL AND RISK ANALYSIS	10th - 14th Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
11	BUSINESS PROCESS ANALYSIS AND MODELLING	17th - 21st Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025
12	BUSINESS MANAGEMENT AND ENTREPRENEURSHIP	17th - 21st Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025
13	EFFECTIVE BUSINESS DEVELOPMENT TRAINING	24th - 28th Feb, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025
14	STAKEHOLDER ENGAGEMENT COURSE	24th - 28th Feb, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025





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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
15	BUSINESS DEVELOPMENT PLANNING AND ANALYSIS COURSE	4th - 8th Mar, 2024	23rd - 27th Sept, 2024	22nd - 26th July, 2024	21st - 25th Oct, 2024	6th - 10th May, 2024	18th - 22nd Nov, 2024	1st - 5th July, 2024	19th - 23rd Aug, 2024	3rd - 7th June, 2024	6th - 10th Jan, 2025
16	LEADERSHIP, MANAGEMENT AND ENTREPRENEURSHIP IN THE 21ST CENTURY	4th - 8th Mar, 2024	23rd - 27th Sept, 2024	29th July - 2nd Aug, 2024	21st - 25th Oct, 2024	6th - 10th May, 2024	18th - 22nd Nov, 2024	1st - 5th July, 2024	19th - 23rd Aug, 2024	3rd - 7th June, 2024	6th - 10th Jan, 2025
17	BUSINESS FEASIBILITY AND VIABILITY APPRAISAL STRATEGIES	11th - 15th Mar, 2024	2nd - 4th Oct, 2024	29th July - 2nd Aug, 2024	21st - 25th Oct, 2024	13th - 17th May, 2024	25th - 29th Nov, 2024	8th - 12th July, 2024	26th - 30th Aug, 2024	19th - 21st June, 2024	13th - 16th Jan, 2025
18	NEW APPROACHES TO ENTREPRENEURSHIP FINANCING: PROCESS AND PROCEDURES	11th - 15th Mar, 2024	2nd - 4th Oct, 2024	5th - 9th Aug, 2024	28th Oct - 1st Nov, 2024	13th - 17th May, 2024	25th - 29th Nov, 2024	8th - 12th July, 2024	26th - 30th Aug, 2024	19th - 21st June, 2024	13th - 16th Jan, 2025
19	STARTUP GROWTH STRATEGIES TRAINING	18th - 22nd Mar, 2024	7th - 11th Oct, 2024	5th - 9th Aug, 2024	28th Oct - 1st Nov, 2024	20th - 24th May, 2024	2nd - 6th Dec, 2024	15th - 19th July, 2024	2nd - 6th Sept, 2024	24th - 28th June, 2024	20th - 24th Jan, 2025
20	BUSINESS IMPROVEMENT AND PROCESS MAPPING	18th - 22nd Mar, 2024	7th - 11th Oct, 2024	12th - 16th Aug, 2024	28th Oct - 1st Nov, 2024	20th - 24th May, 2024	2nd - 6th Dec, 2024	15th - 19th July, 2024	2nd - 6th Sept, 2024	24th - 28th June, 2024	20th - 24th Jan, 2025
21	UNDERSTANDING FINANCE FOR THE ENTREPRENEUR	25th - 28th Mar, 2024	14th - 18th Oct, 2024	12th - 16th Aug, 2024	4th - 8th Nov, 2024	27th - 31st May, 2024	9th - 13th Dec, 2024	22nd - 26th July, 2024	9th - 13th Sept, 2024	1st - 5th July, 2024	27th - 31st Jan, 2025
22	WRITING PROPOSAL AND BUSINESS PLAN COURSE	25th - 28th Mar, 2024	14th - 18th Oct, 2024	19th - 23rd Aug, 2024	4th - 8th Nov, 2024	27th - 31st May, 2024	9th - 13th Dec, 2024	22nd - 26th July, 2024	9th - 13th Sept, 2024	1st - 5th July, 2024	27th - 31st Jan, 2025
23	SUCCESSFUL COST REDUCTION STRATEGIES IN ORGANIZATIONS	2nd - 5th Apr, 2024	21st - 25th Oct, 2024	19th - 23rd Aug, 2024	11th - 15th Nov, 2024	3rd - 7th June, 2024	16th - 20th Dec, 2024	29th July - 2nd Aug, 2024	18th - 20th Sept, 2024	8th - 12th July, 2024	3rd - 7th Feb, 2025
24	ENTREPRENEURSHIP PROCESS AND BEHAVIOR COURSE	2nd - 5th Apr, 2024	21st - 25th Oct, 2024	26th - 30th Aug, 2024	11th - 15th Nov, 2024	3rd - 7th June, 2024	16th - 20th Dec, 2024	29th July - 2nd Aug, 2024	18th - 20th Sept, 2024	8th - 12th July, 2024	3rd - 7th Feb, 2025
25	FINANCIAL SKILLS FOR BUSINESS DEVELOPMENT	15th - 19th Apr, 2024	21st - 25th Oct, 2024	26th - 30th Aug, 2024	18th - 22nd Nov, 2024	19th - 21st June, 2024	6th - 10th Jan, 2025	5th - 9th Aug, 2024	23rd - 27th Sept, 2024	15th - 19th July, 2024	10th - 14th Feb, 2025
26	SOCIAL ENTREPRENEURSHIP COURSE	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	CREATIVITY AND INNOVATION IN ENTREPRENEURSHIP	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
28	BUSINESS PLANNING AND STRATEGIC DECISION-MAKING	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
29	FEASIBILITY STUDIES - PREPARATION, ANALYSIS AND EVALUATING ENTREPRENEURSHIP	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025
30	BUSINESS RISK: IDENTIFICATION, EVALUATION AND MANAGEMENT	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	HOSPITALITY AND HOTEL MANAGEMENT COURSE	13th – 17th Jan, 2025	14th - 17th Apr, 2025	28th July – 1st Aug, 2025	27th – 31st Oct, 2025	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025
2	TRAVEL AND TOURISM COURSE	13th – 17th Jan, 2025	14th - 17th Apr, 2025	28th July – 1st Aug, 2025	27th – 31st Oct, 2025	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025
3	HOTEL INVESTMENTS AND VALUATION COURSE	13th – 17th Jan, 2025	22nd - 25th Apr, 2025	28th July – 1st Aug, 2025	3rd - 7th Nov, 2025	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025
4	KITCHEN AND RESTAURANT MANAGEMENT IN THE 21ST CENTURY	13th – 17th Jan, 2025	22nd - 25th Apr, 2025	28th July – 1st Aug, 2025	3rd - 7th Nov, 2025	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025
5	THE EFFECTIVE HOTEL RECEPTIONIST COURSE	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025
6	HOTEL MARKETING AND SALES	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025
7	FINANCIAL STATEMENTS INTERPRETATION OF HOTELS AND HOSPITALITY	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025
8	HOTEL AND HOSPITALITY PRACTICE	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025
9	HOSPITALITY INDUSTRY LAW	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th - 21st Feb, 2025	26th - 30th May, 2025
10	COST AND CONTROL FOR FOOD AND BEVERAGES OPERATIONS	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th - 21st Feb, 2025	26th - 30th May, 2025
11	INTRODUCTION TO HOTEL REVENUE MANAGEMENT	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	3rd - 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	17th - 21st Feb, 2025	2nd – 6th June, 2025
12	RESTAURANT REVENUE MANAGEMENT WORKSHOP	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	3rd - 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	17th - 21st Feb, 2025	2nd – 6th June, 2025
13	HOTEL HUMAN RESOURCES MANAGEMENT	3rd - 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
14	HOTEL AND HOSPITALITY MANAGEMENT	3rd - 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
15	EXCELLENCE IN CUSTOMER SERVICE IN HOTELS AND HOSPITALITY INDUSTRIES	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025
16	BEST PRACTICE IN HOTEL AND RESTAURANT MANAGEMENT	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025
17	MENU ANALYSIS WORKSHOP	10th – 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025
18	EVENT AND CONFERENCE MANAGEMENT COURSE	10th – 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025
19	HOSPITALITY CUSTOMER SERVICE PROFESSIONAL	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025
20	HOTEL AND CATERING MANAGEMENT COURSE	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025
21	FOOD HYGIENE AND BEVERAGE SERVICES	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025
22	HOSPITALITY EVENTS AND CONFERENCES MANAGEMENT	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025
23	THE HOSPITALITY BUSINESS COURSE	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	30th June – 4th July, 2025
24	HOSPITALITY AND EVENT MANAGEMENT COURSE	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	30th June – 4th July, 2025
25	BOOKING PRACTICES IN HOTEL REVENUE MANAGEMENT	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	17th – 21st Mar, 2025	30th June – 4th July, 2025
26	HOTEL WAREHOUSING AND STORES MANAGEMENT	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	17th – 21st Mar, 2025	30th June – 4th July, 2025
27	HOTEL ACCOUNTING AND PRESENTATION OF FINANCIAL STATEMENT	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025	15th – 19th Sept, 2025	12th – 16th Jan, 2025	17th – 21st Mar, 2025	7th – 11th July, 2025
28	CATERING AND EVENT MANAGEMENT	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025	15th – 19th Sept, 2025	12th – 16th Jan, 2025	17th – 21st Mar, 2025	7th – 11th July, 2025
29	MODERN METHODS IN TOURISM MANAGEMENT	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025	22nd – 26th Sept, 2025	12th – 16th Jan, 2025	24th – 28th Mar, 2025	7th – 11th July, 2025

# 2025 Training Calendar

## Hotel & Hospitality

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
30	FUNDAMENTALS OF HOTEL REVENUE MANAGEMENT IN HOSPITALITY INDUSTRY	3rd - 7th Mar, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025
31	REVENUE AUDIT AND CONTROLS IN HOTEL MANAGEMENT	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025
32	HOSPITALITY AND TOURISM TECHNOLOGY AND INNOVATION	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025
33	CUSTOMER EXPERIENCE MANAGEMENT IN HOSPITALITY PROFESSIONAL	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025
34	INTERNAL CONTROL AND FRAUD MANAGEMENT IN HOTELS	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025
35	MODERN METHODS OF HOTEL MAINTENANCE AND OPERATION	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025
36	EXCEPTIONAL CUSTOMER SERVICE FOR HOTEL INDUSTRY	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025
37	HOTEL FRONT DESK OPERATIONS MANAGEMENT	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025
38	HOUSEKEEPING AND ROOM MANAGEMENT SUPERVISION	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025
39	HOTEL ASSETS MANAGEMENT (HAM)	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025
40	HOTEL QUALITY CONTROL (HQC)	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025
41	HOTEL RESERVATIONS TECHNIQUES	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
42	HOTEL AND HOSPITALITY FRONT DESK OFFICER	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025



S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
43	OPERATIONS AND MANAGEMENT OF AMUSEMENT PARK AND LEISURE SERVICES	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025
44	FOOD AND BEVERAGE MANAGEMENT COURSE	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025
45	ANALYSIS OF HOTEL INCOME STATEMENTS	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025
46	CONCEPTS OF BUDGETING AND FORECASTING IN HOTELS AND HOSPITALITY INDUSTRIES	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025
47	INTRODUCTION TO FOOD AND BEVERAGE MANAGEMENT	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	16th - 20th Feb, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025
48	HOTEL AND HOSPITALITY MANAGEMENT AUDITING TRAINING	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	16th - 20th Feb, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025
49	EXCELLENCE IN HOUSEKEEPING AND CLEANING	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025	16th - 20th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025
50	RESTAURANT OPERATIONS MANAGEMENT	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025	16th - 20th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.  
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**Note:** The will attract additional 7.5% VAT

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# 2025 Training Calendar

## Manufacturing & Production

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	EFFECTIVE OPERATIONS AND PERFORMANCE MANAGEMENT	13th - 17th Jan, 2025	17th - 21st Mar, 2025	2nd - 6th June, 2025	11th - 15th Aug, 2025	3rd - 7th Mar, 2025	19th - 23rd May, 2025	6th - 10th May, 2024	28th July - 1st Aug, 2025	21st - 25th July, 2025	6th - 10th Oct, 2025
2	LABORATORY DOCUMENTATION, DATA MANAGEMENT AND REPORTING	13th - 17th Jan, 2025	17th - 21st Mar, 2025	2nd - 6th June, 2025	11th - 15th Aug, 2025	3rd - 7th Mar, 2025	19th - 23rd May, 2025	6th - 10th May, 2024	28th July - 1st Aug, 2025	21st - 25th July, 2025	6th - 10th Oct, 2025
3	INTRODUCTION TO MANUFACTURING PROCESSES	20th - 24th Jan, 2025	24th - 28th Mar, 2025	16th - 20th June, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	26th - 30th May, 2025	13th - 17th May, 2024	4th - 8th Aug, 2025	28th July - 1st Aug, 2025	13th - 17th Oct, 2025
4	LEAN MANUFACTURING: WASTE REDUCTION AND PRODUCTIVITY IMPROVEMENTS	20th - 24th Jan, 2025	24th - 28th Mar, 2025	16th - 20th June, 2025	18th - 22nd Aug, 2025	10th - 14th Mar, 2025	26th - 30th May, 2025	13th - 17th May, 2024	4th - 8th Aug, 2025	28th July - 1st Aug, 2025	13th - 17th Oct, 2025
5	STRATEGIC PRODUCTION MANAGEMENT AND PLANNING AT WORKPLACE	27th - 31st Jan, 2025	7th - 11th Apr, 2025	23rd - 27th June, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	2nd - 6th June, 2025	20th - 24th May, 2024	11th - 15th Aug, 2025	4th - 8th Aug, 2025	20th - 24th Oct, 2025
6	PRODUCT LIABILITY IN MANUFACTURING	27th - 31st Jan, 2025	7th - 11th Apr, 2025	23rd - 27th June, 2025	25th - 29th Aug, 2025	17th - 21st Mar, 2025	2nd - 6th June, 2025	20th - 24th May, 2024	11th - 15th Aug, 2025	4th - 8th Aug, 2025	20th - 24th Oct, 2025
7	STATISTICAL PROCESS CONTROL (SPC)	3rd - 7th Feb, 2025	14th - 17th Apr, 2025	30th June - 4th July, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	16th - 20th June, 2025	27th - 31st May, 2024	18th - 22nd Aug, 2025	11th - 15th Aug, 2025	27th - 31st Oct, 2025
8	OCCUPATIONAL FIRST AID AND CPR TRAINING	3rd - 7th Feb, 2025	14th - 17th Apr, 2025	30th June - 4th July, 2025	1st - 4th Sept, 2025	24th - 28th Mar, 2025	16th - 20th June, 2025	27th - 31st May, 2024	18th - 22nd Aug, 2025	11th - 15th Aug, 2025	27th - 31st Oct, 2025
9	FORKLIFT TRUCK SAFETY HANDLING AND PROFICIENCY IN PRODUCTION	10th - 14th Feb, 2025	22nd - 25th Apr, 2025	7th - 11th July, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	23rd - 27th June, 2025	3rd - 7th June, 2024	25th - 29th Aug, 2025	18th - 22nd Aug, 2025	3rd - 7th Nov, 2025
10	SCHEDULED WASTE MANAGEMENT COURSE	10th - 14th Feb, 2025	22nd - 25th Apr, 2025	7th - 11th July, 2025	8th - 12th Sept, 2025	7th - 11th Apr, 2025	23rd - 27th June, 2025	3rd - 7th June, 2024	25th - 29th Aug, 2025	18th - 22nd Aug, 2025	3rd - 7th Nov, 2025
11	PRODUCTION PLANNING, SCHEDULING AND CONTROL	17th - 21st Feb, 2025	5th - 9th May, 2025	14th - 18th July, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	30th June - 4th July, 2025	19th - 21st June, 2024	1st - 4th Sept, 2025	25th - 29th Aug, 2025	10th - 14th Nov, 2025
12	PERSONAL DEVELOPMENT PROGRAM FOR TECHNICIANS	17th - 21st Feb, 2025	5th - 9th May, 2025	14th - 18th July, 2025	15th - 19th Sept, 2025	14th - 17th Apr, 2025	30th June - 4th July, 2025	19th - 21st June, 2024	1st - 4th Sept, 2025	25th - 29th Aug, 2025	10th - 14th Nov, 2025



# 2025 Training Calendar

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
13	PRODUCT LIABILITY IN MANUFACTURING	24th - 28th Feb, 2025	12th - 16th May, 2025	21st - 25th July, 2025	22nd - 26th Sept, 2025	22nd - 25th Apr, 2025	7th - 11th July, 2025	24th - 28th June, 2024	8th - 12th Sept, 2025	1st - 4th Sept, 2025	17th - 21st Nov, 2025
14	OCCUPATIONAL FIRST AID AND CPR TRAINING	24th - 28th Feb, 2025	12th - 16th May, 2025	21st - 25th July, 2025	22nd - 26th Sept, 2025	22nd - 25th Apr, 2025	7th - 11th July, 2025	24th - 28th June, 2024	8th - 12th Sept, 2025	1st - 4th Sept, 2025	17th - 21st Nov, 2025
15	PERFORMANCE MANAGEMENT AND MONITORING	3rd - 7th Mar, 2025	19th - 23rd May, 2025	28th July - 1st Aug, 2025	6th - 10th Oct, 2025	5th - 9th May, 2025	14th - 18th July, 2025	1st - 5th July, 2024	15th - 19th Sept, 2025	8th - 12th Sept, 2025	24th - 28th Nov, 2025
16	GOOD MANUFACTURING PRACTICES (GMP) AND HYGIENE	3rd - 7th Mar, 2025	19th - 23rd May, 2025	28th July - 1st Aug, 2025	6th - 10th Oct, 2025	5th - 9th May, 2025	14th - 18th July, 2025	1st - 5th July, 2024	15th - 19th Sept, 2025	8th - 12th Sept, 2025	24th - 28th Nov, 2025
17	EFFECTIVE PRODUCTION PLANNING, SCHEDULING AND CONTROL	10th - 14th Mar, 2025	26th - 30th May, 2025	4th - 8th Aug, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	21st - 25th July, 2025	8th - 12th July, 2024	22nd - 26th Sept, 2025	15th - 19th Sept, 2025	1st - 5th Dec, 2025
18	UNSATURATED POLYESTER RESIN	10th - 14th Mar, 2025	26th - 30th May, 2025	4th - 8th Aug, 2025	13th - 17th Oct, 2025	12th - 16th May, 2025	21st - 25th July, 2025	8th - 12th July, 2024	22nd - 26th Sept, 2025	15th - 19th Sept, 2025	1st - 5th Dec, 2025

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**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

# 2025 Training Calendar Information Technology

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	CREATING GRAPHICS FOR USER INTERFACES, PRINT AND WEB: CORELDRAW	13th - 17th Jan, 2025	7th - 11th July, 2025	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025
2	CLOUD COMPUTING ADMINISTRATION: GOOGLE CLOUD PLATFORM	13th - 17th Jan, 2025	7th - 11th July, 2025	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025
3	DATA ANALYSIS AND MODELLING ON THE AZURE PLATFORM	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
4	DATABASE DESIGN, TOOLS & TECHNIQUES WITH NOSQL	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
5	DATA ANALYTICS FOR MANAGERIAL DECISION MAKING	13th - 17th Jan, 2025	14th - 18th July, 2025	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025
6	A COMPLETE GUIDE TO IT QUALITY MANAGEMENT	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025
7	ADVANCED INFORMATION SYSTEMS MANAGEMENT COURSE	20th - 24th Jan, 2025	14th - 18th July, 2025	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025
8	THE COMPLETE COURSE ON DATA SCIENCE AND BIG DATA ANALYTICS	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
9	THE COMPLETE COURSE ON CLOUD MANAGEMENT AND IT SECURITY	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
10	IT STRATEGY AND ARCHITECTURE PRINCIPLES AND PRACTICES	20th - 24th Jan, 2025	21st - 25th July, 2025	27th - 31st Jan, 2025	28th July - 1st Aug, 2025	3rd - 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th - 21st Feb, 2025	18th - 22nd Aug, 2025
11	SECURING AND TROUBLESHOOTING SOFTWARE DEFINED NETWORKS	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025
12	ADVANCED MANAGEMENT INFORMATION SYSTEMS EXCELLENCE	27th - 31st Jan, 2025	21st - 25th July, 2025	3rd - 7th Feb, 2025	28th July - 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th - 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th - 22nd Aug, 2025

# 2025 Training Calendar Information Technology

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
13	ADVANCED PC CONFIGURATION, TROUBLESHOOTING AND DATA RECOVERY	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025
14	DATA ANALYSIS AND VISUALIZING USING MICROSOFT EXCEL	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025
15	DIGITAL CONTENT MARKETING STRATEGIES & TOOLS	27th – 31st Jan, 2025	28th July – 1st Aug, 2025	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025
16	STRATEGIC MANAGEMENT OF INFORMATION SYSTEMS	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025
17	MANAGEMENT INFORMATION SYSTEMS COURSE	3rd – 7th Feb, 2025	28th July – 1st Aug, 2025	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025
18	EXCELLENCE IN DATA GOVERNANCE ADMINISTRATION	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
19	ADMINISTERING AND TROUBLESHOOTING WINDOWS SERVER 2019	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
20	SECURE SOFTWARE DEVELOPMENT LIFECYCLES (SDLC) BEST PRACTICES	3rd – 7th Feb, 2025	4th - 8th Aug, 2025	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025
21	IT FUNDAMENTALS	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025
22	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: WINDOWS	10th - 14th Feb, 2025	4th - 8th Aug, 2025	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025
23	DESIGNING DATABASE-DRIVEN APPLICATIONS WITH ORACLE APEX	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
24	COMPUTER NETWORK CONFIGURATION AND TROUBLESHOOTING	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
25	DOCUMENT MANAGEMENT SYSTEMS	10th - 14th Feb, 2025	11th - 15th Aug, 2025	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th - 28th Feb, 2025	25th – 29th Aug, 2025	3rd - 7th Mar, 2025	1st – 4th Sept, 2025	10th - 14th Mar, 2025	8th - 12th Sept, 2025
26	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MICROSOFT ACCESS	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025
27	CLOUD COMPUTING ADMINISTRATION: AMAZON WEB SERVICES	17th – 21st Feb, 2025	11th - 15th Aug, 2025	24th - 28th Feb, 2025	18th – 22nd Aug, 2025	3rd - 7th Mar, 2025	25th – 29th Aug, 2025	10th - 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th - 12th Sept, 2025



# 2025 Training Calendar

## Information Technology

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
28	INSTALLING, CONFIGURING & DEPLOYING LINUX SERVERS	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025
29	COMPUTER DISASTER MANAGEMENT AND CONTINGENCY PLANNING	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025
30	CUSTOMER RELATIONSHIP MANAGEMENT USING GOOGLE BUSINESS SERVICES	17th – 21st Feb, 2025	18th – 22nd Aug, 2025	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025
31	GDPR & NDPR GUIDE TO DATA PROTECTION FOR MODERN BUSINESS	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025
32	APPLICATION DEVELOPMENT WITH PYTHON	24th – 28th Feb, 2025	18th – 22nd Aug, 2025	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025
33	DATABASE DESIGN, TOOLS & TECHNIQUES WITH ORACLE DB	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025
34	COMPUTER NETWORK ROUTING & SWITCHING	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025
35	ADVANCED STRATEGIC INFORMATION TECHNOLOGY MANAGEMENT	24th – 28th Feb, 2025	25th – 29th Aug, 2025	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025
36	DOCUMENT AUTHORIZING WITH MICROSOFT WORD	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025
37	DATABASE DESIGN, TOOLS & TECHNIQUES WITH AZURE SQL	3rd – 7th Mar, 2025	25th – 29th Aug, 2025	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025
38	SECURING & TROUBLESHOOTING CLOUD APPLICATIONS, SERVICES AND RESOURCES	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025
39	INFORMATION STORAGE AND MANAGEMENT	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025
40	GETTING STARTED WITH PRODUCTIVITY TOOLS: MICROSOFT OFFICE SUITE IN A NUTSHELL	3rd – 7th Mar, 2025	1st – 4th Sept, 2025	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025
41	INSTALLING & CONFIGURING SOFTWARE DEFINED NETWORKS	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025
42	COMPUTER FORENSIC TECHNIQUES AND TOOLS	10th – 14th Mar, 2025	1st – 4th Sept, 2025	17th – 21st Mar, 2025	8th – 12th Sept, 2025	24th – 28th Mar, 2025	15th – 19th Sept, 2025	7th – 11th Apr, 2025	22nd – 26th Sept, 2025	14th – 17th Apr, 2025	6th – 10th Oct, 2025
43	MANAGING SECURITY IN AN IT (ENABLED) ENVIRONMENT	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025	14th – 17th Apr, 2025	13th – 17th Oct, 2025
44	CLOUD COMPUTING ADMINISTRATION: MICROSOFT AZURE	10th – 14th Mar, 2025	8th – 12th Sept, 2025	17th – 21st Mar, 2025	15th – 19th Sept, 2025	24th – 28th Mar, 2025	22nd – 26th Sept, 2025	7th – 11th Apr, 2025	6th – 10th Oct, 2025	14th – 17th Apr, 2025	13th – 17th Oct, 2025

# 2025 Training Calendar

## Information Technology

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
45	APPLICATION DEVELOPMENT WITH JAVA	10th - 14th Mar, 2025	8th - 12th Sept, 2025	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025
46	IMPLEMENTING CISCO NETWORK SECURITY	17th - 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
47	HYBRID CLOUD COMPUTING ADMINISTRATION	17th - 21st Mar, 2025	8th - 12th Sept, 2025	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025
48	CREATING GRAPHICS FOR USER INTERFACES, PRINT AND WEB: PHOTOSHOP	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
49	CUSTOMER RELATIONSHIP MANAGEMENT USING MICROSOFT DYNAMICS 365 CUSTOMER SERVICE	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
50	FUNDAMENTALS OF INFORMATION AND SECURITY CONTROLS	17th - 21st Mar, 2025	15th - 19th Sept, 2025	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025
51	CREATING PRESENTATIONS WITH MICROSOFT POWERPOINT	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
52	IT GOVERNANCE: ALIGNING IT WITH BUSINESS	24th - 28th Mar, 2025	15th - 19th Sept, 2025	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025
53	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MYSQL	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
54	COMPUTER NETWORK ADMINISTRATION AND OPERATIONS	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
55	WORKING WITH THE LINUX PLATFORM AND TOOLS	24th - 28th Mar, 2025	22nd - 26th Sept, 2025	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025
56	TELECOMMUNICATION NETWORKS MANAGEMENT: I	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025
57	COMPUTER SECURITY, VULNERABILITY ANALYSIS AND CONTROL	7th - 11th Apr, 2025	22nd - 26th Sept, 2025	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025
58	DATA ANALYSIS TECHNIQUES, MODELING AND STRATEGIES	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
59	IT SERVICE MANAGEMENT	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025
60	DESIGNING AND DEPLOYING MESSAGING AND COMMUNICATION PLATFORMS	7th - 11th Apr, 2025	6th - 10th Oct, 2025	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
61	RISK & VULNERABILITY ASSESSMENT FOR IT SYSTEMS	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025
62	COMPUTER & NETWORK ADMINISTRATION: I	14th - 17th Apr, 2025	6th - 10th Oct, 2025	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025
63	SECURING WEB APPLICATIONS, SERVICES AND SERVERS	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
64	DATABASE DESIGN, TOOLS & TECHNIQUES WITH PL/SQL	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
65	DIGITAL COLLABORATION USING MICROSOFT SHAREPOINT	14th - 17th Apr, 2025	13th - 17th Oct, 2025	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025
66	BEST PRACTICES IN INFORMATION SYSTEMS AUDIT	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
67	APPLICATION DEVELOPMENT WITH PHP	22nd - 25th Apr, 2025	13th - 17th Oct, 2025	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025
68	BEST PRACTICES IN IT MANAGEMENT & INFORMATION SECURITY	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
69	CREATING SPREADSHEETS WITH MICROSOFT EXCEL	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
70	COMPUTER & NETWORK ADMINISTRATION: II	22nd - 25th Apr, 2025	20th - 24th Oct, 2025	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025
71	UNDERSTANDING THE BUSINESS SIDE OF CLOUD COMPUTING	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
72	ADMINISTERING & TROUBLESHOOTING WINDOWS 10	5th - 9th May, 2025	20th - 24th Oct, 2025	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025
73	ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
74	DATA CENTERS DESIGN, PLANNING AND IMPLEMENTATION	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
75	WIRELESS NETWORKS ADMINISTRATION	5th - 9th May, 2025	27th - 31st Oct, 2025	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025
76	DATA ANALYSIS AND MODELING USING POWER BI	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
77	DESIGNING WEBSITES & WEB-BASED APPS USING HTML, CSS, JAVASCRIPT & MYSQL	12th - 16th May, 2025	27th - 31st Oct, 2025	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025
78	DATA RECOVERY TOOLS & TECHNIQUES	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025

# 2025 Training Calendar Information Technology

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
79	DATABASE DESIGN, TOOLS & TECHNIQUES WITH SQL SERVER	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
80	CONFIGURING AND TROUBLESHOOTING A WINDOWS SERVER NETWORK INFRASTRUCTURE	12th - 16th May, 2025	3rd - 7th Nov, 2025	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025
81	IT INFRASTRUCTURE MANAGEMENT	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025
82	COMPUTER, NETWORK AND CLOUD SECURITY ADMINISTRATION	19th - 23rd May, 2025	3rd - 7th Nov, 2025	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025
83	NETWORKING WITH WINDOW SERVER AND CLIENTS	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025
84	APPLICATION DEVELOPMENT WITH NODE.JS	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025
85	DIGITAL TRANSFORMATION FOR THE 21 <sup>ST</sup> CENTURY BUSINESS	19th - 23rd May, 2025	10th - 14th Nov, 2025	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025
86	INSTALLING, CONFIGURING & DEPLOYING WINDOWS 10	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025
87	INSTALLING, CONFIGURING & DEPLOYING WINDOWS SERVER 2019	26th - 30th May, 2025	10th - 14th Nov, 2025	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025
88	MANAGING ENTERPRISE STORAGE NETWORKS	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025
89	SECURING WIRELESS NETWORKS AND WANS	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025
90	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MARIADB	26th - 30th May, 2025	17th - 21st Nov, 2025	2nd - 6th June, 2025	24th - 28th Nov, 2025	16th - 20th June, 2025	1st - 5th Dec, 2025	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025
91	ICT MANAGEMENT AND INFORMATION SECURITY	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025
92	INFORMATION SECURITY FOR IT PROFESSIONALS	2nd - 6th June, 2025	17th - 21st Nov, 2025	16th - 20th June, 2025	24th - 28th Nov, 2025	23rd - 27th June, 2025	1st - 5th Dec, 2025	30th June - 4th July, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025

# 2025 Training Calendar Information Technology

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
93	TELECOMMUNICATION NETWORKS MANAGEMENT: II	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
94	NETWORK MANAGEMENT TOOLS, OPTIMIZATION AND TROUBLESHOOTING	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
95	CYBER SECURITY RISK ASSESSMENT & CONTROLS	2nd – 6th June, 2025	24th – 28th Nov, 2025	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026
96	APPLYING MACHINE LEARNING & ARTIFICIAL INTELLIGENCE TO BUSINESS DATA	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
97	DISASTER PREVENTION & RECOVERY MANAGEMENT: HANDLING IT RISKS	16th – 20th June, 2025	24th – 28th Nov, 2025	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026
98	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: CISCO	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
99	BEST PRACTICES IN IT SYSTEMS MAINTENANCE MANAGEMENT	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
100	CUSTOMER RELATIONSHIP MANAGEMENT USING THE AWS PLATFORM	16th – 20th June, 2025	1st – 5th Dec, 2025	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026
101	DATABASE DESIGN, TOOLS & TECHNIQUES WITH POSTGRESQL	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026
102	DATA MANAGEMENT, MANIPULATION AND ANALYSIS USING EXCEL	23rd - 27th June, 2025	1st – 5th Dec, 2025	30th June – 4th July, 2025	8th – 12th Dec, 2025	7th - 11th July, 2025	15th – 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st – 25th July, 2025	19th – 23rd Jan, 2026
103	DISASTER RECOVERY PLANNING: ENSURING BUSINESS CONTINUITY	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026
104	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: LINUX	23rd - 27th June, 2025	8th – 12th Dec, 2025	30th June – 4th July, 2025	15th – 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th – 23rd Jan, 2026	21st – 25th July, 2025	26th – 30th Jan, 2026



S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
105	DISASTER RECOVERY ADMINISTRATOR COURSE	23rd - 27th June, 2025	8th - 12th Dec, 2025	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026
106	WEB BASED INFORMATION SYSTEM MANAGEMENT	30th June - 4th July, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st - 25th July, 2025	19th - 23rd Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026
107	ADVANCED NETWORK CONFIGURATION AND TROUBLESHOOTING	30th June - 4th July, 2025	8th - 12th Dec, 2025	7th - 11th July, 2025	15th - 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st - 25th July, 2025	19th - 23rd Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026
108	LINUX SYSTEM ADMINISTRATION	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026
109	INFORMATION TECHNOLOGY ESSENTIALS	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026
110	DESIGNING WEBSITES USING WORDPRESS CMS	30th June - 4th July, 2025	15th - 19th Dec, 2025	7th - 11th July, 2025	12th - 16th Jan, 2026	14th - 18th July, 2025	19th - 23rd Jan, 2026	21st - 25th July, 2025	26th - 30th Jan, 2026	28th July - 1st Aug, 2025	2nd - 6th Feb, 2026
111	CYBER SECURITY ANALYST	7th - 11th July, 2025	15th - 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st - 25th July, 2025	19th - 23rd Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026
112	SECURING THE WINDOWS FILE SYSTEM	7th - 11th July, 2025	15th - 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st - 25th July, 2025	19th - 23rd Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026
113	BEST PRACTICE IN SERVER ADMINISTRATION AND MAINTENANCE	7th - 11th July, 2025	15th - 19th Dec, 2025	14th - 18th July, 2025	12th - 16th Jan, 2026	21st - 25th July, 2025	19th - 23rd Jan, 2026	28th July - 1st Aug, 2025	26th - 30th Jan, 2026	4th - 8th Aug, 2025	2nd - 6th Feb, 2026

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

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# 2025 Training Calendar Public Relations

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	INTERNATIONAL PROTOCOL AND DIPLOMACY COURSE	13th - 17th Jan, 2025	23rd - 27th June, 2025	20th - 24th Jan, 2025	30th June - 4th July, 2025	27th - 31st Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025
2	CUSTOMER SERVICE AND PUBLIC RELATIONS	13th - 17th Jan, 2025	23rd - 27th June, 2025	20th - 24th Jan, 2025	30th June - 4th July, 2025	27th - 31st Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025
3	PUBLIC RELATIONS AND SUCCESSFUL CAMPAIGNS	20th - 24th Jan, 2025	30th June - 4th July, 2025	27th - 31st Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025
4	WRITING SKILLS FOR PR	20th - 24th Jan, 2025	30th June - 4th July, 2025	27th - 31st Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025
5	ADVANCED STRATEGIC PUBLIC RELATIONS MANAGEMENT	27th - 31st Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025
6	CORPORATE IDENTITY AND BRAND MANAGEMENT COURSE	27th - 31st Jan, 2025	7th - 11th July, 2025	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025
7	EFFECTIVE PUBLIC RELATIONS	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	11th - 15th Aug, 2025
8	BUSINESS STRATEGY FOR PR MANAGERS	3rd - 7th Feb, 2025	14th - 18th July, 2025	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	11th - 15th Aug, 2025
9	PUBLIC RELATIONS TECHNIQUES AND COMMUNICATION SKILLS	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025
10	PR IN A CHANGING DIGITAL LANDSCAPE	10th - 14th Feb, 2025	21st - 25th July, 2025	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025
11	MASTERING CORPORATE COMMUNICATIONS	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	4th - 8th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025
12	ADVANCED STRATEGIES FOR PUBLIC RELATIONS	17th - 21st Feb, 2025	28th July - 1st Aug, 2025	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	4th - 8th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
13	LEADERSHIP UNDER ATTACK - ESCALATING CRISIS AND REPUTATION CHALLENGES	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025
14	STRATEGIC MARKETING, BRAND MANAGEMENT AND PUBLIC RELATIONS	24th - 28th Feb, 2025	4th - 8th Aug, 2025	3rd - 7th Mar, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025
15	PROTOCOL AND TRAVEL MANAGEMENT	3rd - 7th Mar, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025
16	MANAGING COMMUNITY RELATIONS EFFECTIVELY	3rd - 7th Mar, 2025	11th - 15th Aug, 2025	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025
17	WRITING FOR SOCIAL MEDIA COURSE	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025
18	INCIDENT AND CRISIS RESPONSE COMMUNICATION SKILLS	10th - 14th Mar, 2025	18th - 22nd Aug, 2025	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025
19	PUBLIC RELATIONS PROFESSIONAL COURSE	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025
20	MEASURING AND EVALUATING PR	17th - 21st Mar, 2025	25th - 29th Aug, 2025	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025
21	MANAGING AND LEADING STRATEGIC COMMUNICATION PUBLIC RELATIONS	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025
22	ADVANCED PROTOCOL AND EVENTS MANAGEMENT	24th - 28th Mar, 2025	1st - 4th Sept, 2025	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025
23	PUBLIC RELATIONS AND MEDIA SKILLS	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025
24	STRATEGIC PUBLIC RELATIONS, PROTOCOL AND TRAVEL MANAGEMENT	7th - 11th Apr, 2025	8th - 12th Sept, 2025	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025
25	PUBLIC RELATIONS CAMPAIGNS PLANNING AND EXECUTION	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
26	ADVANCED CORPORATE SOCIAL RESPONSIBILITY	14th - 17th Apr, 2025	15th - 19th Sept, 2025	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025
27	PUBLIC RELATIONS FUNDAMENTALS	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025
28	MEDIA RELATIONS AND PUBLIC AFFAIRS	22nd - 25th Apr, 2025	22nd - 26th Sept, 2025	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025
29	PUBLIC RELATIONS PROTOCOL AND ETIQUETTE	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025
30	INTRODUCTION TO PUBLIC RELATIONS	5th - 9th May, 2025	6th - 10th Oct, 2025	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025
31	PR, ETIQUETTE, AND OFFICIAL AND SOCIAL PROTOCOL: BEST PRACTICE	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025
32	GOVERNMENT COMMUNICATION AND PUBLIC RELATIONS	12th - 16th May, 2025	13th - 17th Oct, 2025	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025
33	ADVANCED SOCIAL MEDIA TRAINING	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th - 21st Nov, 2025
34	EFFECTIVE PUBLIC SPEAKING FOR MANAGERS AND EXECUTIVES	19th - 23rd May, 2025	20th - 24th Oct, 2025	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th - 21st Nov, 2025
35	PUBLIC RELATIONS AND CORPORATE COMMUNICATIONS	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	24th - 28th Nov, 2025
36	THE POWER OF PR: A KEY TOOL TO THE SUCCESS OF AN ORGANIZATION	26th - 30th May, 2025	27th - 31st Oct, 2025	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	24th - 28th Nov, 2025
37	PLANNING AND MANAGING PR CAMPAIGNS	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	1st - 5th Dec, 2025
38	STRATEGIC MEDIA PLANNING	2nd - 6th June, 2025	3rd - 7th Nov, 2025	16th - 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th - 21st Nov, 2025	30th June - 4th July, 2025	24th - 28th Nov, 2025	7th - 11th July, 2025	1st - 5th Dec, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
39	PROTOCOL AND EVENT MANAGEMENT	16th – 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th – 21st Nov, 2025	30th June – 4th July, 2025	24th – 28th Nov, 2025	7th - 11th July, 2025	1st – 5th Dec, 2025	14th - 18th July, 2025	8th – 12th Dec, 2025
40	DEVELOPING AND IMPLEMENTING STRATEGIC MARKETING PLANS	16th – 20th June, 2025	10th - 14th Nov, 2025	23rd - 27th June, 2025	17th – 21st Nov, 2025	30th June – 4th July, 2025	24th – 28th Nov, 2025	7th - 11th July, 2025	1st – 5th Dec, 2025	14th - 18th July, 2025	8th – 12th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.  
 Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	ADVANCED EXECUTIVE ASSISTANT COURSE	13th - 17th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025
2	ADVANCED OFFICE MANAGEMENT AND ADMINISTRATIVE SKILLS	13th - 17th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025
3	BUSINESS WRITING FOR SECRETARIES AND ADMINISTRATIVE PROFESSIONALS	13th - 17th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025
4	MULTITASKING, PRIORITIES AND DEADLINES MANAGEMENT	13th - 17th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025
5	SUCCESS SKILLS FOR PA'S AND EXECUTIVE SECRETARIES	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025
6	PERSONAL ASSISTANTS AND SECRETARIES SKILLS - ESSENTIAL	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025
7	PERSONAL DEVELOPMENT AND PRODUCTIVITY FOR SECRETARIES AND PA'S	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025
8	MANAGEMENT SKILLS FOR ADMINISTRATORS, SECRETARIES AND PA'S	20th - 24th Jan, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025
9	RECEPTIONIST SKILLS TRAINING COURSE	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th - 23rd May, 2025
10	EFFECTIVE SKILLS FOR RECEPTIONIST AND FRONT-DESK OFFICERS	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th - 23rd May, 2025
11	EFFECTIVE RECORD KEEPING, DOCUMENTATION AND INFORMATION MANAGEMENT COURSE	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th - 23rd May, 2025
12	IMPERATIVE EXECUTIVE PERSONAL ASSISTANT SKILLS	27th - 31st Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th - 23rd May, 2025
13	ADVANCED SKILLS OF OFFICE MANAGEMENT AND E-SECRETARIAT	3rd - 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th - 23rd May, 2025	18th - 22nd Aug, 2025	17th - 21st Nov, 2025	17th - 21st Feb, 2025	26th - 30th May, 2025
14	MASTERCLASS FOR SECRETARIES AND PERSONAL ASSISTANT	3rd - 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th - 23rd May, 2025	18th - 22nd Aug, 2025	17th - 21st Nov, 2025	17th - 21st Feb, 2025	26th - 30th May, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
15	RECEPTION AND TELEPHONE ETIQUETTE	3rd – 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th – 30th May, 2025
16	OFFICE MANAGEMENT AND ADMINISTRATION COURSE	3rd – 7th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th – 30th May, 2025
17	EXCELLENCE SKILLS FOR EXECUTIVE SECRETARIES AND PA'S	10th - 14th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
18	PROFESSIONAL BUSINESS AND CORPORATE ETIQUETTE COURSE	10th - 14th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
19	ADVANCED MANAGEMENT COURSE FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS	10th - 14th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
20	FOUNDATION SKILLS FOR PERSONAL ASSISTANTS AND SECRETARIES	10th - 14th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
21	EFFECTIVE MINUTE TAKING COURSE	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025
22	FRONT OFFICE AND CUSTOMER RELATIONS COURSE	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025
23	ESSENTIAL SKILLS FOR PERSONAL ASSISTANTS AND SECRETARIES	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025
24	PROFESSIONAL OFFICE AND RECORDS MANAGEMENT COURSE	17th – 21st Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025
25	MANAGING YOUR BOSS IN THE WORKPLACE	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025	8th - 12th Sept, 2025	8th – 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025
26	FRONT DESK SECURITY COURSE FOR RECEPTIONISTS, PERSONAL/SPECIAL ASSISTANTS AND OTHER FRONT DESK PROFESSIONAL	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025	8th - 12th Sept, 2025	8th – 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025
27	EFFECTIVE RECEPTIONIST AND FRONT DESK MANAGER	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025	8th - 12th Sept, 2025	8th – 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025
28	OFFICE MANAGEMENT AND EFFECTIVE ADMINISTRATIVE SKILLS	24th - 28th Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd - 7th Mar, 2025	16th – 20th June, 2025	8th - 12th Sept, 2025	8th – 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025
29	DEVELOPING SELF-ESTEEM, ASSERTIVENESS AND PERSONAL EFFECTIVENESS	3rd - 7th Mar, 2025	16th – 20th June, 2025	8th - 12th Sept, 2025	8th – 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th – 19th Dec, 2025	17th – 21st Mar, 2025	30th June – 4th July, 2025



# 2025 Training Calendar

## Secretaries & Personal Assistants

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S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
30	OFFICE ETIQUETTE, ETHICS AND PROFESSIONALISM	3rd - 7th Mar, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025
31	PARTNERING WITH YOUR BOSS: STRATEGIC SKILLS FOR SECRETARIES AND PERSONAL ASSISTANTS	3rd - 7th Mar, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025
32	SUCCESSFUL SKILLS FOR SECRETARIES, ADMINISTRATORS AND PA'S	3rd - 7th Mar, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025
33	THE ADMINISTRATIVE SECRETARY SKILLS DEVELOPMENT COURSE	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025
34	MANAGEMENT SKILLS FOR SECRETARIES AND ADMINISTRATIVE SUPPORT STAFF	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025
35	PERSONAL EFFECTIVENESS AND INFLUENCING SKILLS: COMMUNICATE, NEGOTIATE, INFLUENCE AND PERSUADE	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025
36	DEVELOPING CORE SKILLS FOR ADMINISTRATORS AND SECRETARIES	10th - 14th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025
37	THE EXECUTIVE SECRETARY AND OFFICE PROFESSIONALS MASTER DEVELOPMENT PROGRAM	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025
38	ADMINISTRATION AND OFFICE MANAGEMENT: BEST PRACTICE AND TECHNIQUES	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025
39	ORGANISING AND BEHAVIOURAL SKILLS FOR SECRETARIES, PA'S AND ADMINISTRATIVE PROFESSIONALS	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025
40	THE EFFECTIVE SECRETARY TRAINING	17th - 21st Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2026	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025
41	ADMINISTRATION AND OFFICE MANAGEMENT PROFESSIONAL	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
42	SKILLS FOR SENIOR SECRETARIES, PERSONAL ASSISTANTS AND ADMINISTRATIVE MANAGERS	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025
43	MODERN TECHNIQUES IN OFFICE AND DOCUMENT MANAGEMENT	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025
44	BEST PRACTICE AND CAPACITY BUILDING FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS	24th - 28th Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	19th - 23rd Jan, 2026	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025
45	PERSONAL SKILLS FOR ADMINISTRATORS AND SECRETARIES	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2026	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
46	EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2026	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
47	PROFESSIONAL SKILLS IMPROVEMENT COURSE FOR SECRETARIES, PA'S AND ADMIN OFFICERS	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2026	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
48	FRONTLINE CUSTOMER SERVICE EXCELLENCE	7th - 11th Apr, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2026	14th - 17th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2026	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

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**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

# 2025 Training Calendar

## Transport & Logistics

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	IMPLEMENTATION OF THE NEW TRANSPORT MANAGEMENT POLICY FOR SUSTAINABILITY	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
2	PREVENTIVE DRIVING AND SAFETY PRECAUTIONS	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
3	BEST PRACTICE IN TRANSPORTATION PROCESS AND PROCEDURES	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
4	MANAGING FREIGHT AND LOGISTICS MANAGEMENT	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
5	TOOLS AND TECHNIQUES FOR CORPORATE TRANSPORT MANAGERS	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
6	CORPORATE FLEET MANAGEMENT WORKSHOP	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
7	DEFENSIVE DRIVER SAFETY TECHNIQUES	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025
8	ADVANCED TRANSPORTATION AND LOGISTICS ADMINISTRATION	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025
9	ROAD TRANSPORT SAFETY AND DRIVERS SECURITY TIP	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025
10	ADVANCED DRIVING ASSESSMENT FOR PROFESSIONAL DRIVERS	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025
11	VEHICLES MAINTENANCE AND ROUTES MANAGEMENT	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025
12	TRANSPORTATION, LOGISTICS AND THE LAW COURSE	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025
13	TRANSPORTATION MANAGEMENT SYSTEM	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025



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## Transport & Logistics

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	INTRODUCTION TO AIR TRANSPORT MANAGEMENT AND OPERATIONS	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025
15	EFFECTIVE DRIVER PROFICIENCY AND EVALUATION	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
16	GOODS IN TRANSIT SAFETY AND SECURITY: A GUIDE FOR TRANSPORT MANAGERS	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
17	ROAD SAFETY AND DRIVERS AWARENESS COURSE	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
18	CORPORATE DRIVER'S IMPROVEMENT COURSE FOR EFFECTIVENESS	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
19	IMPORT MANAGEMENT WORKSHOP	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
20	SUCCESSFUL FLEET AND TRANSPORT MANAGEMENT	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
21	RISK ASSESSMENT FOR PROFESSIONAL DRIVERS	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
22	SAFETY DRIVING TIPS IN THE ERA OF COVID-19 PANDEMIC	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
23	EFFECTIVE TRANSPORT MANAGEMENT AND OPERATIONS	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
24	ACCIDENTS AND CRASH INVESTIGATION FOR CORPORATE TRANSPORT MANAGERS	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
25	TRANSPORT MANAGEMENT AND LOGISTICS ISSUES AND CHALLENGES	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
26	ACCIDENT MANAGEMENT AND CONTROL: A GUIDE FOR PROFESSIONAL DRIVERS	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	TRANSPORT MANAGEMENT AND DRIVERS SAFETY COURSE	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	22nd - 26th July, 2024	17th - 21st Feb, 2025
28	TRANSPORT AND LOGISTICS - ESSENTIALS	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
29	LOGISTICS AND DISTRIBUTION MANAGEMENT	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
30	MANAGING THE TRANSPORT DEPARTMENT OF YOUR ORGANIZATION	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
31	VEHICLE MAINTENANCE STRATEGIES FOR TRANSPORT MANAGERS	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
32	TECHNIQUES FOR TRANSPORT MANAGERS: BEST PRACTICE	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
33	LOGISTICS MANAGEMENT WORKSHOP	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
34	STRATEGIC TRANSPORT MANAGERS COURSE FOR EFFICIENCY	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
35	LOGISTICS AND TRANSPORT MANAGEMENT	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
36	ESSENTIALS OF FLEET AND TRANSPORT MANAGEMENT WORKSHOP	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call

Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartner111@yahoo.com **Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

# 2025 Training Calendar Aviation and Maritime

S/N	COURSE TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	AIRLINE CUSTOMER SERVICE: STRATEGY DESIGN AND IMPLEMENTATION	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025
2	AIRLINE BUSINESS FOUNDATIONS	13th - 17th Jan, 2025	5th - 9th May, 2025	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025
3	AIRFARE TICKETING AND RESERVATION MANAGEMENT	13th - 17th Jan, 2025	12th - 16th May, 2025	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
4	MARINE EMERGENCY DUTIES FOR SENIOR OFFICERS	13th - 17th Jan, 2025	12th - 16th May, 2025	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
5	FLIGHT DISPATCHER AND MAIL HANDLING COURSE	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
6	AIRLINE FINANCE AND ACCOUNTING MANAGEMENT	20th - 24th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
7	ADVANCED AIRLINE PROTOCOL AND INTERPERSONAL MANAGEMENT	20th - 24th Jan, 2025	19th - 23rd May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
8	EXCELLENCE IN AIRLINE CUSTOMER CARE ADMINISTRATION	20th - 24th Jan, 2025	19th - 23rd May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
9	SECURITY OPERATIONS, PROCESSES AND STRATEGIES IN AVIATION SECTOR	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
10	UNDERSTANDING AVIATION: CUSTOMER SERVICE IN AIRLINE INDUSTRY	27th - 31st Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
11	BEST PRACTICE IN AIRLINE SALES AND OPERATIONS	27th - 31st Jan, 2025	26th - 30th May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025
12	BEST PRACTICE IN AIRLINE PASSENGER ADMINISTRATION	27th - 31st Jan, 2025	26th - 30th May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025
13	STORES AND INVENTORY ADMINISTRATION IN AVIATION SECTOR	3rd - 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025

# 2025 Training Calendar Aviation and Maritime

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	MANAGING AUDIT FUNCTIONS IN THE AVIATION SECTOR	3rd – 7th Feb, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th – 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
15	AIR TRANSPORT ECONOMICS	3rd – 7th Feb, 2025	2nd – 6th June, 2025	24th - 28th Feb, 2025	30th June – 4th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	22nd - 25th Apr, 2025	18th – 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
16	AIR FARES AND TICKETING ADMINISTRATION	3rd – 7th Feb, 2025	2nd – 6th June, 2025	24th - 28th Feb, 2025	30th June – 4th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	22nd - 25th Apr, 2025	18th – 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
17	SECURITY AWARENESS FOR MARINE FACILITY PERSONNEL	10th - 14th Feb, 2025	2nd – 6th June, 2025	3rd - 7th Mar, 2025	30th June – 4th July, 2025	24th - 28th Mar, 2025	21st – 25th July, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025
18	AVIATION FINANCE COURSE	10th - 14th Feb, 2025	2nd – 6th June, 2025	3rd - 7th Mar, 2025	30th June – 4th July, 2025	24th - 28th Mar, 2025	21st – 25th July, 2025	5th - 9th May, 2025	18th – 22nd Aug, 2025	2nd – 6th June, 2025	15th - 19th Sept, 2025
19	AVIATION FRONT DESK/OFFICE MANAGEMENT	10th - 14th Feb, 2025	16th – 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July – 1st Aug, 2025	5th - 9th May, 2025	25th – 29th Aug, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025
20	UNDERSTANDING CYBERSECURITY IN SHIP OPERATIONS	10th - 14th Feb, 2025	16th – 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July – 1st Aug, 2025	5th - 9th May, 2025	25th – 29th Aug, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025
21	AIRPORT CORPORATE TRAVEL PROTOCOL MANAGEMENT	17th – 21st Feb, 2025	16th – 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025
22	AVIATION FINANCE AND ASSET MANAGEMENT	17th – 21st Feb, 2025	16th – 20th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July – 1st Aug, 2025	12th - 16th May, 2025	25th – 29th Aug, 2025	16th – 20th June, 2025	22nd – 26th Sept, 2025
23	BEST PRACTICE IN AVIATION BUSINESS MANAGEMENT	17th – 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st – 4th Sept, 2025	16th – 20th June, 2025	6th – 10th Oct, 2025
24	LEGAL ASPECT OF AVIATION SECURITY AND SAFETY	17th – 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st – 4th Sept, 2025	16th – 20th June, 2025	6th – 10th Oct, 2025
25	AIR TRANSPORT ECONOMICS	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th – 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025
26	AIRCRAFT LEASING COURSE	24th - 28th Feb, 2025	23rd - 27th June, 2025	17th – 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th – 23rd May, 2025	1st – 4th Sept, 2025	23rd - 27th June, 2025	6th – 10th Oct, 2025
27	AIR CABIN CREW CONFLICT MANAGEMENT COURSE	24th - 28th Feb, 2025	30th June – 4th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th – 23rd May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025

# 2025 Training Calendar Aviation and Maritime

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
28	AIRLINE REVENUE MANAGEMENT	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
29	AIR CARGO MANAGEMENT COURSE	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
30	BEST PRACTICE IN AIRLINE REVENUE MANAGEMENT	3rd - 7th Mar, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
31	SHIPPING, CLEARING AND FORWARDING ADMINISTRATION	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
32	PASSENGERS AND AIRPORT CARGO HANDLING TECHNIQUES	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
33	PRIVATE STAFF AIRCRAFT SAFETY TRAINING	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
34	AIRLINE MARKETING MANAGEMENT COURSE	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
35	INTELLIGENCE AND SECURITY MANAGEMENT FOR AVIATION STAFF	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
36	SHIPPING FINANCE DOCUMENTATION	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
37	UNDERSTANDING AVIATION TEAMWORK FOR GREAT CUSTOMER SERVICE	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
38	AVIATION FRONT DESK AND CUSTOMER SERVICE	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
39	BEST PRACTICE IN AVIATION AUDIT PROCESS AND PROCEDURES	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
40	AVIATION SUPPLY AND LOGISTICS MANAGEMENT	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
41	ADVANCED AVIATION SECURITY MANAGEMENT	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025



# 2025 Training Calendar Aviation and Maritime

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
42	AIR SAFETY MANAGEMENT	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
43	ADVANCED MARINE FIRST AID	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
44	AVIATION: CUSTOMER CRISIS AND HANDLING	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
45	FUNDAMENTALS OF AVIATION LAW	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025
46	BEST PRACTICES IN AIRCRAFT LEASING ADMINISTRATION	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025
47	LEGAL MANAGEMENT AND THE SHIPPING BUSINESS	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025
48	FUNDAMENTALS OF AVIATION BUSINESS MANAGEMENT	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025
49	BEST PRACTICES IN AVIATION HUMAN RESOURCES MANAGEMENT	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025
50	INTRODUCTION TO CARGO HANDLING COURSE	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025
51	SHIPPING AND LOGISTICS SUPPLY CHAIN MANAGEMENT	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
52	AIRPORT CUSTOMER SERVICE	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
53	SHIP SALE AND PURCHASE	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
54	AVIATION LEASING AND FINANCE	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
55	BEST PRACTICE IN AVIATION HR MANAGEMENT	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025

# 2025 Training Calendar Aviation and Maritime

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
56	UNDERSTANDING PROCUREMENT IN AVIATION INDUSTRIES	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025
57	AVIATION INSURANCE: LEASES, TAXATION, FINANCE AND ACCOUNTING	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025
58	AIRPORT MANAGEMENT COURSE	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025	18th - 22nd Aug, 2025	1st - 5th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartners111@yahoo.com **Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com



# 2025 Training Calendar

## Business Communication

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	STRATEGIES FOR DEVELOPING EFFECTIVE PRESENTATION SKILLS	13th - 17th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
2	DEVELOPING EFFECTIVE BUSINESS CONVERSATION SKILLS	13th - 17th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
3	WORKPLACE COMMUNICATIONS STRATEGIES COURSE	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
4	ADVANCED COMMUNICATION AND PRESENTATION SKILLS	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025
5	EFFECTIVE COMMUNICATION AND INSPIRATIONAL PRESENTATIONS	3rd - 7th Feb, 2025	23rd - 27th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
6	DEVELOPING YOUR ANALYTICAL SKILLS: HOW TO RESEARCH AND PRESENT INFORMATION	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025
7	ADVANCED PUBLIC SPEAKING AND PRESENTATION SKILLS	10th - 14th Feb, 2025	30th June - 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025
8	STRENGTHENING TEAM COMMUNICATION AND WORKPLACE RELATIONSHIPS	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025
9	GENERATIONAL DIVERSITY: BRIDGING THE GAP THROUGH EFFECTIVE COMMUNICATION	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
10	BEST PRACTICES IN COMMUNICATION AND RELATIONAL SKILLS	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025
11	PERSUASION: INFLUENCING WITHOUT AUTHORITY	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
12	INTERACTION SKILLS FOR IMPACT AND INFLUENCE	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025

# 2025 Training Calendar

## Business Communication

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
13	COMMUNICATING WITH CONFIDENCE	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025
14	ADVANCED COMMUNICATION STRATEGY	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
15	STRATEGIC PUBLIC AFFAIRS AND GOVERNMENT RELATIONS	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
16	DEVELOPING POSITIVE RELATIONSHIPS AT WORK	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
17	ADVANCED COMMUNICATION FRAMEWORK IN THE ORGANIZATION	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
18	BUILDING BETTER WORK RELATIONSHIPS: NEW TECHNIQUES FOR RESULTS-ORIENTED COMMUNICATION	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
19	FACILITATION AND INFLUENCING SKILLS FOR IMPROVED RESULTS	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025
20	CUSTOMER RELATIONSHIP MANAGEMENT	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
21	SOCIAL MEDIA STRATEGY FOR COMMUNICATION AND PR	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025
22	COMMUNICATION STRATEGY DESIGN AND DEVELOPMENT	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
23	ORGANIZATIONAL COMMUNICATION STRATEGIES	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025
24	LEADERSHIP DEVELOPMENT: EFFECTIVE COMMUNICATION	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
25	BUSINESS RELATIONSHIP MANAGEMENT FUNDAMENTALS	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
26	PRODUCTIVE COMMUNICATION AND INFLUENCING SKILLS	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
27	CRISIS COMMUNICATION PROGRAMME	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025
28	SPEECH WRITING WORKSHOP	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
29	STORYTELLING POWER: SECRETS FOR EXCEPTIONAL COMMUNICATION	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	21st - 25th July, 2025	24th - 28th Nov, 2025
30	EFFECTIVE COMMUNICATIONS MASTERCLASS	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
31	INTERCULTURAL COMMUNICATION COURSE	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	28th July - 1st Aug, 2025	1st - 5th Dec, 2025
32	COMMUNICATION AND INTERPERSONAL SKILLS FOR TECHNICAL PROFESSIONALS	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025
33	OVERCOMING FEAR OF PUBLIC SPEAKING	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	21st - 25th July, 2025	24th - 28th Nov, 2025	4th - 8th Aug, 2025	8th - 12th Dec, 2025
34	MEETINGS MANAGEMENT WORKSHOP	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025	4th - 8th Aug, 2025	15th - 19th Dec, 2025
35	EFFECTIVE PRESS RELEASE WRITING	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	28th July - 1st Aug, 2025	1st - 5th Dec, 2025	11th - 15th Aug, 2025	15th - 19th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

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**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	REAL ESTATE VALUATION AND MODELING	13th - 17th Jan, 2025	22nd - 25th Apr, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	12th - 16th May, 2025	18th - 22nd Aug, 2025
2	REAL ESTATE ANALYST COURSE	13th - 17th Jan, 2025	5th - 9th May, 2025	10th - 14th Feb, 2025	2nd - 6th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025
3	REAL ESTATE PRIVATE EQUITY MODELLING IN EXCEL	20th - 24th Jan, 2025	5th - 9th May, 2025	17th - 21st Feb, 2025	2nd - 6th June, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	25th - 29th Aug, 2025
4	COMMERCIAL REAL ESTATE LENDING COURSE	20th - 24th Jan, 2025	12th - 16th May, 2025	17th - 21st Feb, 2025	16th - 20th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025
5	FACILITY FINANCIAL MANAGEMENT COURSE	27th - 31st Jan, 2025	12th - 16th May, 2025	24th - 28th Feb, 2025	16th - 20th June, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025
6	REAL ESTATE ENVIRONMENTAL HEALTH AND SAFETY COURSE	27th - 31st Jan, 2025	19th - 23rd May, 2025	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025
7	IFRS FOR THE REAL ESTATE SECTOR	3rd - 7th Feb, 2025	19th - 23rd May, 2025	3rd - 7th Mar, 2025	23rd - 27th June, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025
8	REAL ESTATE VALUATION AND FINANCING COURSE	3rd - 7th Feb, 2025	26th - 30th May, 2025	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025
9	FUNDAMENTALS OF INVESTMENT ANALYSIS COURSE	10th - 14th Feb, 2025	26th - 30th May, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	18th - 22nd Aug, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025
10	TAXATION ISSUES IN REAL ESTATE MANAGEMENT	10th - 14th Feb, 2025	2nd - 6th June, 2025	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025
11	REAL ESTATE DEBT STRUCTURES AND FINANCIAL MODELLING COURSE	17th - 21st Feb, 2025	2nd - 6th June, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	25th - 29th Aug, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025
12	TAXES ON LAND, PROPERTY AND CONSTRUCTION	17th - 21st Feb, 2025	16th - 20th June, 2025	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025
13	LEGAL DIMENSIONS IN REAL ESTATE INVESTMENT CONTRACTS	24th - 28th Feb, 2025	16th - 20th June, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025



# 2025 Training Calendar Real Estate

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 alphapartners111@yahoo.com

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	REAL ESTATE MARKETING TRAINING COURSE	24th - 28th Feb, 2025	23rd - 27th June, 2025	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025
15	REAL ESTATE FINANCIAL MODELLING	3rd - 7th Mar, 2025	23rd - 27th June, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	12th - 16th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025
16	PUBLIC SECTOR PROPERTY ASSET MANAGEMENT	3rd - 7th Mar, 2025	30th June - 4th July, 2025	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025
17	ADVANCED REAL ESTATE MANAGEMENT COURSE	10th - 14th Mar, 2025	30th June - 4th July, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025
18	REAL ESTATE FUNDING AND FINANCE	10th - 14th Mar, 2025	7th - 11th July, 2025	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025
19	SUSTAINABILITY AND REAL ESTATE MANAGEMENT COURSE	17th - 21st Mar, 2025	7th - 11th July, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025
20	REAL ESTATE FINANCE AND INVESTMENT	17th - 21st Mar, 2025	14th - 18th July, 2025	22nd - 25th Apr, 2025	11th - 15th Aug, 2025	26th - 30th May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	3rd - 7th Nov, 2025
21	REAL ESTATE CASHFLOW AND FINANCIAL MODELLING	24th - 28th Mar, 2025	14th - 18th July, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025
22	REAL ESTATE DEVELOPMENT COURSE	24th - 28th Mar, 2025	21st - 25th July, 2025	5th - 9th May, 2025	18th - 22nd Aug, 2025	2nd - 6th June, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	13th - 17th Oct, 2025	28th July - 1st Aug, 2025	10th - 14th Nov, 2025
23	INTRODUCTION TO REAL ESTATE FUND MANAGEMENT	7th - 11th Apr, 2025	21st - 25th July, 2025	12th - 16th May, 2025	18th - 22nd Aug, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025
24	RETAIL PROPERTY APPRAISALS COURSE	7th - 11th Apr, 2025	28th July - 1st Aug, 2025	12th - 16th May, 2025	25th - 29th Aug, 2025	16th - 20th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	20th - 24th Oct, 2025	4th - 8th Aug, 2025	17th - 21st Nov, 2025

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
25	REAL ESTATE DEVELOPMENT, INVESTMENT AND MANAGEMENT COURSE	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	19th - 23rd May, 2025	25th - 29th Aug, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	11th - 15th Aug, 2025	17th - 21st Nov, 2025
26	RESIDENTIAL BUILDING SYSTEMS AND MAINTENANCE COURSE	14th - 17th Apr, 2025	4th - 8th Aug, 2025	19th - 23rd May, 2025	1st - 4th Sept, 2025	23rd - 27th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	27th - 31st Oct, 2025	11th - 15th Aug, 2025	24th - 28th Nov, 2025
27	FACILITY OPERATIONS AND MAINTENANCE MANAGEMENT COURSE	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	18th - 22nd Aug, 2025	24th - 28th Nov, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartner111@yahoo.com

**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com



# 2025 Training Calendar Banking

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	STRATEGIES FOR DEPOSIT DRIVE AND MARKETING OF FINANCIAL SERVICES/PRODUCTS FOR BANKS	13th - 17th Jan, 2025	12th - 16th May, 2025	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025
2	ACCOUNTING, TAXATION AND FINANCIAL ANALYSIS FOR BANKS	13th - 17th Jan, 2025	12th - 16th May, 2025	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025
3	EXCELLENCE IN FRAUD INVESTIGATION, DETECTION, DETERRENCE AND CONTROL IN BANKS	13th - 17th Jan, 2025	19th - 23rd May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025
4	ELECTRONIC BANKING: PRACTICAL OPERATIONAL AND LEGAL ISSUES	13th - 17th Jan, 2025	19th - 23rd May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025
5	UNDERSTANDING FOREIGN EXCHANGE, MONEY MARKETS AND DERIVATIVES IN THE BANKING SECTOR	20th - 24th Jan, 2025	19th - 23rd May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025
6	FUNDAMENTALS OF MICROFINANCE BANKING COURSE	20th - 24th Jan, 2025	19th - 23rd May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025
7	INVESTMENT BANKING PROCESS AND PROCEDURE	20th - 24th Jan, 2025	26th - 30th May, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
8	PRODUCT DEVELOPMENT IN BANKS	20th - 24th Jan, 2025	26th - 30th May, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
9	BASIC PRINCIPLES OF BANKING	27th - 31st Jan, 2025	26th - 30th May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
10	LAW RELATING TO RETAIL BANKING OPERATIONS	27th - 31st Jan, 2025	26th - 30th May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
11	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULT IN BANKS	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
12	FIDELITY GUARANTEE ADMINISTRATION	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
13	MICROFINANCE CRM AND CUSTOMER SERVICE EXCELLENCE	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025

# 2025 Training Calendar

## Banking

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	CREDIT RISK MANAGEMENT IN MICROFINANCE	3rd – 7th Feb, 2025	2nd – 6th June, 2025	24th – 28th Feb, 2025	30th June – 4th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	7th – 11th Apr, 2025	4th – 8th Aug, 2025	5th – 9th May, 2025	25th – 29th Aug, 2025
15	ADVANCED TREASURY AND INVESTMENT MANAGEMENT	3rd – 7th Feb, 2025	16th – 20th June, 2025	24th – 28th Feb, 2025	7th – 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	7th – 11th Apr, 2025	11th – 15th Aug, 2025	5th – 9th May, 2025	1st – 4th Sept, 2025
16	SUSTAINABLE BANKING BEST PRACTICES	3rd – 7th Feb, 2025	16th – 20th June, 2025	24th – 28th Feb, 2025	7th – 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	7th – 11th Apr, 2025	11th – 15th Aug, 2025	5th – 9th May, 2025	1st – 4th Sept, 2025
17	OPERATIONAL BANKING MODELS AND LEGAL FRAMEWORK	10th – 14th Feb, 2025	16th – 20th June, 2025	3rd – 7th Mar, 2025	7th – 11th July, 2025	24th – 28th Mar, 2025	28th July – 1st Aug, 2025	14th – 17th Apr, 2025	11th – 15th Aug, 2025	12th – 16th May, 2025	1st – 4th Sept, 2025
18	BEHAVIOURAL FINANCIAL MANAGEMENT FOR BANKERS	10th – 14th Feb, 2025	16th – 20th June, 2025	3rd – 7th Mar, 2025	7th – 11th July, 2025	24th – 28th Mar, 2025	28th July – 1st Aug, 2025	14th – 17th Apr, 2025	11th – 15th Aug, 2025	12th – 16th May, 2025	1st – 4th Sept, 2025
19	BANKING OPERATIONS ESSENTIALS: BEST PRACTICES	10th – 14th Feb, 2025	23rd – 27th June, 2025	3rd – 7th Mar, 2025	14th – 18th July, 2025	24th – 28th Mar, 2025	4th – 8th Aug, 2025	14th – 17th Apr, 2025	18th – 22nd Aug, 2025	12th – 16th May, 2025	8th – 12th Sept, 2025
20	LOAN MANAGEMENT, ACCOUNTING AND DEBT RECOVERY TECHNIQUE	10th – 14th Feb, 2025	23rd – 27th June, 2025	3rd – 7th Mar, 2025	14th – 18th July, 2025	24th – 28th Mar, 2025	4th – 8th Aug, 2025	14th – 17th Apr, 2025	18th – 22nd Aug, 2025	12th – 16th May, 2025	8th – 12th Sept, 2025
21	EXCELLENCE IN CORPORATE CREDIT ANALYSIS AND ADMINISTRATION	17th – 21st Feb, 2025	23rd – 27th June, 2025	10th – 14th Mar, 2025	14th – 18th July, 2025	7th – 11th Apr, 2025	4th – 8th Aug, 2025	22nd – 25th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	8th – 12th Sept, 2025
22	LOAN FACILITY AGREEMENTS - A PRACTICAL APPROACH	17th – 21st Feb, 2025	23rd – 27th June, 2025	10th – 14th Mar, 2025	14th – 18th July, 2025	7th – 11th Apr, 2025	4th – 8th Aug, 2025	22nd – 25th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	8th – 12th Sept, 2025
23	OPERATIONAL BANKING RISK MANAGEMENT FOR BANKERS	17th – 21st Feb, 2025	30th June – 4th July, 2025	10th – 14th Mar, 2025	21st – 25th July, 2025	7th – 11th Apr, 2025	11th – 15th Aug, 2025	22nd – 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th – 19th Sept, 2025
24	UNDERSTANDING BANK TRANSACTION ISSUES AND CHALLENGERS	17th – 21st Feb, 2025	30th June – 4th July, 2025	10th – 14th Mar, 2025	21st – 25th July, 2025	7th – 11th Apr, 2025	11th – 15th Aug, 2025	22nd – 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th – 19th Sept, 2025
25	ADVANCED CUSTOMER RELATIONSHIP MANAGEMENT AND CUSTOMER SERVICE EXCELLENCE IN BANKS	24th – 28th Feb, 2025	30th June – 4th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	14th – 17th Apr, 2025	11th – 15th Aug, 2025	5th – 9th May, 2025	25th – 29th Aug, 2025	26th – 30th May, 2025	15th – 19th Sept, 2025
26	MICROFINANCE BANKING OPERATIONS	24th – 28th Feb, 2025	30th June – 4th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	14th – 17th Apr, 2025	11th – 15th Aug, 2025	5th – 9th May, 2025	25th – 29th Aug, 2025	26th – 30th May, 2025	15th – 19th Sept, 2025





# 2025 Training Calendar

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	EFFECTIVE AUDITING AND INTERNAL CONTROL STRATEGIES IN BANKS	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025
28	LOAN ADMINISTRATION AND TROUBLED CREDIT WORKOUTS	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025
29	BANK MODELING AND VALUATION: BEST PRACTICE	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025
30	INTRODUCTION TO OPERATIONS IN CAPITAL MARKET	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025
31	PRACTICAL DEBT RECOVERY COURSE	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025
32	IT AUDITING FOR BANKS	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025
33	INTRODUCTION TO BANKING TRAINING	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025
34	EFFECTIVE BUDGETING, PERFORMANCE MANAGEMENT AND COST CONTROL STRATEGIES IN BANKS	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025
35	DIGITAL BANKING INNOVATION MASTERCLASS	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
36	OPERATIONAL BANKING, RISK MANAGEMENT AND GOVERNANCE	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
37	BANKING OPERATIONS MANAGEMENT	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
38	ACCOUNTS RECONCILIATION STRATEGIES AND MANAGEMENT OF SUSPENSE ACCOUNTS/ INTERBRANCH/UNIT DIFFERENCES IN BANKS	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
39	LOAN ADMINISTRATION, ACCOUNTING AND DEBT RECOVERY	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
40	SECURITISATION AND ASSET BACKED LENDING	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
41	REGULATORY FRAMEWORK AND STATUTORY FINANCIAL RETURNS FOR BANKS	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
42	ELECTRONIC BANKING WORKSHOP	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
43	STRATEGIC MANAGEMENT FOR BANKS PROFESSIONALS	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
44	ASSET & LIABILITY MANAGEMENT	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
45	BANKING: LEADERSHIP, TRANSFORMATION & STRATEGIES FOR GROWTH	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
46	BANKING OPERATIONS ESSENTIALS: BEST PRACTICES	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
47	MICROFINANCE BANK MANAGEMENT	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
48	MANAGING QUALITY IN RETAIL BANKING SERVICE	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
49	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULT IN BANKING SECTOR	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
50	LOAN STRUCTURING, LBOS & ACQUISITION FINANCE: AN ESSENTIAL GUIDE TO SECURING FINANCE	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
51	UNDERSTANDING AGENCY BANKING	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
52	EMERGING MARKET BANK ANALYSIS: ISSUES AND CHALLENGES	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
53	IDENTIFYING FAILING BANKS IN EMERGING MARKETS	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
54	BANKING, RISK MANAGEMENT AND GOVERNANCE	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025



S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE /\$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
55	BANK RECONCILIATION AND PETTY CASH MANAGEMENT: RECONCILING THE BANK AND MANAGING CASH TO ENSURE LIQUIDITY AND PROFITABILITY	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025	21st – 25th July, 2025	17th – 21st Nov, 2025
56	OPERATIONAL FINANCE: MANAGING FINANCE TO ACHIEVE SUCCESSFUL OPERATIONS	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025	21st – 25th July, 2025	17th – 21st Nov, 2025
57	LOAN STRUCTURING, LBOS & ACQUISITION FINANCE	5th - 9th May, 2025	25th – 29th Aug, 2025	26th – 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	27th – 31st Oct, 2025	28th July – 1st Aug, 2025	17th – 21st Nov, 2025
58	FINAL ACCOUNTS AND FINANCIAL REPORTING IN BANKS	5th - 9th May, 2025	25th – 29th Aug, 2025	26th – 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	27th – 31st Oct, 2025	28th July – 1st Aug, 2025	17th – 21st Nov, 2025
59	FINANCE FOR NON-FINANCIAL MANAGERS IN BANK	5th - 9th May, 2025	1st – 4th Sept, 2025	26th – 30th May, 2025	22nd – 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	28th July – 1st Aug, 2025	24th – 28th Nov, 2025
60	LENDING METHODS AND PROCEDURES	5th - 9th May, 2025	1st – 4th Sept, 2025	26th – 30th May, 2025	22nd – 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	28th July – 1st Aug, 2025	24th – 28th Nov, 2025
61	BANKING MANAGEMENT SKILLS	12th - 16th May, 2025	1st – 4th Sept, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025	30th June – 4th July, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	24th – 28th Nov, 2025
62	CASHIERING AND CASH MANAGEMENT TECHNIQUES IN BANKS AND OTHER FINANCIAL INSTITUTIONS	12th - 16th May, 2025	1st – 4th Sept, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025	30th June – 4th July, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	24th – 28th Nov, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartners111@yahoo.com

**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com



## 2025 Training Calendar Insurance

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	UNDERSTANDING INSURANCE LAW: THE BOLTS AND NUTS	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
2	INSURANCE AND RISK MANAGEMENT COURSE	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
3	UNDERSTANDING GENERAL INSURANCE FINANCE	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
4	ADVANCED INSURANCE PRINCIPLES AND PRACTICE	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
5	MATLAB FUNDAMENTALS TRAINING WITH CREDIT RISK APPLICATIONS	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
6	COMMERCIAL PROPERTY INSURANCE	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
7	PROTECTION AND INDEMNITY INSURANCE	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
8	EMPLOYER'S LIABILITY INSURANCE	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
9	NATIONAL HEALTHCARE INSURANCE SCHEME COURSE	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
10	EFFECTIVE APPROACHES TO AVIATION INSURANCE COURSE	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
11	RISK MANAGEMENT FRAMEWORK FOR INSURERS AND REINSURERS	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
12	BEST PRACTICE IN ANNUAL RETURNS AND ACCOUNT IN INSURANCE COMPANY	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
13	INSURANCE CLAIMS ADJUSTER COURSE	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025
14	EXCELLENCE IN LIFE INSURANCE AND RETIREMENT SAVINGS MANAGEMENT	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025

## 2025 Training Calendar Insurance

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
15	COMMERCIAL INSURANCE COURSE	3rd – 7th Feb, 2025	30th June – 4th July, 2025	17th – 21st Feb, 2025	14th – 18th July, 2025	3rd – 7th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Mar, 2025	11th – 15th Aug, 2025	7th – 11th Apr, 2025	25th – 29th Aug, 2025
16	LIABILITY INSURANCE COURSE	3rd – 7th Feb, 2025	30th June – 4th July, 2025	17th – 21st Feb, 2025	14th – 18th July, 2025	3rd – 7th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Mar, 2025	11th – 15th Aug, 2025	7th – 11th Apr, 2025	25th – 29th Aug, 2025
17	MEDICAL INSURANCE MANAGEMENT TRAINING	10th – 14th Feb, 2025	7th – 11th July, 2025	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025
18	LIFE INSURANCE AND RETIREMENT SAVINGS	10th – 14th Feb, 2025	7th – 11th July, 2025	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025
19	INSURANCE ACCOUNTING TECHNIQUES	10th – 14th Feb, 2025	7th – 11th July, 2025	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025
20	INTRODUCTION TO INSURANCE BASICS	10th – 14th Feb, 2025	7th – 11th July, 2025	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025
21	INSURANCE ACCOUNTING FOR UNDERWRITERS	17th – 21st Feb, 2025	14th – 18th July, 2025	3rd – 7th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Mar, 2025	11th – 15th Aug, 2025	7th – 11th Apr, 2025	25th – 29th Aug, 2025	22nd – 25th Apr, 2025	8th – 12th Sept, 2025
22	MARINE CARGO INSURANCE MANAGEMENT	17th – 21st Feb, 2025	14th – 18th July, 2025	3rd – 7th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Mar, 2025	11th – 15th Aug, 2025	7th – 11th Apr, 2025	25th – 29th Aug, 2025	22nd – 25th Apr, 2025	8th – 12th Sept, 2025
23	ENGINEERING INSURANCE AND INSPECTION COURSE	17th – 21st Feb, 2025	14th – 18th July, 2025	3rd – 7th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Mar, 2025	11th – 15th Aug, 2025	7th – 11th Apr, 2025	25th – 29th Aug, 2025	22nd – 25th Apr, 2025	8th – 12th Sept, 2025
24	FOUNDATION COURSE IN INSURANCE	17th – 21st Feb, 2025	14th – 18th July, 2025	3rd – 7th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Mar, 2025	11th – 15th Aug, 2025	7th – 11th Apr, 2025	25th – 29th Aug, 2025	22nd – 25th Apr, 2025	8th – 12th Sept, 2025
25	PROFESSIONAL INDEMNITY INSURANCE MANAGEMENT	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025	5th – 9th May, 2025	15th – 19th Sept, 2025
26	e-NHIS AND ELECTRONIC MEDICAL RECORDS	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025	5th – 9th May, 2025	15th – 19th Sept, 2025
27	UNDERSTANDING INSURANCE LAW: THE BOLTS AND NUTS	24th – 28th Feb, 2025	21st – 25th July, 2025	10th – 14th Mar, 2025	4th – 8th Aug, 2025	24th – 28th Mar, 2025	18th – 22nd Aug, 2025	14th – 17th Apr, 2025	1st – 4th Sept, 2025	5th – 9th May, 2025	15th – 19th Sept, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
28	INSURANCE COMPANY ANALYSIS COURSE	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025
29	INSURANCE PORTFOLIO MANAGEMENT WORKSHOP	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
30	FIDELITY GUARANTEE ADMINISTRATION	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
31	PENSION FUND STRATEGIES, GOVERNANCE, REGULATION AND INVESTMENT COURSE	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
32	PROPERTY OWNERS INSURANCE COURSE	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
33	INTERNATIONAL INSURANCE FOR RISK MANAGERS AND INSURANCE BUYERS	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
34	GOODS IN TRANSIT AND CASH IN TRANSIT INSURANCE	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
35	MOTOR FLEET INSURANCE ADMINISTRATION COURSE	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
36	EXCELLENCE IN INSURANCE CLAIMS ADMINISTRATION	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
37	CORPORATE INSURANCE VALUATION TECHNIQUES AND PROCEDURES	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
38	INSURANCE PORTFOLIO MANAGEMENT	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
39	IFRS 17 INSURANCE CONTRACTS COURSE	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
40	BEST PRACTICES IN MEDICAL INSURANCE MANAGEMENT	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
41	PROFESSIONAL INSURANCE COURSE FOR SENIOR MANAGERS	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
42	INSURANCE RISK MANAGEMENT COURSE	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025

## 2025 Training Calendar Insurance

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
43	IFRS 17 IMPLEMENTATION AND ACTUARIAL CHALLENGES MASTERCLASS	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
44	BEST PRACTICE IN ENERGY INSURANCE ADMINISTRATION	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
45	PENSION, FUND AND LIABILITY INSURANCE	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
46	ACTUARIAL MODEL BUILDING FOR IFRS 17	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
47	COMPLETE LIFE INSURANCE AND PENSION COURSE	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
48	BEST PRACTICES IN INSURANCE ADMINISTRATIONS - CURRENT ISSUES & LATEST TREND	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
49	ADVANCED REINSURANCE MASTERCLASS	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
50	ROLE OF THE ACTUARY IN INSURANCE COMPANY (FOR NON-ACTUARIES)	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
51	CONSTRUCTION INSURANCE AND ADMINISTRATION	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
52	GROUP LIFE INSURANCE ADMINISTRATION	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
53	PENSION PLAN AND FUND ADMINISTRATOR	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
54	MOTOR INSURANCE ADMINISTRATION COURSE	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
55	MANAGING FINANCIAL CRIME AND FRAUD IN THE INSURANCE SECTOR	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
56	INTRODUCTION TO INSURANCE PROVISIONS IN COMMERCIAL LEASES	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025

# 2025 Training Calendar Insurance

S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
57	CYBER RISK & INSURANCE COVER - THE ESSENTIALS	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
58	INSURERS FOR LATE PAYMENT OF CLAIMS - A TIMELY UPDATE	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
59	EMPLOYERS LIABILITY & PUBLIC LIABILITY INSURANCE CLAIMS - CHALLENGES FOR POLICYHOLDERS & INSURERS	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
60	INSURANCE & THE USE OF ARTIFICIAL INTELLIGENCE - THE KEY ISSUES	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
61	INSURANCE CLAIMS UNRAVELED - HOW TO AVOID THE PITFALLS	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
62	RECENT DEVELOPMENTS IN INSURANCE LAW - AN UPDATE	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
63	UNDERSTANDING INSURANCE CONTRACTS - FROM INTRODUCTION TO INTERPRETATION, WARRANTIES & EXCLUSIONS	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
64	BEST PRACTICE IN CARGO INSURANCE ADMINISTRATION	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
65	RISK MANAGEMENT TECHNIQUES FOR INSURANCE PROFESSIONAL	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
66	MARITIME LAW, INSURANCE AND CLAIMS	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
67	BEST PRACTICE IN REINSURANCE ADMINISTRATION	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
68	HARMONISATION AND REGULATORY: BEST PRACTICE FOR INSURANCE PRACTITIONER	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
69	BEST PRACTICE INSURANCE INTERMEDIARIES FOR PROFESSIONALS	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025
70	FINANCE FOR INSURANCE PROFESSIONAL COURSE	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
71	CLAIMS MANAGEMENT IN HEALTH INSURANCE AND MANAGED CARE	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025
72	EXCELLENCE IN LIFE AND PROPERTY INSURANCE ADMINISTRATION	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.  
 Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

**E-mail:** [info@alphapartnerstrainings.com](mailto:info@alphapartnerstrainings.com), [alphapartner111@yahoo.com](mailto:alphapartner111@yahoo.com)

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# 2025 Training Calendar

## Security

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	BEST PRACTICES IN CYBER SURVEILLANCE SECURITY MANAGEMENT	13th – 17th Jan, 2025	14th - 17th Apr, 2025	28th July – 1st Aug, 2025	27th – 31st Oct, 2025	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025
2	EFFECTIVE MODERN SECURITY MANAGEMENT AND OPERATIONS	13th – 17th Jan, 2025	14th - 17th Apr, 2025	28th July – 1st Aug, 2025	27th – 31st Oct, 2025	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025
3	CORPORATE INTELLIGENCE MANAGEMENT FOR SECURITY OPERATIVE	13th – 17th Jan, 2025	22nd - 25th Apr, 2025	28th July – 1st Aug, 2025	3rd - 7th Nov, 2025	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025
4	DEVELOPING AN EFFECTIVE CORPORATE SECURITY CULTURE AND PRACTICES	13th – 17th Jan, 2025	22nd - 25th Apr, 2025	28th July – 1st Aug, 2025	3rd - 7th Nov, 2025	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025
5	SECURITY SKILLS IMPROVEMENT COURSE	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025
6	OPERATIONAL RISK MANAGEMENT IN SECURITY OPERATIONS	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025
7	SECURITY MANAGEMENT BEST PRACTICES FOR SUPERVISORY LEADERSHIP	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025
8	CONDUCTING EFFECTIVE SECURITY SURVEYS	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025
9	SECURITY MANAGEMENT PROGRAMME	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025
10	ADVANCED INVESTIGATION TECHNIQUES AND PROCEDURES	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025
11	THE EFFECTIVE SECURITY OFFICER	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025
12	FUNDAMENTAL SECURITY MANAGEMENT	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025
13	CORPORATE INVESTIGATION SKILLS TRAINING	3rd – 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
14	CORPORATE SECURITY INTELLIGENCE MANAGEMENT	3rd – 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
15	DEVELOPING THE SKILLS OF LEADERSHIP AND SUPERVISION FOR SECURITY LEADERS	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	24th - 28th Feb, 2025	16th – 20th June, 2025





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## Security

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
16	EFFECTIVE INTERNAL SECURITY MANAGEMENT TECHNIQUES AND PROCEDURES	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025
17	PROFESSIONAL SECURITY DEVELOPMENT COURSE	10th – 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025
18	MODERN INVESTIGATION, SECURITY AND CRISIS MANAGEMENT STRATEGIES	10th – 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025
19	ORGANIZATIONAL SECURITY POLICY: DESIGN, DEVELOPMENT AND IMPLEMENTATION	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025
20	ADVANCED SECURITY RISK ASSESSMENT TECHNIQUES	10th – 14th Feb, 2025	26th – 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025
21	NEGOTIATORS OF KIDNAPPING OR HOSTAGE TAKING	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025
22	STRATEGIC SECURITY MANAGEMENT	17th – 21st Feb, 2025	26th – 30th May, 2025	1st – 4th Sept, 2025	1st – 5th Dec, 2025	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025
23	EFFECTIVE SURVEILLANCE, REPORT WRITING AND INFORMATION MANAGEMENT FOR SECURITY OFFICERS	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	30th June – 4th July, 2025
24	MARINE SECURITY MANAGEMENT AND CONTROL CODE	17th – 21st Feb, 2025	2nd – 6th June, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	30th June – 4th July, 2025
25	SECURITY CRISIS MANAGEMENT AND SECURITY NEGOTIATION SKILLS	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	17th – 21st Mar, 2025	30th June – 4th July, 2025
26	SECURITY STRATEGIES FOR SECURING VITAL INFRASTRUCTURE	24th – 28th Feb, 2025	2nd – 6th June, 2025	8th – 12th Sept, 2025	8th – 12th Dec, 2025	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	17th – 21st Mar, 2025	30th June – 4th July, 2025
27	EFFECTIVE MODERN SECURITY MANAGEMENT AND OPERATIONS	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025	15th – 19th Sept, 2025	12th – 16th Jan, 2025	17th – 21st Mar, 2025	7th – 11th July, 2025
28	CORPORATE ENTERPRISE RISK MANAGEMENT FOR SECURITY PERSONNELS	24th – 28th Feb, 2025	16th – 20th June, 2025	8th – 12th Sept, 2025	15th – 19th Dec, 2025	3rd – 7th Mar, 2025	23rd – 27th June, 2025	15th – 19th Sept, 2025	12th – 16th Jan, 2025	17th – 21st Mar, 2025	7th – 11th July, 2025
29	THE SECURITY OFFICER DEVELOPMENT PROGRAMME: DEVELOPING PRACTICAL SKILLS AND TECHNIQUES	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025	22nd – 26th Sept, 2025	12th – 16th Jan, 2025	24th – 28th Mar, 2025	7th – 11th July, 2025
30	ASSET PROTECTION STRATEGIES FOR SECURITY OFFICERS	3rd – 7th Mar, 2025	16th – 20th June, 2025	15th – 19th Sept, 2025	15th – 19th Dec, 2025	10th – 14th Mar, 2025	23rd – 27th June, 2025	22nd – 26th Sept, 2025	12th – 16th Jan, 2025	24th – 28th Mar, 2025	7th – 11th July, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
31	SECURITY MANAGEMENT, PLANNING AND ASSET PROTECTION	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025
32	SECURITY RISK ANALYSIS AND MANAGEMENT	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025
33	SECURITY MANAGEMENT, PLANNING & ASSET PROTECTION	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025
34	CREATING SUCCESSFUL SECURITY POLICIES, PLAN AND PROCEDURES	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025
35	WORKPLACE INVESTIGATIONS AND INTERVIEWING	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025
36	SECURITY COORDINATION AND DESIGN	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025
37	SECURITY MANAGEMENT AND EMERGENCY PLANNING FOR SECURITY OFFICER	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025
38	EXCELLENCE IN CRIME MANAGEMENT	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025
39	EXCELLENCE IN CORPORATE SECURITY MANAGEMENT	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025
40	STRATEGIES FOR PROTECTING CHIEF EXECUTIVES AND OTHER TOP LEADERS	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025
41	OPERATIONAL SECURITY MANAGEMENT COURSE	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
42	ADVANCED CORPORATE SECURITY MANAGEMENT AND LOSS PREVENTION STRATEGIES	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
43	INVESTIGATING FRAUD IN THE WORKPLACE	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
44	E-SECURITY (ELECTRONIC SECURITY) MANAGEMENT COURSE	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025
45	PROTECTING ORGANIZATION'S CRITICAL INFRASTRUCTURE	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025
46	SECURITY OFFICERS DEVELOPMENT PROGRAM	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025
47	ADVANCED PROCESS RISK ASSESSMENT AND RISK MANAGEMENT FOR EFFECTIVE SECURITY	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	16th - 20th Feb, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025
48	MARINE SECURITY MANAGEMENT AND CONTROL	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	16th - 20th Feb, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025
49	CORPORATE SECURITY COURSE FOR SECURITY SUPERVISORS AND MANAGERS	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025	16th - 20th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025
50	TEAM BUILDING STRATEGIES IN SECURITY PROFESSION	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025	16th - 20th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	HSE LEADERSHIP FOR PROFESSIONALS	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
2	SAFETY AUDIT AND SAFETY INSPECTION COURSE	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
3	CONTRACTOR SAFETY MANAGEMENT (CSM) COURSE	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
4	ISO 13485 MEDICAL DEVICE MANAGEMENT SYSTEM	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
5	ISO 45001 - HEALTH AND SAFETY MANAGEMENT TRAINING	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
6	HEALTH AND SAFETY OFFICER COURSE	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
7	HEAVY EQUIPMENT SAFETY (MAINTENANCE AND INSPECTION)	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
8	OSHA: OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION STANDARDS	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
9	CLIMATE CHANGE & EMISSIONS TRADING SERVICES	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
10	BASIC HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) TRAINING	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
11	WORKPLACE HEALTH AND SAFETY COURSE	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
12	ISO 65001: ENERGY MANAGEMENT SYSTEMS	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
13	AVIATION SAFETY MANAGEMENT	3rd - 7th Feb, 2025	23rd - 27th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	CONFINED SPACE AWARENESS AND COMPLIANCE: SAFE WORK PRACTICES FOR CONFINED SPACE ENTRY	3rd – 7th Feb, 2025	23rd - 27th June, 2025	17th – 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025
15	RADIATION SAFETY - SAFELY WORKING WITH RADIOACTIVE MATERIALS	3rd – 7th Feb, 2025	23rd - 27th June, 2025	17th – 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025
16	RISK ASSESSMENTS, METHODS STATEMENTS AND QUALITY PLANS TRAINING	3rd – 7th Feb, 2025	23rd - 27th June, 2025	17th – 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025
17	MARINE SAFETY COURSE	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
18	RADIATION SAFETY OFFICER COURSE	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
19	ADVANCED PROCESS RISK ASSESSMENT AND RISK MANAGEMENT	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
20	RISK, CRISIS AND DISASTER MANAGEMENT	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
21	INJURY AND ILLNESS PREVENTION COURSE	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
22	FIRE AND ARSON MANAGEMENT AND CONTROL	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
23	ENVIRONMENTAL MANAGEMENT SYSTEMS MONITORING AND MODELLING	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
24	DEVELOPING AN EFFECTIVE SAFETY CULTURE	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
25	MANAGING HEALTH AND SAFETY IN THE WORK	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025
26	ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS)	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025





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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
28	SAFETY TECHNOLOGY AND RISK MANAGEMENT	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025
27	DEVELOPING AN EFFECTIVE SAFETY CULTURE	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025
29	ISO 27001 INFORMATION SECURITY MANAGEMENT	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
30	INCIDENT INVESTIGATION AND ROOT CAUSE ANALYSIS	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
31	BEHAVIOR BASED SAFETY COURSE	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
32	ISO 19001 - QUALITY MANAGEMENT SYSTEM (QMS)	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
33	RISK ASSESSMENTS, METHOD STATEMENTS AND QUALITY PLANS	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
34	BEST PRACTICES IN SAFETY MANAGEMENT	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
35	MANAGEMENT OF OCCUPATIONAL SAFETY & HEALTH SYSTEMS & PREPARATION OF EXECUTIVE PLANS	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
36	14001:2015 LEAD AUDITOR TRAINING	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
37	SAFETY RISK MANAGEMENT COURSE	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
38	ADVANCED HEALTH AND SAFETY MANAGEMENT	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
39	ADVANCED PROCESS HAZOP IN SAFETY ADMINISTRATION	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
40	DEVELOPING AN EFFECTIVE SAFETY CULTURE	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
41	HAZARDOUS WASTE MANAGEMENT AND POLLUTION TRAINING	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025



# 2025 Training Calendar Safety

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
42	ISO 22000 LEAD AUDITOR	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
43	SAFETY AUDIT AND SITE INSPECTION	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
44	SAFETY IN PROCESS AND DESIGN OPERATION	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
45	IMPLEMENTING THE LEAN THINKING IN HEALTH CARE	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
46	ISO 37001 ANTI-BRIBERY MANAGEMENT SYSTEM	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
47	NEBOSH - OCCUPATIONAL HEALTH AND SAFETY COURSE	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
48	HUMAN ERROR ANALYSIS & PREVENTION	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
49	HSE STANDARD ISO 45001 SAFETY MANAGEMENT SYSTEM	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
50	ISO 22000 - FOOD SAFETY MANAGEMENT TRAINING	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
51	IOSH SAFETY MANAGEMENT AND ADMINS	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
52	ESSENTIAL HEALTH & SAFETY LAW FOR DIRECTORS AND MANAGERS	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
53	EMERGENCY RESPONSE AND INCIDENT INVESTIGATION TRAINING	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
54	ADVANCED PROCESS HAZOP	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
55	ISO 22301 BUSINESS CONTINUITY MANAGEMENT	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
56	ADVANCED FIRST AID COURSE	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025



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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
57	SAFETY IN PROCESS EQUIPMENT DESIGN AND OPERATION TRAINING	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
58	PROCESS SAFETY MANAGEMENT COURSE	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
59	ISO 9001 LEAD AUDITOR COURSE	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
60	ISO 14001 ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) COURSE	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
61	PROCESS SAFETY MANAGEMENT COMPLIANCE	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
62	WORKPLACE SECURITY AND SAFETY COURSE	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
63	SAFETY LEADERSHIP AND SAFETY CULTURE COURSE	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
64	ISO 14001:2015 EMS TRANSITION TRAINING	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
65	ADVANCED HEALTH AND SAFETY MANAGEMENT	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
66	ISO 9001 LEAD AUDITOR COURSE	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT.

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	THE DISCIPLINARY PROCESS IN THE PUBLIC SECTOR	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
2	CRITICAL THINKING AND PROBLEM SOLVING FOR PUBLIC SERVICE LEADERS	13th - 17th Jan, 2025	2nd - 6th June, 2025	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025
3	FINANCIAL ANALYSIS, MODELLING AND FORECASTING IN THE PUBLIC SECTOR	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
4	PUBLIC SERVICE RULES: PROVISION, IMPLEMENTATION AND CHALLENGES	20th - 24th Jan, 2025	16th - 20th June, 2025	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025
5	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FOR ACCOUNTANTS AND AUDITORS	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
6	FINANCIAL CRIME MANAGEMENT IN THE PUBLIC SECTOR	27th - 31st Jan, 2025	23rd - 27th June, 2025	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025
7	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) PRACTICE GUIDE FOR PUBLIC SECTOR ACCOUNTANTS AND AUDITORS	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025
8	ADVANCED ACCRUAL-BASED IPSAS	3rd - 7th Feb, 2025	30th June - 4th July, 2025	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025
9	ADVANCED FINANCIAL MANAGEMENT IN THE PUBLIC SECTOR	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025
10	DUE PROCESS AND POLICY GUIDELINES FOR PROCUREMENT AND AWARD OF CONTRACTS IN NIGERIA	10th - 14th Feb, 2025	7th - 11th July, 2025	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025
11	WORK ETHICS, ATTITUDES AND PRODUCTIVITY ENHANCEMENT PROGRAM FOR PUBLIC SECTOR OFFICERS	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025
12	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FOR MANAGERS, DIRECTORS AND STAKEHOLDERS	17th - 21st Feb, 2025	14th - 18th July, 2025	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025
13	INTRODUCTION TO PUBLIC PROCUREMENT AND SUPPLY CHAIN MANAGEMENT	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	IMPROVING PUBLIC SECTOR PERFORMANCE IN THE 21ST CENTURY	24th - 28th Feb, 2025	21st - 25th July, 2025	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025
15	CURRENT ISSUES IN PUBLIC SECTOR TREASURY MANAGEMENT IN NIGERIA	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
16	PUBLIC ADMINISTRATION AND MANAGEMENT	3rd - 7th Mar, 2025	28th July - 1st Aug, 2025	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025
17	INTERPRETATION AND APPLICATION OF IPSAS	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
18	HUMAN CAPITAL MANAGEMENT IN THE PUBLIC SECTOR	10th - 14th Mar, 2025	4th - 8th Aug, 2025	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025
19	LEGAL ISSUES IN LOCAL GOVERNMENT ADMINISTRATION	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
20	PUBLIC SECTOR BUDGETING: PREPARATION, IMPLEMENTATION AND CONTROLS	17th - 21st Mar, 2025	11th - 15th Aug, 2025	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025
21	PUBLIC SECTOR AUDIT CONCEPTS AND TECHNIQUES	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
22	REFORMS AND INNOVATIONS IN THE PUBLIC WORKPLACE	24th - 28th Mar, 2025	18th - 22nd Aug, 2025	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025
23	PUBLIC POLICY DEVELOPMENT AND COMPLIANCE COURSE	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
24	ANTI-MONEY LAUNDERING (AML) COMPLIANCE MASTERCLASS	7th - 11th Apr, 2025	25th - 29th Aug, 2025	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025
25	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FUNDAMENTALS - ACCRUAL BASIS	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
26	ADVANCED STRATEGIC PUBLIC SECTOR MANAGEMENT	14th - 17th Apr, 2025	1st - 4th Sept, 2025	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025
27	E-GOVERNMENT AND E-GOVERNANCE: DIGITALIZING THE PUBLIC SERVICE COURSE	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
28	FRAUD DETECTION AND INVESTIGATION FOR GOVERNMENT AUDITORS	22nd - 25th Apr, 2025	8th - 12th Sept, 2025	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025
29	PUBLIC SECTOR MANAGEMENT, GOVERNANCE AND FISCAL SUSTAINABILITY TECHNIQUES	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
30	PUBLIC SECTOR FINANCIAL REGULATIONS PROVISIONS, IMPLEMENTATION AND CHALLENGES	5th - 9th May, 2025	15th - 19th Sept, 2025	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025
31	LABOUR LAWS AND INDUSTRIAL RELATIONS PRACTICE IN NIGERIA	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
32	CODE OF CONDUCT FOR PUBLIC OFFICERS: PROVISIONS, IMPLEMENTATION, EXECUTION AND CHALLENGES	12th - 16th May, 2025	22nd - 26th Sept, 2025	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025
33	THE PROCUREMENT ACT: PROVISIONS, IMPLEMENTATION AND CHALLENGES	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
34	INTENSIVE INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) TRAINING	19th - 23rd May, 2025	6th - 10th Oct, 2025	2nd - 6th June, 2025	20th - 24th Oct, 2025	23rd - 27th June, 2025	3rd - 7th Nov, 2025	7th - 11th July, 2025	17th - 21st Nov, 2025	21st - 25th July, 2025	1st - 5th Dec, 2025
35	PUBLIC SECTOR LEADERSHIP AND MANAGEMENT	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025
36	INTERNAL CONTROLS GUIDELINES FOR PUBLIC SECTOR AUDITORS	26th - 30th May, 2025	13th - 17th Oct, 2025	16th - 20th June, 2025	27th - 31st Oct, 2025	30th June - 4th July, 2025	10th - 14th Nov, 2025	14th - 18th July, 2025	24th - 28th Nov, 2025	28th July - 1st Aug, 2025	8th - 12th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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**Note:** The fee will attract additional 7.5% VAT.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call

Chris Onwuasigwe, 08033045484, 09070007799, 09070002299.

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S/N	COURSE TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT IN EDUCATION SECTOR	13th - 17th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
2	TEACHING METHODOLOGY AND PRACTICE FOR EFFECTIVE LEARNING AND DEVELOPMENT	13th - 17th Jan, 2025	12th - 16th May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
3	ACCOUNTING PRINCIPLES AND PRACTICES IN THE EDUCATION SECTOR	20th - 24th Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
4	LEADERSHIP COURSE FOR SCHOOL ADMINISTRATION	20th - 24th Jan, 2025	19th - 23rd May, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
5	GENERAL MANAGEMENT PRINCIPLES FOR TERTIARY INSTITUTIONS	27th - 31st Jan, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
6	EMERGENCY MANAGEMENT PLANS AND PROCEDURES FOR RESULTS IN HIGHER INSTITUTIONS	27th - 31st Jan, 2025	26th - 30th May, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
7	SEXUAL HARASSMENT MANAGEMENT IN THE EDUCATION SECTOR	3rd - 7th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025
8	EDUCATION SECTOR PLANNING (ESP): MASTERING THE ART OF EDUCATIONAL PLANNING	3rd - 7th Feb, 2025	2nd - 6th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025
9	STRATEGIC EDUCATION PLANNING	10th - 14th Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
10	PUBLIC SERVICE RULES, FINANCIAL REGULATIONS, CODE OF CONDUCT FOR PUBLIC OFFICERS	10th - 14th Feb, 2025	16th - 20th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
11	GUIDANCE AND COUNSELLING ADMINISTRATION IN SCHOOLS	17th - 21st Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025
12	INTERNAL AUDITING IN HIGHER INSTITUTIONS	17th - 21st Feb, 2025	23rd - 27th June, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025
13	SAFETY AND RISK MANAGEMENT IN THE EDUCATION SECTOR	24th - 28th Feb, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	EFFECTIVE PUBLIC RELATIONS MANAGEMENT IN THE EDUCATIONAL SECTOR	24th - 28th Feb, 2025	30th June - 4th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025
15	LIBRARY MANAGEMENT COURSE FOR LIBRARIANS	3rd - 7th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
16	CULTISM MANAGEMENT IN THE EDUCATIONAL SECTOR	3rd - 7th Mar, 2025	7th - 11th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
17	RECORDS MANAGEMENT ISSUES AND CHALLENGES IN SCHOOLS	10th - 14th Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
18	BEST PRACTICE IN CURRICULUM MANAGEMENT	10th - 14th Mar, 2025	14th - 18th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
19	EFFECTIVE EDUCATIONAL PLANNING AND SUSTAINABILITY	17th - 21st Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
20	SECURITY MANAGEMENT IN SCHOOLS	17th - 21st Mar, 2025	21st - 25th July, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
21	PUBLIC SPEAKING AND PRESENTATION SKILLS FOR TEACHERS AND LECTURERS	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
22	EXCELLENCE IN FINANCIAL AND MANAGEMENT ACCOUNTING IN EDUCATIONAL SECTOR	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
23	CRISIS MANAGEMENT ISSUES AND CHALLENGES IN HIGHER INSTITUTIONS	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
24	COUNSELLING TRAINING FOR TEACHERS	7th - 11th Apr, 2025	4th - 8th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
25	EFFECTIVE HOSTEL MANAGEMENT	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025
26	ACCREDITATION PLANNING AND MANAGEMENT	14th - 17th Apr, 2025	11th - 15th Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025
27	ASSET MAINTENANCE MANAGEMENT STRATEGIES IN TERTIARY INSTITUTIONS	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
28	EDUCATION DATA MANAGEMENT COURSE	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
29	PROCUREMENT MANAGEMENT IN TERTIARY INSTITUTIONS	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025
30	DISCIPLINARY ISSUES AND CHALLENGES IN TERTIARY INSTITUTIONS	5th - 9th May, 2025	25th - 29th Aug, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025

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**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com



# 2025 Training Calendar

## Healthcare & Social Works

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	COMMUNICATION AND INTERPERSONAL SKILLS IN MEDICAL SOCIAL WORKS ADMINISTRATION	13th - 17th Jan, 2025	19th - 23rd May, 2025	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025
2	VALUES, ETHICS, AND DIVERSITY IN MEDICAL SOCIAL WORKS	13th - 17th Jan, 2025	19th - 23rd May, 2025	3rd - 7th Feb, 2025	2nd - 6th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025
3	DISASTER AND CRISIS INTERVENTION IN SOCIAL WORKS	13th - 17th Jan, 2025	26th - 30th May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
4	INFECTION PREVENTION AND CONTROL COURSE	13th - 17th Jan, 2025	26th - 30th May, 2025	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	7th - 11th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025
5	EXCELLENCE IN HEALTHCARE MANAGEMENT	20th - 24th Jan, 2025	26th - 30th May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
6	HUMAN RESOURCE MANAGEMENT FOR HEALTHCARE PROFESSIONALS	20th - 24th Jan, 2025	26th - 30th May, 2025	10th - 14th Feb, 2025	16th - 20th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025
7	DIGITAL HEALTHCARE MANAGEMENT - INNOVATION AND CHANGE	20th - 24th Jan, 2025	2nd - 6th June, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
8	HOSPITAL MANAGEMENT AND HUMAN RESOURCES MANAGEMENT	20th - 24th Jan, 2025	2nd - 6th June, 2025	10th - 14th Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025
9	EXECUTIVE FUNCTION AND MENTAL HEALTH	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
10	EVERYTHING WE KNOW ABOUT SUICIDE	27th - 31st Jan, 2025	2nd - 6th June, 2025	17th - 21st Feb, 2025	23rd - 27th June, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025
11	ADVANCED COGNITIVE BEHAVIORAL THERAPY (CBT) METHOD FOR DEPRESSION & ANXIETY	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025
12	BEST APPROACHES IN MANAGING OLDER ADULTS	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	30th June - 4th July, 2025	10th - 14th Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025
13	HOSPITAL SERVICES MANAGEMENT COURSE	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025
14	EXCELLENCE IN MEDICAL STOCK MANAGEMENT	3rd - 7th Feb, 2025	16th - 20th June, 2025	24th - 28th Feb, 2025	30th June - 4th July, 2025	17th - 21st Mar, 2025	21st - 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025



# 2025 Training Calendar

## Healthcare & Social Works

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
15	BASIC ACCOUNTING AND FINANCE FOR MEDICAL DOCTORS AND ALLIED HEALTHCARE PRACTITIONERS	3rd – 7th Feb, 2025	23rd - 27th June, 2025	24th – 28th Feb, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025
16	SPECIAL SKILLS FOR HEALTHCARE INTERNAL AUDITORS	3rd – 7th Feb, 2025	23rd - 27th June, 2025	24th – 28th Feb, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025
17	PUBLIC RELATIONS IN THE HEALTHCARE INDUSTRY	17th – 21st Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July – 1st Aug, 2025	22nd - 25th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	8th - 12th Sept, 2025
18	THE SUCCESSFUL HEALTHCARE SUPERVISOR	17th – 21st Feb, 2025	23rd - 27th June, 2025	3rd - 7th Mar, 2025	7th - 11th July, 2025	24th - 28th Mar, 2025	28th July – 1st Aug, 2025	22nd - 25th Apr, 2025	18th – 22nd Aug, 2025	19th – 23rd May, 2025	8th - 12th Sept, 2025
19	APPLICATION OF INFORMATION TECHNOLOGY IN HOSPITAL ADMINISTRATION	17th – 21st Feb, 2025	30th June – 4th July, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025
20	MEDICAL TOURISM: IMPLICATION FOR HEALTH CARE DELIVERY IN NIGERIA	17th – 21st Feb, 2025	30th June – 4th July, 2025	3rd - 7th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th – 29th Aug, 2025	19th – 23rd May, 2025	15th - 19th Sept, 2025
21	BASIC HUMAN RESOURCE MANAGEMENT FOR MEDICAL DOCTORS AND OTHER HEALTHCARE PRACTITIONERS	24th – 28th Feb, 2025	30th June – 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th – 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
22	HOSPITAL MANAGEMENT AND PUBLIC HEALTH	24th – 28th Feb, 2025	30th June – 4th July, 2025	10th - 14th Mar, 2025	14th - 18th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th – 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025
23	UNDERSTANDING HEALTHCARE SECURITY AND SAFETY MANAGEMENT	24th – 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025
24	HEALTHCARE SYSTEM AND INFORMATION TECHNOLOGY ADMINISTRATION	24th – 28th Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	21st – 25th July, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st – 4th Sept, 2025	26th - 30th May, 2025	22nd – 26th Sept, 2025
25	RESILIENCE AND EMOTIONAL INTELLIGENCE: COMBATING STRESS IN THE HEALTHCARE WORKPLACE	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st – 4th Sept, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025
26	EMERGENCY FIRST AID AT WORK	3rd - 7th Mar, 2025	7th - 11th July, 2025	17th – 21st Mar, 2025	21st – 25th July, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st – 4th Sept, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025
27	STRESS/COUNSELLING MANAGEMENT FOR MEDICAL SOCIAL WORKERS	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	28th July – 1st Aug, 2025	14th - 17th Apr, 2025	18th – 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd – 6th June, 2025	6th – 10th Oct, 2025

# 2025 Training Calendar

## Healthcare & Social Works

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
28	YOUTH SUICIDE: PREVENTION AND INTERVENTION GUIDES FOR MEDICAL SOCIAL WORKERS	3rd - 7th Mar, 2025	14th - 18th July, 2025	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025
29	THE COMPLETE COURSE ON LEGAL ASPECTS OF HEALTH CARE	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025
30	DOMESTIC VIOLENCE: PSYCHOLOGICAL IMPACT AND TREATMENT FOR VICTIMS	10th - 14th Mar, 2025	14th - 18th July, 2025	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025
31	BUILDING YOUR ETHICAL SELF IN SOCIAL WORKS ADMINISTRATION	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
32	HOSPITAL MANAGEMENT AND HEALTH ECONOMICS	10th - 14th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
33	BEST PRACTICES IN HEALTHCARE PERFORMANCE IMPROVEMENT	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
34	PROFESSIONAL INDEMNITY GUARANTEE FOR MEDICAL DOCTORS AND ALLIED PROFESSIONALS	17th - 21st Mar, 2025	21st - 25th July, 2025	7th - 11th Apr, 2025	4th - 8th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025
35	ADVANCED SOCIAL SAFEGUARDS COURSE	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
36	LAW, RIGHTS AND JUSTICE IN SOCIAL WORKS	17th - 21st Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
37	APPLYING MOTIVATIONAL INTERVIEWING WITH CLIENTS LESS READY TO CHANGE: TIPS AND STRATEGIES	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
38	HEALTH STATISTICS MANAGEMENT	24th - 28th Mar, 2025	28th July - 1st Aug, 2025	14th - 17th Apr, 2025	11th - 15th Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025
39	COMPUTERIZED MEDICAL OFFICE MANAGEMENT	24th - 28th Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025
40	QUALITY IMPROVEMENT IN HEALTHCARE ORGANIZATIONS	24th - 28th Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025

# 2025 Training Calendar

## Healthcare & Social Works

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
41	BEST PRACTICE IN MEDICAL RECORDS MANAGEMENT	7th - 11th Apr, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
42	NATIONAL HEALTH INSURANCE SCHEME IMPLEMENTATION FOR EXCELLENCE	7th - 11th Apr, 2025	4th - 8th Aug, 2025	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	19th - 23rd May, 2025	8th - 12th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025
43	HEALTHCARE CUSTOMER SERVICES: DELIVERING CUSTOMER SERVICE FOR BETTER PATIENT SATISFACTION	7th - 11th Apr, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
44	TEAM BUILDING AND LEADERSHIP SKILLS FOR HEALTH PRACTITIONERS	7th - 11th Apr, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
45	CALMING THE EMOTIONAL STORM: INTRODUCTION TO DIALECTICAL BEHAVIOR THERAPY	14th - 17th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
46	HEALTHCARE HAZARD CONTROL AND SAFETY MANAGEMENT	14th - 17th Apr, 2025	11th - 15th Aug, 2025	5th - 9th May, 2025	25th - 29th Aug, 2025	26th - 30th May, 2025	15th - 19th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025
47	PARENT COACHING: UNCOVERING INFLUENCES AND PROMOTING CHANGE	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
48	HEALTHCARE INFORMATION SYSTEMS MANAGEMENT	14th - 17th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
49	MEDICAL SOCIAL WORK READINESS FOR DIRECT PRACTICE AND EFFECTIVENESS	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
50	ENVIRONMENTAL AND SOCIAL SAFEGUARD TRAINING	22nd - 25th Apr, 2025	18th - 22nd Aug, 2025	12th - 16th May, 2025	1st - 4th Sept, 2025	2nd - 6th June, 2025	22nd - 26th Sept, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025
51	DOCUMENTATION AND RECORD-KEEPING: ESSENTIALS FOR SOCIAL WORKS ADMINISTRATORS	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
52	HEALTHCARE LIABILITY MANAGEMENT	22nd - 25th Apr, 2025	25th - 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	27th - 31st Oct, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
53	HOSPITAL MANAGEMENT AND HEALTH INSURANCE	5th - 9th May, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025
54	WORK-LIFE BALANCE AND STRESS MANAGEMENT	5th - 9th May, 2025	25th - 29th Aug, 2025	19th - 23rd May, 2025	15th - 19th Sept, 2025	16th - 20th June, 2025	6th - 10th Oct, 2025	7th - 11th July, 2025	27th - 31st Oct, 2025	28th July - 1st Aug, 2025	17th - 21st Nov, 2025

# 2025 Training Calendar

## Healthcare & Social Works

S/N	TITLE	NIGERIA VENUE / \$3000 PER PARTICIPANT		GHANA VENUE / \$6000 PER PARTICIPANT		RWANDA VENUE / \$7000 PER PARTICIPANT		UK VENUE / \$8000 PER PARTICIPANT		USA VENUE / \$8000 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
55	BASIC PUBLIC RELATIONS PRACTICE FOR MEDICAL DOCTORS AND ALLIED PROFESSIONAL	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
56	MAINTENANCE OF HOSPITAL EQUIPMENT	5th - 9th May, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
57	THE HOSPITAL ACCOUNTANT: SKILLS FOR EXCELLENT PERFORMANCE	12th - 16th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
58	CRITICAL AND REFLECTIVE PRACTICE FOR MEDICAL SOCIAL WORKERS	12th - 16th May, 2025	1st - 4th Sept, 2025	26th - 30th May, 2025	22nd - 26th Sept, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	4th - 8th Aug, 2025	24th - 28th Nov, 2025
59	HUMAN SERVICES ADMINISTRATION FOR MEDICAL SOCIAL WORKS	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
60	PUBLIC RELATION SKILLS FOR MEDICAL AND SOCIAL WORKERS IN A HOLISTIC ENVIRONMENT	12th - 16th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
61	HOSPITAL REVENUE MANAGEMENT	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025
62	LEGAL ISSUES IN HOSPITAL ADMINISTRATION	19th - 23rd May, 2025	8th - 12th Sept, 2025	2nd - 6th June, 2025	6th - 10th Oct, 2025	30th June - 4th July, 2025	20th - 24th Oct, 2025	21st - 25th July, 2025	10th - 14th Nov, 2025	11th - 15th Aug, 2025	1st - 5th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The fee will attract additional 7.5% VAT

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

**E-mail:** info@alphapartnerstrainings.com, alphapartner111@yahoo.com

**Website:** www.alphapartnerstrainings.com, www.international.alphapartnerstrainings.com

# 2025 Training Calendar

## Agriculture

S/N	COURSE TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	AGRICULTURE REGENERATIVE SYSTEMS COURSE	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
2	PROMOTING ENTREPRENEURSHIP AND AGRIBUSINESS DEVELOPMENT	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
3	AGRICULTURE, ECONOMICS AND NATURE	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
4	AGRICULTURAL ENGINEERING MANAGEMENT COURSE	13th - 17th Jan, 2025	26th - 30th May, 2025	27th - 31st Jan, 2025	16th - 20th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025
5	ORGANIZATION AND MANAGEMENT OF RURAL COOPERATIVES FOR POVERTY ALLEVIATION PROGRAMMES	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
6	AGRICULTURAL WASTE MANAGEMENT, POLLUTION CONTROL AND TECHNOLOGY	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
7	AGRICULTURAL ENGINEERING, SEEDS AND PLANTS	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
8	RICE MILLING QUALITY MANAGEMENT	20th - 24th Jan, 2025	2nd - 6th June, 2025	3rd - 7th Feb, 2025	23rd - 27th June, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025
9	AGRICULTURAL PRODUCTION SYSTEMS AND AGRICULTURAL MECHANIZATION	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
10	MANAGING AGRICULTURAL COMMODITY VALUE CHAIN FOR AGRICULTURAL BUSINESS COURSE	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
11	AGRICULTURE, INNOVATION AND TECHNOLOGY FOR SUSTAINABLE DEVELOPMENT COURSE	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
12	AGRICULTURE IRRIGATION TECHNOLOGIES	27th - 31st Jan, 2025	16th - 20th June, 2025	10th - 14th Feb, 2025	30th June - 4th July, 2025	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025
13	AGRICULTURAL BUSINESS PLANNING AND IMPLEMENTATION MANAGEMENT	3rd - 7th Feb, 2025	23rd - 27th June, 2025	17th - 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025



# 2025 Training Calendar

## Agriculture

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
14	GENDER MAINSTREAMING IN AGRICULTURE AND RURAL DEVELOPMENT	3rd – 7th Feb, 2025	23rd - 27th June, 2025	17th – 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025
15	MANAGEMENT OF AGRICULTURAL COMMODITY VALUE CHAIN FOR AGRIBUSINESS	3rd – 7th Feb, 2025	23rd - 27th June, 2025	17th – 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025
16	CROP MANAGEMENT TRAINING	3rd – 7th Feb, 2025	23rd - 27th June, 2025	17th – 21st Feb, 2025	7th - 11th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025
17	IRRIGATION AND OPERATIONAL MAINTENANCE TRAINING	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
18	LOAN RECOVERY MANAGEMENT FOR AGRICULTURAL AND RURAL CREDIT MANAGERS	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
19	AGRICULTURAL MACHINERY AND EQUIPMENT MANAGEMENT	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
20	AGRICULTURAL FUNDS MANAGEMENT	10th - 14th Feb, 2025	30th June – 4th July, 2025	24th - 28th Feb, 2025	14th - 18th July, 2025	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025
21	AGRICULTURAL METEOROLOGY MANAGEMENT	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
22	AGRICULTURAL PESTICIDE AWARENESS COURSE	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
23	INTELLIGENT AGRICULTURE AND FARMING METHODS	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
24	FLOOD DISASTER RISK MANAGEMENT IN A CHANGING CLIMATE COURSE	17th – 21st Feb, 2025	7th - 11th July, 2025	3rd - 7th Mar, 2025	21st – 25th July, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025
25	RURAL DEVELOPMENT TRAINING	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025
26	AGRICULTURAL POLICY FRAMEWORK FOR DEVELOPMENT COURSE	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July – 1st Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025

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## Agriculture

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
27	AGRI-BUSINESS, ENTERPRISE DEVELOPMENT AND MARKET LINKAGE COURSE	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025
28	LIVELIHOOD ASSESSMENT AND ANALYSIS	24th - 28th Feb, 2025	14th - 18th July, 2025	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025
29	AGRICULTURAL VALUE CHAIN DEVELOPMENT AND MARKET ADMINISTRATION	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
30	AGRICULTURAL ENVIRONMENTAL COMMUNICATION MANAGEMENT	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
31	INTEGRATED WATER RESOURCES MANAGEMENT	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
32	EXCELLENCE IN AGRICULTURE DEVELOPMENT AND MANAGEMENT	3rd - 7th Mar, 2025	21st - 25th July, 2025	17th - 21st Mar, 2025	4th - 8th Aug, 2025	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025
33	AGRICULTURAL CREDIT MANAGEMENT AND RISK ANALYSIS COURSE	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
34	HORTICULTURE AND ORGANIC AGRICULTURE	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
35	AGRICULTURAL BIOTECHNOLOGY AND ORGANIC AGRICULTURE	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
36	ORGANIC AGRICULTURE, FERTILIZERS, SEEDS AND PLANTS	10th - 14th Mar, 2025	28th July - 1st Aug, 2025	24th - 28th Mar, 2025	11th - 15th Aug, 2025	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025
37	APPLIED AGRICULTURE AND AGRICULTURAL SYSTEM ENGINEERING	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025
38	AGRICULTURAL ROBOTICS, ADVANTAGES AND DISADVANTAGES	17th - 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th - 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	13th - 17th Oct, 2025

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## Agriculture

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
39	BIOTECHNOLOGY AND AGRICULTURE MAINTENANCE	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025
40	INTELLIGENT AGRICULTURAL SYSTEMS AND TECHNOLOGIES	17th – 21st Mar, 2025	4th - 8th Aug, 2025	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025	16th – 20th June, 2025	13th - 17th Oct, 2025
41	AGRICULTURAL LEADERSHIP DEVELOPMENT	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th – 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
42	M AND E DATA MANAGEMENT AND ANALYSIS FOR AGRICULTURE AND RURAL DEVELOPMENT PROGRAMS	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th – 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
43	METHODOLOGY FOR AGRICULTURAL VALUE CHAIN DEVELOPMENT AND MARKET LINKAGES COURSE	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th – 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
44	ESTABLISHING AND STRENGTHENING FARMER ORGANIZATIONS	24th - 28th Mar, 2025	11th - 15th Aug, 2025	14th - 17th Apr, 2025	25th – 29th Aug, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th – 10th Oct, 2025	23rd - 27th June, 2025	20th - 24th Oct, 2025
45	DATA MANAGEMENT, ANALYSIS AND VISUALIZATION FOR AGRICULTURE, AND RURAL DEVELOPMENT COURSE	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025	2nd – 6th June, 2025	13th - 17th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025
46	UNDERSTANDING AGRICULTURAL FIRMS FOR RISK ANALYSIS AND POTENTIAL FOR FUNDING	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025	2nd – 6th June, 2025	13th - 17th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025
47	FOOD SECURITY ANALYSIS COURSE	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025	2nd – 6th June, 2025	13th - 17th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025
48	MANAGEMENT OF COOPERATIVE SOCIETY FOR SUSTAINABLE DEVELOPMENT	7th - 11th Apr, 2025	18th – 22nd Aug, 2025	22nd - 25th Apr, 2025	1st – 4th Sept, 2025	19th – 23rd May, 2025	22nd – 26th Sept, 2025	2nd – 6th June, 2025	13th - 17th Oct, 2025	30th June – 4th July, 2025	27th – 31st Oct, 2025
49	AGRICULTURAL CREDIT ANALYSIS AND RISK MANAGEMENT	14th - 17th Apr, 2025	25th – 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th – 10th Oct, 2025	16th – 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
50	AGRICULTURAL POLICY ANALYSIS	14th - 17th Apr, 2025	25th – 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th – 10th Oct, 2025	16th – 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025

# 2025 Training Calendar

## Agriculture

S/N	TITLE	NIGERIA VENUE / \$3500 PER PARTICIPANT		GHANA VENUE / \$6500 PER PARTICIPANT		RWANDA VENUE / \$7500 PER PARTICIPANT		UK VENUE / \$8500 PER PARTICIPANT		USA VENUE / \$8500 PER PARTICIPANT	
		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
51	REMOTE SENSING AND GIS IN CLIMATE CHANGE, FOOD SECURITY AND AGRICULTURE	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
52	MANAGEMENT OF EXTENSION AND ADVISORY SERVICES	14th - 17th Apr, 2025	25th - 29th Aug, 2025	5th - 9th May, 2025	8th - 12th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	7th - 11th July, 2025	3rd - 7th Nov, 2025
53	EFFECTIVE MANAGEMENT OF RURAL INFRASTRUCTURE FOR COMMUNITY DEVELOPMENT	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
54	SOIL MANAGEMENT TRAINING	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
55	AGRICULTURAL EXTENSION SERVICES	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
56	AGRICULTURAL FINANCE MANAGEMENT	22nd - 25th Apr, 2025	1st - 4th Sept, 2025	12th - 16th May, 2025	15th - 19th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	14th - 18th July, 2025	10th - 14th Nov, 2025
57	ADVANCED MASTERING AGRICULTURE FINANCING AND VALUE CHAIN LENDING COURSE	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
58	BEST PRACTICES IN AGRICULTURAL INSURANCE	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
59	MARKETING OF AGRICULTURAL PRODUCTS COURSE	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
60	GIS AND SPATIAL ANALYSIS FOR AGRICULTURE AND FOOD SECURITY	5th - 9th May, 2025	8th - 12th Sept, 2025	19th - 23rd May, 2025	22nd - 26th Sept, 2025	16th - 20th June, 2025	20th - 24th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	21st - 25th July, 2025	17th - 21st Nov, 2025
61	EFFECTIVE LIVESTOCK EXTENSION METHODS	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
62	FARM BUSINESS PLANNING AND MANAGEMENT	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
63	INTEGRATED SOIL HEALTH AND FERTILITY MANAGEMENT FOR SUSTAINABLE FOOD AND NUTRITION SECURITY COURSE	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
64	MINIMIZATION OF POST-HARVEST LOSSES COURSE	12th - 16th May, 2025	15th - 19th Sept, 2025	26th - 30th May, 2025	6th - 10th Oct, 2025	23rd - 27th June, 2025	27th - 31st Oct, 2025	7th - 11th July, 2025	10th - 14th Nov, 2025	28th July - 1st Aug, 2025	24th - 28th Nov, 2025
65	ADVANCED DAIRY NUTRITION AND MANAGEMENT	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
66	POULTRY FARMING FOR FOOD SECURITY AND POVERTY ERADICATION	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
67	AGRICULTURAL MARKETING TECHNIQUES	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025
68	FARM MANAGEMENT ESSENTIAL COURSE	19th - 23rd May, 2025	22nd - 26th Sept, 2025	2nd - 6th June, 2025	13th - 17th Oct, 2025	30th June - 4th July, 2025	3rd - 7th Nov, 2025	14th - 18th July, 2025	17th - 21st Nov, 2025	4th - 8th Aug, 2025	1st - 5th Dec, 2025

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

**Note:** The amount is exclusive of all taxes

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09075007799, 09075002299.

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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
1	FINANCIAL MANAGEMENT FOR PROJECTS AND CONTRACTS TRAINING	13th – 17th Jan, 2025	14th - 17th Apr, 2025	28th July – 1st Aug, 2025	27th – 31st Oct, 2025	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025
2	XERO PROJECTS AND JOB COSTING COMPLETE TRAINING	13th – 17th Jan, 2025	14th - 17th Apr, 2025	28th July – 1st Aug, 2025	27th – 31st Oct, 2025	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	3rd – 7th Feb, 2025	12th - 16th May, 2025
3	PROJECT MANAGEMENT SKILLS FOR INTERNAL AUDITORS	13th – 17th Jan, 2025	22nd - 25th Apr, 2025	28th July – 1st Aug, 2025	3rd - 7th Nov, 2025	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025
4	AUDITING PROJECTS, PROJECT MANAGEMENT AND PROJECT RISK COURSE	13th – 17th Jan, 2025	22nd - 25th Apr, 2025	28th July – 1st Aug, 2025	3rd - 7th Nov, 2025	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	3rd – 7th Feb, 2025	19th – 23rd May, 2025
5	AUDITING OF PROJECTS AND CONTRACTS	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025
6	VALUE FOR MONEY AUDIT: PROJECT AUDITS	20th – 24th Jan, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025	3rd - 7th Nov, 2025	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025
7	PROJECT MANAGEMENT: ROLE OF THE PROCUREMENT OFFICERS	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025
8	PROJECT PERFORMANCE MEASUREMENT AND MANAGEMENT	20th – 24th Jan, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025	10th - 14th Nov, 2025	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025
9	PROJECT SCHEDULING AND PLANNING SKILLS	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025
10	THE COMPLETE COURSE ON PROJECT MANAGEMENT	27th – 31st Jan, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025	10th - 14th Nov, 2025	3rd - 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	17th – 21st Feb, 2025	26th - 30th May, 2025
11	ADVANCED CONSTRUCTION PROJECT MANAGEMENT	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	3rd - 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025
12	OIL AND GAS PROJECT MANAGEMENT, ACCOUNTING AND FINANCIAL MANAGEMENT	27th – 31st Jan, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025	17th – 21st Nov, 2025	3rd - 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	17th – 21st Feb, 2025	2nd – 6th June, 2025
13	ESSENTIAL PROJECT MANAGEMENT SKILLS IN OIL AND GAS SECTOR	3rd – 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
14	THE COMPLETE COURSE ON CONTRACTS AND PROJECT MANAGEMENT	3rd – 7th Feb, 2025	12th - 16th May, 2025	18th – 22nd Aug, 2025	17th – 21st Nov, 2025	10th - 14th Feb, 2025	19th – 23rd May, 2025	25th – 29th Aug, 2025	24th – 28th Nov, 2025	24th - 28th Feb, 2025	2nd – 6th June, 2025
15	PROJECT AND COMMERCIAL DISPUTE RESOLUTION THROUGH NEGOTIATIONS, RECONCILIATION AND ARBITRATION	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	24th - 28th Feb, 2025	16th – 20th June, 2025
16	PROJECT MANAGEMENT TECHNIQUES FOR LEGAL PRACTITIONERS: ADDING VALUE TO LEGAL PROJECTS	3rd – 7th Feb, 2025	19th – 23rd May, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	10th - 14th Feb, 2025	26th - 30th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	24th - 28th Feb, 2025	16th – 20th June, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
17	MANAGING IT PROJECTS	10th - 14th Feb, 2025	19th - 23rd May, 2025	25th - 29th Aug, 2025	24th - 28th Nov, 2025	17th - 21st Feb, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	1st - 5th Dec, 2025	3rd - 7th Mar, 2025	16th - 20th June, 2025
18	PROJECT TEAM LEADERSHIP: BUILDING COMMITMENT THROUGH SUPERIOR COMMUNICATION	10th - 14th Feb, 2025	19th - 23rd May, 2025	25th - 29th Aug, 2025	24th - 28th Nov, 2025	17th - 21st Feb, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	1st - 5th Dec, 2025	3rd - 7th Mar, 2025	16th - 20th June, 2025
19	PROJECT FINANCE MANAGEMENT COURSE	10th - 14th Feb, 2025	26th - 30th May, 2025	25th - 29th Aug, 2025	1st - 5th Dec, 2025	17th - 21st Feb, 2025	2nd - 6th June, 2025	1st - 4th Sept, 2025	8th - 12th Dec, 2025	3rd - 7th Mar, 2025	23rd - 27th June, 2025
20	ADVANCED NEGOTIATION SKILLS FOR PROJECT MANAGERS	10th - 14th Feb, 2025	26th - 30th May, 2025	25th - 29th Aug, 2025	1st - 5th Dec, 2025	17th - 21st Feb, 2025	2nd - 6th June, 2025	1st - 4th Sept, 2025	8th - 12th Dec, 2025	3rd - 7th Mar, 2025	23rd - 27th June, 2025
21	CONSTRUCTION PROJECTS - POST CONTRACT MANAGEMENT	17th - 21st Feb, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	1st - 5th Dec, 2025	24th - 28th Feb, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025
22	REAL ESTATE PROJECT ACCOUNTING COURSE	17th - 21st Feb, 2025	26th - 30th May, 2025	1st - 4th Sept, 2025	1st - 5th Dec, 2025	24th - 28th Feb, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025
23	FACILITY CONSTRUCTION AND PROJECT MANAGEMENT COURSE	17th - 21st Feb, 2025	2nd - 6th June, 2025	1st - 4th Sept, 2025	8th - 12th Dec, 2025	24th - 28th Feb, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	15th - 19th Dec, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025
24	UNDERWRITING PROJECT CARGO INSURANCE MASTERCLASS	17th - 21st Feb, 2025	2nd - 6th June, 2025	1st - 4th Sept, 2025	8th - 12th Dec, 2025	24th - 28th Feb, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	15th - 19th Dec, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025
25	RESULT-BASED MONITORING AND EVALUATION OF AGRICULTURAL PROJECTS	24th - 28th Feb, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	3rd - 7th Mar, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025
26	MASTERCLASS IN PROJECT COMMUNICATION FOR DEVELOPMENTAL PROFESSIONALS	24th - 28th Feb, 2025	2nd - 6th June, 2025	8th - 12th Sept, 2025	8th - 12th Dec, 2025	3rd - 7th Mar, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025
27	PROJECT MANAGEMENT MONITORING AND CONTROL	24th - 28th Feb, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	15th - 19th Dec, 2025	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025
28	BUSINESS ANALYSIS AND PROJECT MANAGEMENT COURSE	24th - 28th Feb, 2025	16th - 20th June, 2025	8th - 12th Sept, 2025	15th - 19th Dec, 2025	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025
29	TECHNICAL PROJECT MANAGEMENT	3rd - 7th Mar, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025
30	DECISION-MAKING IN PROJECT MANAGEMENT COURSE	3rd - 7th Mar, 2025	16th - 20th June, 2025	15th - 19th Sept, 2025	15th - 19th Dec, 2025	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025
31	ADVANCED PROJECT ANALYST COURSE	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
32	PROJECT COMMISSIONING MASTERCLASS	3rd - 7th Mar, 2025	23rd - 27th June, 2025	15th - 19th Sept, 2025	12th - 16th Jan, 2025	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025
33	PRIMAVERA CONTRACT MANAGEMENT TRAINING	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025
34	ADVANCED PROJECT COORDINATOR COURSE	10th - 14th Mar, 2025	23rd - 27th June, 2025	22nd - 26th Sept, 2025	12th - 16th Jan, 2025	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025
35	ADVANCED PROJECT ADMINISTRATION COURSE	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025
36	PROJECT MANAGEMENT COURSE FOR ARCHITECTS	10th - 14th Mar, 2025	30th June - 4th July, 2025	22nd - 26th Sept, 2025	19th - 23th Jan, 2025	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025
37	PROJECT MANAGEMENT OFFICE (PMO): SETTING UP, STRUCTURE, ROLES AND RESPONSIBILITIES	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025
38	PROJECT ASSESSMENT AND EVALUATION COURSE	17th - 21st Mar, 2025	30th June - 4th July, 2025	6th - 10th Oct, 2025	19th - 23th Jan, 2025	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025
39	PROJECT RISK MANAGEMENT COURSE	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025
40	AGILE PROJECT MANAGEMENT COURSE	17th - 21st Mar, 2025	7th - 11th July, 2025	6th - 10th Oct, 2025	26th - 30th Jan, 2025	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025
41	BASIC PROJECT MANAGEMENT COURSE	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
42	INFORMATION TECHNOLOGY PROJECT MANAGEMENT COURSE	24th - 28th Mar, 2025	7th - 11th July, 2025	13th - 17th Oct, 2025	26th - 30th Jan, 2025	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025
43	PROJECT QUALITY MANAGEMENT	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025
44	ORGANIZATIONAL PROJECT MANAGEMENT MATURITY MODEL	24th - 28th Mar, 2025	14th - 18th July, 2025	13th - 17th Oct, 2025	2nd - 6th Feb, 2025	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	4th - 8th Aug, 2025



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		1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch	1st Batch	2nd Batch
45	PERFORMANCE MANAGEMENT PROJECTS FOR HR	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025
46	PROCUREMENT AND PROJECT INTEGRATION TRAINING	7th - 11th Apr, 2025	14th - 18th July, 2025	20th - 24th Oct, 2025	2nd - 6th Feb, 2025	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	5th - 9th May, 2025	4th - 8th Aug, 2025
47	PROJECT MANAGEMENT IN MARKETING	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	16th - 20th Feb, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025
48	HEALTHCARE PROJECT MANAGEMENT COURSE	7th - 11th Apr, 2025	21st - 25th July, 2025	20th - 24th Oct, 2025	9th - 13th Feb, 2025	14th - 17th Apr, 2025	28th July - 1st Aug, 2025	27th - 31st Oct, 2025	16th - 20th Feb, 2025	5th - 9th May, 2025	11th - 15th Aug, 2025
49	EFFECTIVE PROJECT MANAGEMENT IN PUBLIC RELATIONS	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025	16th - 20th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025
50	HOSPITALITY AND HOTEL PROJECT MANAGEMENT COURSE	14th - 17th Apr, 2025	21st - 25th July, 2025	27th - 31st Oct, 2025	9th - 13th Feb, 2025	22nd - 25th Apr, 2025	28th July - 1st Aug, 2025	3rd - 7th Nov, 2025	16th - 20th Feb, 2025	12th - 16th May, 2025	11th - 15th Aug, 2025

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